

Sonoma County Water Agency

Sonoma Clean Power Labor Hours

*Labor Hours by Employee by Fiscal Year***Summary By Employee Fiscal Year 2010 - 2011**

Job Class	Job Title	Hours
2	OFFICE ASSISTANT II	11.5
3	SENIOR OFFICE ASSISTANT	2.2
3	SENIOR OFFICE ASSISTANT	0.5
3	SENIOR OFFICE ASSISTANT	3.0
25	EXECUTIVE SECRETARY	0.5
985	TECHNICAL WRITING SPECIALIST	31.5
985	TECHNICAL WRITING SPECIALIST	12.5
986	TECHNICAL WRITING MANAGER	2.9
1017	DEPUTY CHIEF ENGINEER	101.0
1020	WATER AGENCY GENERAL MANAGER	4.0
Total Hours		169.6

Summary By Employee Fiscal Year 2011-2012

Job Class	Job Title	Hours
2	OFFICE ASSISTANT II	10.0
3	SENIOR OFFICE ASSISTANT	3.7
25	EXECUTIVE SECRETARY	49.0
825	STUDENT INTERN UNDER GRADUATE EXTRA HELP	12.0
908	WATER AGENCY PUBLIC INFORMATION OFFICER	87.0
911	WATER AGENCY GOVERNMENTAL AFFAIRS COORDINATOR	23.4
912	WATER AGENCY ASSISTANT GENERAL MANAGER	1.0
912	WATER AGENCY ASSISTANT GENERAL MANAGER	1.0
981	WATER AGENCY PROGRAMS SPECIALIST	8.0
982	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	23.0
985	TECHNICAL WRITING SPECIALIST	15.5
985	TECHNICAL WRITING SPECIALIST	102.0
985	TECHNICAL WRITING SPECIALIST	5.5
985	TECHNICAL WRITING SPECIALIST	8.0
985	TECHNICAL WRITING SPECIALIST	9.5
986	TECHNICAL WRITING MANAGER	10.7
1017	DEPUTY CHIEF ENGINEER	497.0
1020	WATER AGENCY GENERAL MANAGER	17.5
1024	WATER AGENCY PRINCIPAL ENGINEER	2.5
1024	WATER AGENCY PRINCIPAL ENGINEER	2.0
7025	EXECUTIVE SECRETARY CONFIDENTIAL	1.5
Total Hours		889.8

Prepared by Jennifer Murray
Sonoma County Water Agency
Accountant

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*Labor Hours by Employee by Fiscal Year***Summary By Employee Fiscal Year 2012-2013**

Job Class	Job Title	Hours
2	OFFICE ASSISTANT II	9.0
2	OFFICE ASSISTANT II	20.5
3	SENIOR OFFICE ASSISTANT	4.0
3	SENIOR OFFICE ASSISTANT	8.5
25	EXECUTIVE SECRETARY	68.3
825	STUDENT INTERN UNDER GRADUATE EXTRA HELP	80.5
825	STUDENT INTERN UNDER GRADUATE EXTRA HELP	40.0
825	STUDENT INTERN UNDER GRADUATE EXTRA HELP	225.4
825	STUDENT INTERN UNDER GRADUATE EXTRA HELP	83.0
828	ADMINISTRATIVE SERVICES OFFICER II	31.5
908	WATER AGENCY PUBLIC INFORMATION OFFICER	371.0
910	WATER AGENCY DIVISION MGR ADMINISTRATIVE SERVICES	2.0
911	WATER AGENCY GOVERNMENTAL AFFAIRS COORDINATOR	13.5
912	WATER AGENCY ASSISTANT GENERAL MANAGER	1.0
985	TECHNICAL WRITING SPECIALIST	3.0
985	TECHNICAL WRITING SPECIALIST	30.0
985	TECHNICAL WRITING SPECIALIST	50.5
985	TECHNICAL WRITING SPECIALIST	44.5
986	TECHNICAL WRITING MANAGER	5.5
986	TECHNICAL WRITING MANAGER	7.5
994	WATER AGENCY DIVISION MGR ENVIRONMENTAL RESOURCES	1.5
1007	ENGINEERING TECHNICIAN III	4.5
1017	DEPUTY CHIEF ENGINEER	722.0
1020	WATER AGENCY GENERAL MANAGER	31.5
1024	WATER AGENCY PRINCIPAL ENGINEER	15.0
7025	EXECUTIVE SECRETARY CONFIDENTIAL	13.5
Total Hours		1,887.2

Summary By Employee Fiscal Year 2013-2014

Job Class	Job Title	Hours
2	OFFICE ASSISTANT II	4.0
3	SENIOR OFFICE ASSISTANT	1.0
3	SENIOR OFFICE ASSISTANT	2.0
25	EXECUTIVE SECRETARY	2.0
160	DEPARTMENT INFORMATION SYSTEMS COORDINATOR	1.9
402	ACCOUNT CLERK II	5.0
416	ACCOUNTANT II	7.0
810	ADMINISTRATIVE AIDE	0.8
825	STUDENT INTERN UNDER GRADUATE EXTRA HELP	148.5
825	STUDENT INTERN UNDER GRADUATE EXTRA HELP	794.0
828	ADMINISTRATIVE SERVICES OFFICER II	105.5
908	WATER AGENCY PUBLIC INFORMATION OFFICER	26.0
911	WATER AGENCY GOVERNMENTAL AFFAIRS COORDINATOR	2.0
985	TECHNICAL WRITING SPECIALIST	10.8
985	TECHNICAL WRITING SPECIALIST	2.5
985	TECHNICAL WRITING SPECIALIST	15.0
986	TECHNICAL WRITING MANAGER	3.5
1017	DEPUTY CHIEF ENGINEER	208.0
1020	WATER AGENCY GENERAL MANAGER	10.0
1023	WATER AGENCY ENGINEER III	33.0
1024	WATER AGENCY PRINCIPAL ENGINEER	45.0
1219	WATER AGENCY CAD-GIS COORDINATOR	1.5
1223	SENIOR GEOGRAPHIC INFORMATION TECHNICIAN	5.5
Total Hours		1,434.5

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