



## Monterey County Board of Supervisors

### Board Order

168 West Alisal Street,  
1st Floor  
Salinas, CA 93901  
831.755.5066  
www.co.monterey.ca.us

A motion was made by Supervisor Wendy Root Askew, seconded by Supervisor John M. Phillips to:

**Agreement No.: A-13987; Amendment No.: 2**

- a. Approve and authorize the Contracts/Purchasing Officer or Contracts Purchasing Supervisor to sign Amendment No. 2 to the Agreement between the California Department of Corrections and Rehabilitation and the County of Monterey Probation Department to increase the allocation of State funding to the County in the amount of \$80,000 for a total amount of \$1,013,450, for the term September 1, 2020 to June 30, 2023 to continue to provide services to adult parolees participating in the Day Reporting Center operated by GEO Reentry Services, LLC; and
- b. Approve and authorize the Contracts/Purchasing Officer or Contracts Purchasing Supervisor to execute Amendment No. 2 to the Agreement with the State, and any related documents or amendments.

PASSED AND ADOPTED on this 11<sup>th</sup> day of January 2022, by roll call vote:

AYES: Supervisors Alejo, Phillips, Lopez, Askew and Adams  
NOES: None  
ABSENT: None  
(Government Code 54953)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting January 11, 2022.

Dated: January 19, 2022  
File ID: A 21-595  
Agenda Item No.: 51

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

Julian Lorenzana, Deputy



# Monterey County

**Item No.**

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

**Legistar File Number: A 21-595**

January 11, 2022

**Introduced:** 12/1/2021

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** BoS Agreement

- a. Approve and authorize the Contracts/Purchasing Officer or Contracts Purchasing Supervisor to sign Amendment No. 2 to the Agreement between the California Department of Corrections and Rehabilitation and the County of Monterey Probation Department to increase the allocation of State funding to the County in the amount of \$80,000 for a total amount of \$1,013,450, for the term September 1, 2020 to June 30, 2023 to continue to provide services to adult parolees participating in the Day Reporting Center operated by GEO Reentry Services, LLC; and
- b. Approve and authorize the Contracts/Purchasing Officer or Contracts Purchasing Supervisor to execute Amendment No. 2 to the Agreement with the State, and any related documents or amendments.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Contracts/Purchasing Officer or Contracts Purchasing Supervisor to sign Amendment No. 2 to the Agreement between the California Department of Corrections and Rehabilitation and the County of Monterey Probation Department to increase the allocation of State funding to the County in the amount of \$80,000 for a total amount of \$1,013,450, for the term September 1, 2020 to June 30, 2023 to continue to provide services to adult parolees participating in the Day Reporting Center operated by GEO Reentry Services, LLC; and
- b. Approve and authorize the Contracts/Purchasing Officer or Contracts Purchasing Supervisor to execute Amendment No. 2 to the Agreement with the State, and any related documents or amendments.

### SUMMARY:

The Probation Department is recommending approval of Amendment No. 2 to the Agreement with CDCR for participation of additional parolees to services provided by the DRC in FY2020-21. The DRC provides access to rehabilitative services for both adult offenders under Probation supervision and parolees under State supervision residing in Monterey County.

### DISCUSSION:

The DRC was implemented in 2009, under a federal grant; Probation is currently utilizing funding from Public Safety Realignment Act funds to continue services to eligible adult offenders under its supervision. The Day Reporting Center offers an evidence-based model with a variety of programs, including counseling, treatment, life skill classes, and employment services to eligible participants. The center is open seven days a week and has an expanded capacity of up to 100 clients per day.

Probation has collaborated with GEO Reentry Services, LLC since 2009 in the operation of the Day

Reporting Center, which provides treatment and supervision services for adult offenders in a one-stop setting. GEO Reentry Services, LLC was awarded the contract for the DRC following County competitive process under RFP 10760.

CDCR has been partnering with the County to provide these services to parolees who are residing in Monterey County after their State incarceration. These services fill a critical gap in the post-custody transition of adult offenders and provide needed rehabilitative services.

The increase in allocation to this collaboration will allow for the County to continue to optimize the DRC service capacity and extend rehabilitative services to resident parolees in Monterey County, who, with the implementation of Public Safety Realignment, now serve a sentence for technical violation in County Jail instead of State prison.

Due to changes in the Automated Reentry Management System (ARMS), the CDCR reporting software that tracks attendance of parolees, the contracted 30 seats for CDCR were exceeded during the months of January - May of 2021. Although the County has been reimbursed for the seats, the CDCR contract now requires amendment to correct the agreement budget and increase the aggregate total amount of reimbursement to the County. A copy of Amendment No. 2 is on file with the Clerk to the Board.

OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel-Risk Management and the Auditor-Controller have reviewed and approved this Amendment to the Agreement as to legal form, risk provisions and fiscal terms.

FINANCING:

The State will allocate an additional \$80,000 for the period September 1, 2020 to June 30, 2021, for an aggregate total of \$1,013,450 in funding as a reimbursement to Probation for services provided to additional parolees through a subcontract with GEO Reentry Services, LLC, for the term September 1, 2020 - August 31, 2023.

These amounts are calculated on the basis of 30 parolee clients, at a daily reimbursement of \$35 per client, for an estimated 360 days per fiscal year; reimbursement is provided on actual attendance, not to exceed the contract allocated amount.

There is no anticipated increase in County General Fund Contribution with the current recommended action.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This recommendation supports the Board of Supervisor Strategic Initiatives of a) Economic Development by providing employment opportunities and helping to reduce poverty in the adult offender population; and b) Public Safety by encouraging self-sustainability to aid in crime prevention and successful reintegration into the community.

- X Economic Development
  - Administration
  - Health & Human Services

Legistar File Number: A 21-595

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Infrastructure  
X Public Safety

Prepared by: Wendi Reed, Management Analyst III, ext. 3985  
Approved by: Todd Keating, Chief Probation Officer, ext. 3913

DocuSigned by:  
*Todd Keating*  
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12/2/2021 | 11:07 AM PST

Attachments:

Amendment No. 2 to the Agreement - Monterey County Probation and CDCR FY 2020-2023  
Amendment No. 1 to the Agreement - Monterey County Probation and CDCR FY 2020-2023  
Agreement - Monterey County Probation and CDCR FY 20-21, FY 21-22 and FY22-23

**STANDARD AGREEMENT - AMENDMENT**

STD 213A (Rev. 4/2020)

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 1 PAGES

AGREEMENT NUMBER <b>C5609805</b>	AMENDMENT NUMBER <b>2</b>	Purchasing Authority Number
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1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME  
CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION

CONTRACTOR NAME  
MONTEREY COUNTY PROBATION DEPARTMENT

2. The term of this Agreement is:

START DATE  
September 1, 2020

THROUGH END DATE  
June 30, 2023

3. The maximum amount of this Agreement after this Amendment is:  
\$1,013,450.00 (One Million, Thirteen Thousand, Four Hundred Fifty Dollars and Zero Cents)

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

Agreement Number C5609805, approved on December 7, 2020, amended on March 30, 2021, for Day Reporting Center services, is hereby amended to add funds in the amount of \$80,000.00 (Eighty Thousand Dollar and Zero Cents) for a total contract amount not to exceed \$1,013,450.00, and revise, replace, and incorporate exhibits as outlined below, effective Upon Approval.

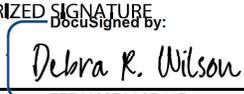
A. Exhibit A, Scope of Work, Section II. General Information, Item B. Location and Capacity has been revised to include the following language:  
"For Fiscal Year 2020/2021, the Contractor shall have the ability to accommodate up to thirty-nine (39) parolees at any given time."

B. Exhibit B-1, Rate Sheet has been replaced in its entirety with Exhibit B-1, Rate Sheet, Amendment 2  
*All other terms and conditions shall remain the same.*

*IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.*

**CONTRACTOR**

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)  
MONTEREY COUNTY PROBATION DEPARTMENT

CONTRACTOR BUSINESS ADDRESS 20 East Alisal Street, 2nd Floor	CITY Salinas	STATE CA	ZIP 93901
PRINTED NAME OF PERSON SIGNING DEBRA WILSON	TITLE Contracts and Purchasing Officer		
CONTRACTOR AUTHORIZED SIGNATURE DocuSigned by: 	DATE SIGNED 1/21/2022   1:29 PM PST		

7B741937AA0D41B...

DocuSigned by:



Anne K. Brereton,  
Deputy County Counsel  
County of Monterey

Date: 11/29/2021 | 9:53 AM PST

DocuSigned by:



Signature

Chief Deputy- Auditor Controllers  
Office  
County of Monterey

Date: 11/29/2021 | 9:59 AM PST

**STANDARD AGREEMENT - AMENDMENT**

STD 213A (Rev. 4/2020)

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 1 PAGES

AGREEMENT NUMBER <b>C5609805</b>	AMENDMENT NUMBER <b>2</b>	Purchasing Authority Number
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**STATE OF CALIFORNIA**

CONTRACTING AGENCY NAME  
CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION

CONTRACTING AGENCY ADDRESS 9838 Old Placerville Road, Suite B-2	CITY Sacramento	STATE CA	ZIP 95827
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PRINTED NAME OF PERSON SIGNING TERRI GIBSON	TITLE Section Chief (A), Service Contracts Section
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CONTRACTING AGENCY AUTHORIZED SIGNATURE <small>DocuSigned by:</small>  on behalf of	DATE SIGNED 1/25/2022
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CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL 	EXEMPTION (If Applicable)
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Monterey County Probation Department  
 California Department of Corrections and Rehabilitation  
 Rate Sheet

Agreement Number C5609805  
 Exhibit B-1  
 Amendment 2

**PER DIEM RATE SHEET  
 SEPTEMBER 1, 2020 THROUGH JUNE 30, 2023**

<b>Fiscal Year (FY)</b>	<b>Estimated Number of Parolees</b>		<b>Rate Per Day</b>		<b>Estimated Number of Days</b>		<b>Total</b>
<b>FY 20/21</b> September 1, 2020-June 30, 2021	38.791209	X	\$35.00	X	260	=	\$353,000.00
<b>FY 21/22</b> July 1, 2021-June 30, 2022	30	X	\$35.00	X	314	=	\$329,700.00
<b>FY 22/23</b> July 1, 2022-June 30, 2023	30	X	\$35.00	X	315	=	\$330,750.00
<b>TOTAL CONTRACT AMOUNT</b>							<b>\$1,013,450.00</b>

**OPTIONAL YEARS\***

<b>Fiscal Year (FY)</b>	<b>Estimated Number of Parolees</b>		<b>Rate Per Day</b>		<b>Estimated Number of Days</b>		<b>Total</b>
<b>FY 23/24</b> July 1, 2023 - June 30, 2024	30	X	\$35.00	X	314	=	\$ 329,700.00
<b>FY 24/25</b> July 1, 2024 - June 30, 2025	30	X	\$35.00	X	313	=	\$ 328,650.00

\* If it is determined to be in the best interest of the State, upon Agreement between CDCR and the Contractor, the State may extend this Agreement for two (2) optional one (1) year terms.

DIVISION OF ADMINISTRATIVE SERVICES  
OFFICE OF BUSINESS SERVICES9838 Old Placerville Road, Suite B-2  
Sacramento, CA 95827

February 1, 2022

Debra Wilson, Contracts and Purchasing Officer  
Monterey County Probation Department  
20 East Alisal Street, 2<sup>nd</sup> Floor  
Salinas, CA 93901

Dear Debra Wilson:

**AGREEMENT NUMBER: C5609805**  
**AMENDMENT NUMBER: 2**  
**SERVICE: DAY REPORTING CENTER**

Enclosed for your files is a fully executed amendment regarding the service described above with the California Department of Corrections and Rehabilitation for the period of September 1, 2020, through June 30, 2023.

A copy of this amendment has been forwarded to the Headquarters Accounting Office, which is responsible for the payment of approved invoices. In order to expedite the payment process, please ensure all invoices submitted to the State are submitted in accordance with the payment provisions of this Agreement. Invoices must be accurate; reasonable for the services performed and costs incurred, and include all applicable receipts and necessary supporting documentation as stated in this Agreement. Every invoice must also clearly state the Agreement Number and the Purchase Order Number. If invoices are submitted electronically via email; email must include the name on the Agreement and Agreement Number in the subject line of the email. The email must include an attached PDF of the invoice(s) with reference to the institution name and invoice number.

<u>Fiscal Year</u>	<u>Work Completed During</u>	<u>Purchase Order Number</u>
2021/22	07/01/2021 to 06/30/2022	4400022635
2022/23	07/01/2022 to 06/30/2023	4400022636

If you have any questions or need assistance, do not hesitate to contact me at [mark.yonemura@cdcr.ca.gov](mailto:mark.yonemura@cdcr.ca.gov)

Sincerely,

*Mark Yonemura*MARK YONEMURA  
Contract Analyst  
Contracts Management Branch  
Office of Business Services