

MONTEREY COUNTY BOARD OF SUPERVISORS

MEETING:	May 17, 2011 - Consent	AGENDA NO.:	27
SUBJECT:	a. Authorize the Director of Health to sign the Memorandum of Understanding (MOU) for the distribution of County Service Area (CSA) 74 funds for first responder Emergency Medical Services (EMS) equipment and training; b. Approve the distribution of available CSA 74 funds to participating Agencies per the formula approved by the Emergency Medical Care Committee (EMCC); and, c. Authorize the Auditor Controller to transfer \$166,325 from Designations to Unreserved Fund Balance. (4/5th vote required)		
DEPARTMENT:	Health Department – Emergency Medical Services Agency		

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Authorize Director of Health to sign the Memorandum of Understanding (MOU) for the distribution of County Service Area (CSA) 74 funds for first responder Emergency Medical Services (EMS) equipment and training; and,
- b. Approve the distribution of available CSA 74 funds to participating Agencies per the formula approved by the Emergency Medical Care Committee (EMCC); and,
- c. Authorize the Auditor Controller to transfer \$166,325 from Designations to Unreserved Fund Balance. (4/5ths vote required).

SUMMARY/DISCUSSION:

In February 2010, the Auditor Controller's office contracted with Macias Consulting Group to perform an Operational Audit of the EMS Agency. One of the resulting report's recommendations was for the EMS Agency to "establish (with participation from its stakeholders) a formula-based model for distributing CSA 74 reserve funds for EMS mission related activities. The model should consider the results of an independent needs assessment for training, equipment, ambulance services, pre-hospital medical services, and other mission related activities, and provide greater weight to larger service areas, but establish minimum guaranteed funding allocations for smaller service areas."

Following this recommendation, the Department in conjunction with the Monterey County Administrative Office (CAO) and County Counsel established a minimum contingency amount to be held in the CSA 74 fund. It was determined that, should the County be required to assume the duties of primary Ambulance Provider for the County, the CSA 74 Funds would need to support a forty-five (45) day period of operations. Based upon the \$2.3 million monthly operation costs of the Primary EMS Provider (American Medical Response – West) and their \$1.5 million Letter of Credit (LOC), a decision was made that the CSA reserve fund needed to be no less than \$1.5 million. This designation would allow for a one-time distribution of \$2.0 million out of CSA 74 funds to participating agencies.

Over the past seven months, the EMS agency staff has worked with the fire agencies, law agencies and city managers to develop a distribution formula. The final formula for distribution was reviewed and recommended for adoption by the EMCC on May 4, 2011. The annual distribution will be reviewed every five (5) years by the EMS Agency in concert with the EMCC

or if two (2) or more participating entities request the EMS Agency initiate a formal review of the distribution formula.

With the distribution of the CSA 74 Funds to first responders, the EMS Agency will no longer provide direct or indirect EMS training but will continue to monitor and certify EMS training in accordance with Title 22 directives. Jurisdictions receiving CSA 74 funds will be required to maintain training and equipment records and shall comply with all accepted financial management requirements and procedures. There will be annual audits conducted on at least 25% of the recipients of the funds. Additional audits may be conducted if warranted.

In addition, the department is requesting that the designation amount of \$166,325 be transferred to the unreserved fund balance and included as part of the one time distribution of \$2 million. The \$166,325 was originally designated for purchase of an electronic Patient Care report for the county, and is no longer needed for this purpose.

In summary, the EMS Agency is seeking Board Approval for the Director of Health to sign the Memorandum of Understanding (MOU) for this action that has been developed between the EMS Agency and each of the twenty-seven (27) fund recipients and approve the distribution of available funds to the participating recipients. The CSA 74 MOU documents and attachments will address applicable requirements and documentation.

OTHER AGENCY INVOLVEMENT:

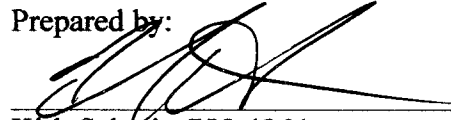
The process and formula for the distribution of available CSA 74 funds was developed with the Monterey County's Chief Administrative Office, County Counsel, Director of Health, Director of the EMS Agency, Monterey County Fire Chief's Association, Monterey County Law Enforcement Chief Officer's Association, and the Emergency Medical Care Committee. The Auditor Controller's Office has reviewed pro forma and has no objections to its implementation. The Memorandum of Understanding and CSA Fund Distribution are on file with the Clerk to the Board.

Due to late submission of this Board Report, the CAO Budget and Analysis Division was not provided adequate time to fully review for potential fiscal, organization, policy or other implications to the County of Monterey.

FINANCING:

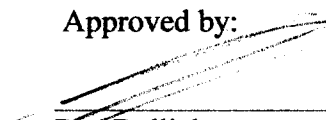
All costs associated with the development and implementation of this action is funded through CSA 74. There is no financial impact on the General Fund Contribution for EMS.

Prepared by:


Kirk Schmitt 755-4964
EMS Agency Director

5/9/2011
Date:

Approved by:


Ray Bullick
Health Director

5/9/11
Date:

Attachments: Exhibit A – Memorandum of Understanding on file with the Clerk to the Board
Exhibit B – CSA 74 Fund Distribution on file with Clerk to the Board

Cc: Auditor Controller