



# County of Monterey

## Budget Committee

### Meeting Minutes - Final

168 W. Alisal St., 2nd Floor  
Monterey Room  
Salinas, CA 93901  
831.755.5115

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Wednesday, July 27, 2022

1:30 PM

Monterey Room

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**Attendees:** Supervisor Wendy R. Askew, Chair; Supervisor Luis A. Alejo, Vice-Chair; Charles McKee, County Administrative Officer; Dewayne Woods, Assistant County Administrative Officer; Ezequiel Vega, County Budget Director; Les Girard, County Counsel; Rocio Quezada, Committee Secretary; and  
**Elected Officials:** Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Steve Vagnini, Assessor-Clerk-Recorder.

#### Call to Order

The meeting was called to order at 1:32 p.m

#### Additions and Corrections

There were no additions or corrections to the agenda.

#### Public Comment Period

There was no public comment received.

#### Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of May 25, 2022.

**ACTION: The Budget Committee Action Minutes of May 25, 2022 were approved by consensus.**

#### Consent Agenda

#### **Consent Items Nos. 2 through 8**

**ACTION: Consent Items Nos. 2 through 8 were approved by consensus.**

2. Receive the List of Standing and Follow-up Report due to the Budget Committee.
3. Receive the California Department of Finance Bulletin for June 2022.
4. Support the request to:
  - a. Amend the Fiscal Year (FY) 2022-23 Health Department Adopted Budget 001-4000-8124-HEA003 to add 1.0 FTE Community Service Aide (CSA) II, 1.0 FTE Office Assistant (OA) III, and 3.0 Public Health Nurse (PHN) II, resulting in estimated increased costs of \$669,112 for FY 2022-23 financed by Mental Health Services Act (MHSA) Prevention and Early Intervention funds; and
  - b. Authorize the Auditor-Controller and County Administrative Office to incorporate the position changes in the FY 2022-23 Health Department Adopted Budget 001-4000-8124-HEA003.

5.
  - a. Support amending the District Attorney's (2240-8063-DIS001) Adopted Budget to reallocate four (4) Legal Secretary II positions (80B22) to three (3) Legal Secretary III (80B26) and one (1) Administrative Services Assistant (14C70) positions; and
  - b. Support directing the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2022-23 Adopted Budget.
  
6.
  - a. Support amending the Sheriff's Office Budget Unit 2300-8238-Fund 001-Appropriation Unit SHE003 to reallocate and approve the reclassification of one (1) Management Analyst III to one (1) Program Manager II as indicated in Attachment A;
  - b. Support directing the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2022-23 Adopted Budget.
  
7.
  - a. Support amending the Information Technology Department - Budget Unit 1930-8433-Fund 001 -Appropriation Unit INF002 to reallocate one (1) Departmental Information Systems Manager II to one (1) Information Technology Manager as indicated in Attachment A;
  - b. Support amending the Information Technology Department - Budget Unit 1930-8433-Fund 001 -Appropriation Unit INF002 to reallocate and to approve the reclassification of one (1) Departmental Information Systems Coordinator to one (1) Information Technology Support Specialist as indicated in Attachment A; and
  - c. Support directing the County Administrative Office to incorporate the position changes in the FY 2022-23 Adopted Budget.
  
8. Support the Monterey County Office of Emergency Services' recommendations to the Board of Supervisors to:
  - a. Approve the submittal of a grant funding application, retroactive to March 15, 2022, by the Monterey County Office of Emergency Services (OES) to the Governor's Office of Emergency Services (CalOES), LISTOS California (LC) Community Emergency Response Teams (CERT) Support Grant Program, in the amount of \$15,000, with a grant performance period of June 1, 2022, to December 31, 2023, for the OES Big Sur and Carmel Valley CERT disaster response training and training/response equipment; and
  - b. Authorize the Emergency Services Manager, or designee, from the Monterey County Office of Emergency Services to execute, receive, manage, and enter into a contract with the Governor's Office of Emergency Services for a \$15,000 grant, for the 2022 LISTOS California Community Emergency Response Team Support grant from the Governor's Office of Emergency Services; and
  - c. Authorize the Auditor-Controller to amend the Fiscal Year 2022-2023 Adopted Budget for the Office of Emergency Services (024-1050-CAO023-8412) to increase appropriations and estimated revenues by \$15,000 funded the augmentation of grant revenues from the Governor's Office of Emergency Services (Cal OES).

### **Regular Agenda**

9. Support a request to rollover FY 2021-2022 ARPA funds to FY 2022-2023 allocated to the Civil Rights Office in the amount of \$17,912 for Equal Opportunity Plan (EOP) Implementation and Title VI & Title VII Training support.

**ACTION: The Committee supported Item No. 9 by consensus.**

10. Support amending the FY 2022-23 County Administrative Office Budget 001-1050-CAO038-8514 to increase appropriations by \$50,000 for ARPA Wine Signage program, financed by an increase in nonprogram revenue 001-1050-CAO019-8041 funded by American Rescue Plan Act (“ARPA”) revenue.

**ACTION: The Committee supported Item No. 10 by consensus.**

#### **Quarterly Reports**

11. Receive a status report on the New Juvenile Hall, Project 8811.

**ACTION: The Committee received a status report on the New Juvenile Hall Project.**

#### **Semi-Annual Reports**

12. Receive and accept the estimated year-end financial report for the Information Technology Department (ITD) for FY 2021-22.

**ACTION: The Committee received a year-end financial report from ITD for FY 21-22.**

13. Receive Bi-Annual Report from the Assessor-County Clerk-Recorder.

**ACTION: The Committee received the Assessor-County Clerk Recorder bi-annual report.**

14. Receive a report on the Mental Health Services Act (MHSA) fund balance.

**ACTION: The Committee received a report on Mental Health Services Act (MHSA) fund balance.**

#### **Adjournment**

**The meeting adjourned at 2:44 p.m.**

**The next meeting is scheduled on August 31, 2022 at 1:30 p.m. via Zoom and in the Monterey Room.**