



# Monterey County

168 West Alisal Street,  
1st Floor  
Salinas, CA 93901  
831.755.5066

## Board Report

Legistar File Number: 15-1201

November 17, 2015

**Introduced:** 10/30/2015

**Version:** 1

**Current Status:** Agenda Ready

**Matter Type:** General Agenda Item

- a. Amend Fiscal Year (FY) 2015-16 Health Department Budget 4000-HEA003-8124 to reallocate 1.0 FTE Health Program Coordinator to 1.0 FTE Public Health Program Manager I; and
- b. Authorize the County Administrative Office to reflect approved changes (Attachment A) in the Fiscal Year 2015-16 Adopted Budget.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Amend Fiscal Year (FY) 2015-16 Health Department Budget 4000-HEA003-8124 to reallocate 1.0 FTE Health Program Coordinator to 1.0 FTE Public Health Program Manager I; and
- b. Authorize the County Administrative Office to reflect approved changes (Attachment A) in the Fiscal Year 2015-16 Adopted Budget.

### SUMMARY/DISCUSSION:

The recommendation to support reallocating 1.0 FTE Health Program Coordinator position to 1.0 FTE Public Health Program Manager I will align the duties and responsibilities required to adequately administer the Health Promotion, Chronic Disease Control and Injury Prevention Division with the appropriate county class specification.

The Health Promotion, Chronic Disease Control and Injury Prevention Division includes a variety of programs and services across a broad spectrum of promotion and prevention areas. The manager will administer five new Branches that support the Public Health Bureau and the County of Monterey. The Youth Health Promotion Branch includes the Girls Health in Girls Hands Program, which is a program funded by the Girls Leadership Initiative of the Community Foundation for Monterey County, as well as the California Personal Responsibility Education Program and the Teen Parenting Prevention Program. Staff from this Branch also supports HIV Prevention Program activities. The Injury Prevention Branch includes the County Car Seat and Bicycle Helmet Safety Programs, the Safe Routes to School Program and will include the Youth Violence Prevention Program which currently reports directly to the Bureau Chief. The Mental Health Promotion and Illness Prevention Branch includes the County Mental Health Illness prevention and Early Intervention Program as well as the Alcohol and Other Drug Use Prevention Program, which currently reports directly to the Bureau Chief. The Chronic Disease Prevention Branch includes the Tobacco Control Policy Program and the Tobacco Cessation Program. The manager will also administer the Employee Wellness Branch, which includes the Monterey County Health Promotion Partnership Program, which was created in 1985 by the County Board of Supervisors as a partnership between management, unions, and employees to address employee health and safety.

The Public Health Program Manager I position will be required to adequately establish a strategic approach to developing and implementing evidence supported health promotion and disease and injury prevention programs and strategies, and to expand the scope of promotion and prevention programs within the Division. The Public Health Program Manager I will represent the Bureau on regional and statewide workgroups and committees, particularly those created by the California Department of Public Health and the California Conference of Local Health Officer affiliate organizations. The manager will be recognized as one of the County's leading experts in the area of health promotion, chronic disease prevention and injury prevention, in coordination with and in support of the County Health Officer. The manager will also take responsibility for approving agreements, contracts, Board of Supervisor reports, program policies and protocols, audit finding response reports, grant budgets and county program budgets for final review and approval by the Bureau Chief and Health Department Administration.

This action will support the Monterey County Health Department's 2011-2015 Strategic Plan Initiatives: 1. Empower the community to improve health through programs, policies, and activities; 2. Enhance community health and safety by emphasizing prevention; 3. Ensure access to culturally and linguistically appropriate, customer-friendly, quality health services. It also supports one or more of the ten essential public health services, specifically: 3. Inform, educate, and empower people about health issues; 4. Mobilize community partnerships and action to identify and solve health problems; and 5. Develop policies and plans that support individual and community health efforts.

OTHER AGENCY INVOLVEMENT:

Human Resources Department has reviewed and agrees with the recommendation. This request was supported by the Board of Supervisor's Budget Committee on October 28, 2015.

FINANCING:

The cost of the requested position is \$4,426 for FY 2015-16 and will be offset by grant revenue. There are sufficient appropriations in the Health Department's Public Health (HEA003) FY 2015-16 Adopted Budget to accommodate this action.

Prepared by: Dyan Apostolos, Assistant Bureau Chief, 8972

Approved by: Ray Bullick, Director of Health, 4526

Attachment:

Attachment A is on file with the Clerk of the Board