

MONTEREY COUNTY

RESOURCE MANAGEMENT AGENCY




Carl P. Holm, AICP, Director
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MEMORANDUM

Date: March 31, 2016

To: Jane Parker, Chair, Board of Supervisors, District 4
Fernando Armenta, Board of Supervisors, District 1
John M. Phillips, Board of Supervisors, District 2
Simon Salinas, Board of Supervisors, District 3
Dave Potter, Board of Supervisors, District 5

From: Carl P. Holm, AICP, RMA Director 

Subject: **VULNERABILITY AND PHYSICAL SECURITY ASSESSMENT OF
SELECTED COUNTY OCCUPIED FACILITIES**

It is the intent of the Resource Management Agency (RMA) to procure professional services to assess the vulnerability and physical security of selected County occupied facilities and to provide associated recommendations for improvements. This is a substantial project and is being proposed as part of the Fiscal Year 2016-17 Capital Improvement Plan.

Given the urgency of recent events around the country, staff believes that we should begin the effort as soon as possible. Therefore, this memorandum is written to inform you that RMA is immediately moving forward with procuring professional services to review the vulnerability and physical security of the Board Chambers and primary public access (lobby) areas at the Government Center as the first phase of the larger assessment. A consultant will be selected to review security vulnerability within the Board room and surrounding public access areas and provide options for improvements. County procedures require departments to obtain funding approval by the Board of Supervisors and Budget Committee prior to undertaking new projects. Staff will go to the Budget Committee meeting on April 27, 2016 and the Board of Supervisors meeting on May 10, 2016 for funding approval.

Please contact Mr. Young at 755-4831, if you have any questions. Thank you for your consideration.

cc: Lew Bauman, County Administrative Officer
Mike Derr, Contracts/Purchasing Manager
Benny J. Young, Interim Director of Public Works and Facilities
Shawne Ellerbee, Finance Manager III, RMA
Mario Salazar, Facilities Manager
Don Searle, Architectural Services Manager