



# Monterey County

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## Action Minutes Budget Committee

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Wednesday, January 28, 2015

1:30 PM

Monterey Room

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**Attendees:** Supervisor Fernando Armenta and Supervisor Jane Parker; Colleen Beye, Board Aide; Lew Bauman, County Administrative Officer; Charles McKee, County Counsel; Dewayne Woods, Assistant County Administrative Officer; Steve Morgan, S&B Consultant; Mary Zeeb, Treasurer-Tax Collector; and Ebby Johnson, Committee Secretary. A complete list of all attendees is on file with the Committee Secretary.

### Call to Order

The meeting was called to order at 1:34 p.m.

### Additions and Corrections

There were no additions or corrections to the agenda.

### Public Comment Period

There was no public comment received.

### Approval of Action Minutes

1. Approve the Action Minutes of December 3, 2014.

The Action Minutes of December 3, 2014 was approved as submitted.

### Consent Agenda

2. Receive the California Department of Finance Bulletin for December 2014.

**ACTION:** Report received.

### Bi-Annual Report

3. Receive the Bi-Annual Report from the Assessor County Clerk Recorder

**ACTION:** Report received.

### Quarterly Reports

4. Receive and accept the quarterly report of expenditures and caseload data for the Department of Social Services.

**ACTION; Report received and accepted.**

5. Receive a status report of Natividad Medical Center's key capital projects

**ACTION: Report received.**

### **Monthly Reports**

6. Receive and accept the FY budget report for December 2014 from the Office of Employment and Training (OET), for the local Workforce Investment Act (WIA) programs for FY 2014-15

**ACTION: Report received and accepted.**

7. Receive the Natividad Medical Center Financial Report for October 31, 2014

**ACTION: Report received.**

8. Receive the Natividad Medical Center Financial Report for November 30, 2014

**ACTION: Report received.**

9. a. Receive Monthly Budget and Schedule Status Report on the New Juvenile Hall, Project 8811 (Project); and  
b. Approve Changing Required Frequency of Budget and Schedule Status Reporting from Monthly to Quarterly for the Project, to allow greater coordination of the financial period reporting.

**ACTIONS:**

**a. Report received.**

**b. Supervisor Armenta will review all standing Committee reports and determine a schedule for reporting to the Budget Committee.**

10. a. Receive a Monthly Budget and Schedule Status Report on the Jail Housing Addition, Project 8819 (Project); and  
b. Approve Changing the Required Frequency of Budget and Schedule Status Reporting from Monthly to Quarterly for the Project, to allow greater coordination of financial period reporting.

**ACTIONS:**

**a. Report received.**

**b. Supervisor Armenta will review all standing Committee reports and determine a schedule for reporting to the Budget Committee.**

### **Regular Agenda**

11. Support a transfer totaling \$500,820.00 from General Fund Contingencies, 001-1050-8034-CAO020, to the Enterprise Risk Fund, 001-1210-8429-COU006.

**ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the transfer of funds. 2-0**

12. Receive a report on the Governor's 2015-16 Proposed Budget

**ACTION: Received report.**

- 13.
- a. Support the Award Job Order Contract Natividad Medical Center 2014-01 contract to California Plus Engineering Incorporated, the lowest responsible and responsive bidder for Natividad Medical Center Project JOC, with a bid award criteria figure of 1.1950, for a term of one year, with a minimum contract value of \$25,000 and maximum contract value of \$4.5 Million;
  - b. Support the Award Job Order Contract Natividad Medical Center 2014-02 contract to Ausonio Incorporated, the lowest responsible and responsive bidder for Natividad Medical Center Project JOC, with a bid award criteria figure of 1.2060, for a term of one year, with a minimum contract value of \$25,000 and maximum contract value of \$4.5 Million;
  - c. Support the Award Job Order Contract Natividad Medical Center 2014-03 contract to John F. Otto, Inc. dba Otto Construction, the lowest responsible and responsive bidder for Natividad Medical Center Project JOC, with a bid award criteria figure of 1.304, for a term of one year, with a minimum contract value of \$25,000 and maximum contract value of \$4.5 Million;
  - d. Support the Approval of the Performance and Payment Bonds executed and provided by Ausonio Incorporated, Inc. in the amount of \$2 Million;
  - e. Support the Approval of the Performance and Payment Bonds executed and provided by California Plus Engineering Incorporated, Inc. in the amount of \$2 Million
  - f. Support the Approval of the Performance and Payment Bonds executed and provided by Otto Construction, Inc. in the amount of \$2 Million
  - g. Support the CEO of Natividad Medical Center to execute Job Order Contract Natividad Medical Center 2014-01 with California Plus Engineering Incorporated, Job Order Contract Natividad Medical Center 2014-02 with Ausonio Incorporated, and Job Order Contract Facilities 2014-03 with John F. Otto, Inc. dba Otto Construction.

**ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support Item nos. 13.a. through 13.g. 2-0**

- 14.
- a. Support to amend the adopted budget for the County Administrative Office, Contracts and Purchasing (Budget Unit 8047), Appropriation CAO002 to add one (1) Buyer II position;
  - b. Support to authorize increase of appropriations in CAO002, County Administrative Office, Contracts and Purchasing by \$38,000, offset by an Interfund Reimbursement of \$38,000 from AUD006, Capital Project Automation; and

c. Support to authorize the County Administrative Office and the Auditor Controller to incorporate the position changes in the FY 2014-15 Adopted Budget.

**ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support Item nos. 14.a. through 14.c. 2-0**

- 15.
- a. Support authorizing an increase to the contract contingencies in the amount of \$71,380 corresponding to an additional 10% of the original contract value plus \$126,640 for Change Order No. 5, for a total contingency amount of \$269,400 to provide funding for enhanced bicycle lane marking and striping for the Davis Road Class II Bikeway Project, Project No. 14-869465, State Project No. EA 05-4A2784L, Federal Aid Project No. HRRRL-5944(104) (4/5th vote required); and
- b. Support authorizing the Director of Public Works to approve Change Order No. 5 in the amount not to exceed of \$126,640 to Contract No. A-12701 with Monterey Peninsula Engineering A Partnership, for the Davis Road Class II Bikeway Project, Project No. 14-869465, State Project No. EA 05-4A2784L, Federal Aid Project No. HRRRL-5944(104).

**ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support Item nos. 15.a. through 15.b. 2-0**

- 16.
- a. Support accepting the Design Presentation for the Jail Housing Addition, Project 8819.

**ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support Item no. 16.a. 2-0**

- 17.
- a. Support accepting the Design Presentation for the New Juvenile Hall, Project 8811

**ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support Item no. 17.a. 2-0**

- 18.
- a. Receive the Schilling Place Utilization Project Update from the County Administrative Office;
- b. Support the Schilling Place architectural design and engineering costs and increased appropriations in Fund 404-3000-8174-6613 of \$491,238 financed by increased operating transfer in 404-3000-8174-5940;
- c. Support conducting a comparative cost analysis on the relocation of Water Resources Agency to the Schilling Place; and
- d. Support other recommended actions as outlined in the Schilling Place Utilization Project Update.

**ACTIONS:**

**a. Report received.**

**b. A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support Item nos. 18.b. through 18.d. 2-0**

## Adjournment

The meeting was adjourned at 3:28 p.m. The next regular meeting is scheduled on Wednesday, February 25, 2015 at 1:30 p.m. in the Monterey Room.