

AGREEMENT NUMBER 15F-2406	AMENDMENT NUMBER 1
REGISTRATION NUMBER eP 1413953.1	

- All other terms and conditions shall remain unchanged.

CONTRACTOR		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME <i>(If other than an individual, state whether a corporation, partnership, etc.)</i> Monterey County Community Action Partnership		<p>"I hereby certify that all conditions for exemption have been complied with, and this document is exempt from the Department of General Services approval."</p>
BY <i>(Authorized Signature)</i>	DATE SIGNED <i>(Do not type)</i>	
PRINTED NAME AND TITLE OF PERSON SIGNING ELLIOTT C. Robinson, Director		
ADDRESS 1000 South Main Street, Suite 301, Salinas, CA 93901		
STATE OF CALIFORNIA		
AGENCY NAME Department of Community Services and Development		<p><input type="checkbox"/> Exempt per _____</p>
BY <i>(Authorized Signature)</i>	DATE SIGNED <i>(Do not type)</i>	
PRINTED NAME AND TITLE OF PERSON SIGNING Cindy Halverstadt, Deputy Director, Administrative Services		
ADDRESS 2389 Gateway Oaks Drive, Suite 100, Sacramento, California 95833		

"I hereby certify that all conditions for exemption have been complied with, and this document is exempt from the Department of General Services approval."

☐ Exempt per

☐ Exempt per _____

Approved
DeTutor
9/30/15

John P. Redner
Deputy County Counsel

CSBG DISCRETIONARY (Disc.) CONTRACT BUDGET SUMMARY

Contractor Name: Monterey County Community Action		Contract Number: 15F-2406	Contract Amount: \$82,800
Prepared By: Shirley Soratos		Contract Term: 04/01/15 - 12/31/15	Amendment #: 1
Telephone #: (831) 755-4428		Fax Number: (831) 755-8476	
Date: 9/14/2015		E-mail Address: soratos@co.monterey.ca.us	

SECTION 10: ADMINISTRATIVE COSTS		
Line	Line Item	CSBG Disc. Funds (rounded to the nearest dollar)
1	Salaries and Wages	
2	Fringe Benefits	
3	Operating Expenses	
4	Equipment	
5	Out-of-State Travel	
6	Contract/Consultant Services	
7	Other Costs	
Subtotal Section 10: Administrative Costs (cannot exceed 10.00% of the total CSBG Disc. allocation in Section 30)		

SECTION 20: PROGRAM COSTS		
Line	Line Item	CSBG Disc. Funds (rounded to the nearest dollar)
1	Salaries and Wages	
2	Fringe Benefits	
3	Operating Expenses	
4	Equipment	
5	Out-of-State Travel	
6	Subcontractor/Consultant Services	
7	Other Costs	
Subtotal Section 20: Program Costs		

SECTION 25: Drought Water Assistance Program		
Line	Line Item	CSBG Disc. Funds (rounded to the nearest dollar)
1	Outreach	\$2,000
2	Intake	\$3,000
3	Water Conservation Education	\$1,000
4	Water Assistance Bill Payment	\$76,800
Subtotal Section 25: Program Costs Drought Water Assistance Program		\$82,800

SECTION 30: Total CSBG Disc. Budget Amount (Sum of Subtotal Sections 10, 20 and 25)	\$82,800
SECTION 70: Enter "Other Agency Operating Funds used to Support CSBG Disc." (INFORMATION ONLY)	
SECTION 80: Agency Total CSBG Discretionary Operating Budget (Sum of Section 30 and 70) (INFORMATION ONLY)	\$82,800
SECTION 90: CSBG Funds Administrative Percent (Section 10 divided by Section 30)	

CSBG DISCRETIONARY (Disc.) BUDGET SUPPORT -- PERSONNEL COSTS

Contractor Name: Monterey County Community Action	Contract Number: 15F-2406	Contract Amount: \$82,800
Prepared By: Shirley Soratos	Contract Term: 04/01/15 - 12/31/15	Amendment #: 1
Telephone #: (831) 755-4428	Fax Number: (831) 755-8476	
Date: 9/14/2015	E-mail Address: soratoss@co.monterey.ca.us	

Section 10 -- ADMINISTRATIVE COSTS -- SALARIES AND WAGES

A No. of Positions	B Position Title	C Total Salary for each position	D Percent (%) of CSBG Disc. time allocated for each position	E Number of CSBG Disc. months allocated for each position	F Total CSBG Disc. Funds budgeted for each position
Total (must match Section 10: Administrative Costs line item 1 on the CSD 627 Budget Summary form)					

SECTION 20 -- PROGRAM COSTS -- SALARIES AND WAGES

Total (must match Section 20: Program Costs line item 1 on the CSD 627 Budget Summary form)					

FRINGE BENEFITS

Enter description of Fringe Benefits. Please include the percentage of Salaries and Wages paid in Benefits. (Examples: FICA, SSI, Health Ins., Workers Comp. Etc.)	Percentage	Section 10 Administrative Costs List CSBG Disc. funds Budgeted Line 2	Section 20 Program Costs List CSBG Disc. funds Budgeted Line 2
TOTAL MUST MATCH THE AMOUNT ENTERED ON CSD 627 (BUDGET SUMMARY)			

CSBG DISCRETIONARY (Disc.) BUDGET SUPPORT -- NON PERSONNEL COSTS

Contractor Name:	Monterey County Community Action	Contract Number:	15F-2406	Contract Amount:	\$82,800
Prepared By:	Shirley Soratos	Contract Term:	04/01/15 - 12/31/15	Amendment #:	1
Telephone #:	(831) 755-4428	Fax Number:	(831) 755-8476		
Date:	9/14/2015	E-mail Address:	soratoss@co.monterey.ca.us		

Hit Alt & Enter at the same time to begin a new line or paragraph within the cell.

LIST EACH LINE ITEM Totals must match CSD 627 Budget Summary form Attach additional sheet(s) if necessary	CSBG Discretionary			
	Section 10 Administrative Costs		Section 20 Program Costs	
List all Operating Expenses	3	sum should equal total on line item 3 of CSD 627 Budget Summary form	3	sum should equal total on line item 3 of CSD 627 Budget Summary form
List all Equipment Purchases	4	sum should equal total on line item 4 of CSD 627 Budget Summary form	4	sum should equal total on line item 4 of CSD 627 Budget Summary form
List all Out-of-State Travel: Name of conference; Specify location; Cost per trip	5	sum should equal total on line item 5 of CSD 627 Budget Summary form	5	sum should equal total on line item 5 of CSD 627 Budget Summary form
List all Contract/Consultant Services	6	sum should equal total on line item 6 of CSD 627 Budget Summary form		
List all Subcontractor/Consultant Services				
Other Costs - List each line item (i): Any additional Other Costs (attach additional sheet if necessary):	Section 10 Administrative Costs		Section 20 Program Cost	
i				
Total Other Costs (Sum of i):	7	sum should equal total on line item 7 of CSD 627 Budget Summary form	7	sum should equal total on line item 7 of CSD 627 Budget Summary form
LIST EACH LINE ITEM Totals must match CSD 627 Budget Summary form Attach additional sheet(s) if necessary	Section 10: Administrative Costs		Section 25: Program Costs	
List all Drought Water Assistance			1,2,3,4	sum should equal total added together for line items for 1,2,3,4 of CSD 627 Budget Summary form
Outreach \$2,000.00 Intake \$3,000.00 Water Conservation Education \$1,000.00 Water Assistance Bill Payment \$76,800.00				\$82,800

CSBG DISCRETIONARY (Disc.) CONTRACT BUDGET NARRATIVE

Contractor Name: Monterey County Community Action Partnership	Contract Number: 15F-2406	Contract Amount: \$82,800.00	Date 09/14/15
Prepared By: Shirley Soratos	Contract Term: 04/01/15 - 12/31/15	Amendment Number:	
Telephone Number: (831) 755-4428	Fax Number: (831) 755-8476	E-mail Address: soratoss@co.monterey.ca.us	

PROGRAM COSTS:

\$2000.00-Outreach in the form of targeted mailers, clinics and partner agency outreach events and opportunities will be utilized to assure that low income households are aware of the availability of the water assistance. The subcontracting agency will coordinate with water companies to refer all customers receiving a second notice on their water bill. Information on the availability of water bill assistance and water conservation education will be included with outreach and educational material provided to eligible low-income households served by both the HEAP and weatherization programs.

\$3000.00-Subcontractor will provide application intake and payment processing services for water assistance bill payments to eligible individuals and families in Monterey County. Payments will be made directly to the water companies.

\$1000.00- Education Subcontractor has extensive experience and current systems in place for conducting community outreach for energy conservation. Water conservation education and bill assistance is being folded into these existing, countywide outreach and intake activities. Subcontractor has added water audits as part of their home inspections currently in place for other energy programs.

Faucet aerators, low flow showerheads and optional low flow toilet replacement are part of the existing energy efficiency services provided by the subcontractor.

\$76,800.00 - Water Assistance Payments- The water bill assistance program is being integrated into the current delivery system for gas and electric payment assistance. The process for eligibility determination, benefit application and reporting for water bill assistance mirrors that required for HEAP payment assistance. Using this channel for service delivery allows Monterey County Community Action Partnership to continue this efficient functional program which leverages existing resources and provides the greatest amount of direct benefit to those low-income individuals and families impacted by the drought. The program has been allocated an additional \$22, 800 to provide direct water payment assistance. This is an augmentation to the initial \$60,000.

\$82,800.00-Total Program Costs

CSBG/NPI Programs Report

Contractor Name: Central Coast Energy Services
 Contact Person and Title: Dennis Osmer, Executive Director
 Phone Number: (831) 761-7080 Ext. Number: _____
 E-mail Address: dennis@energyservices.org Fax Number: (831) 728-0535

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

Supplemental to NPI 6.2: Emergency Assistance for Drought Water Assistance Program

Program Activities and Delivery Strategies: (If additional space is needed, please attach a separate sheet.)

Through the Central Coast Energy Services (CCES) agency, the Monterey County Community Action Partnership will provide outreach to inform impacted individuals and families about the Drought Water Assistance Program. CCES will conduct intake and eligibility screening of participants in coordination with local water utilities to facilitate water bill payment assistance. Services will include cash benefits for water utility expenses and education on water conservation practices to increase a household's water usage efficiency and minimize waste. These services will be provided to all CSBG Federal Poverty level eligible Monterey County residents.

National Performance	Reporting Period	I Number Expected in Reporting Period (#)	II Number in Reporting Period (#)	III Percentage Achieving Outcome in Reporting Period (II/I=III) (%)	IV Explanations Required (Report on explanation tab)
Emergency Assistance The number of low-income individuals served by Community Action who sought emergency assistance and the number of those individuals for whom assistance was provided, including such service as:					
A. Water Conservation Education	Apr 1 thru Jul 31 - due Aug 20	190			
	Apr 1 thru Dec 31 - due Jan 20	1,250			
B. Water Bill Assistance Program	Apr 1 thru Jul 31 - due Aug 20	145			
	Apr 1 thru Dec 31 - due Jan 20	512			
<i>In the row below, please include any additional indicator for NPI 6.2 supplemental that were not captured above.</i>					
	Apr 1 thru Jul 31 - due Aug 20				
	Apr 1 thru Dec 31 - due Jan 20				