



# Monterey County

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## Action Minutes Budget Committee

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Wednesday, April 27, 2016

1:30 PM

Monterey Room

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**Attendees:** Supervisor Fernando Armenta and Supervisor Jane Parker; Lew Bauman, County Administrative Officer; Charles McKee, County Counsel; Dewayne Woods, Assistant County Administrative Officer; and Paul Lewis, County Budget Director; Mari Beraz, Assistant Treasurer-Tax Collector; and Ebby Johnson, Committee Secretary. A complete list of attendees is on file with the Committee Secretary.

### Additions and Corrections

There were no additions or corrections to the agenda.

### Public Comment Period

There was no public comment received.

### Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of March 30, 2016.

The Budget Committee Action Minutes of March 30, 2016 were approved as submitted.

### Consent Agenda

Approval of Consent Items Nos. 2 through 9.

**ACTION:** A motion was made by Supervisor Armenta, seconded by Supervisor Parker to support the recommendations under Consent Item Nos. 2 through 9. (2-0)

2. Receive the California Department of Finance Bulletin for April 2016.
3. Support the request to authorize the Auditor-Controller to transfer \$23,080 from the Agricultural Commissioner - Fund 001 Department 2810 Unit 8001 Appropriation AGR001 - to the County Administrative Office, Vehicle Asset Management Program - Fund 001 Department 1050 Unit 8453 Appropriation CAO026 - for the purchase of a Weights and Measures Straddle Weight Mover.
4. a. Receive a report on the expenditures for the emergency repairs to the

Pajaro County Sanitation District sewer main; and

- b. Support a recommendation to the Board of Supervisors to appropriate an increase in appropriations in the amount of \$150,000 in the Fiscal Year 2015-16 Adopted Budget for the Pajaro County Sanitation District, Fund 151-3000-8197-RMA040, where the financing source is Unassigned Fund Balance, to fund emergency repairs to sewer line along Las Lomas Drive; and
- c. Support the authorization of the Auditor-Controller to amend the budget for the Pajaro County Sanitation District, Fund 151-3000-8197-RMA040, for Fiscal Year 2015-16 by increasing appropriations in the amount of \$150,000 where RMA Fund 151 Unassigned Fund Balance is the financing source to balance the appropriation increase.

- 5.
  - a. Support approving an increase in appropriations in the amount of \$5,756 in the FY 2015-16 Adopted Budget for County Service Area 66 - Oak Tree Views, Fund 087-3000-8198-RMA083, where the financing source is Unassigned Fund Balance, to fund open space mowing; and
  - b. Support authorizing the Auditor-Controller to amend the budget for County Service Area 66 - Oak Tree Views, Fund 087-3000-8198-RMA083, for FY 2015-16 by increasing appropriations in the amount of \$5,756 where RMA Fund 087 Unassigned Fund Balance is the financing source to balance the appropriation increase.

- 6.
  - a. Support approving an increase in appropriations in the amount of \$5,200 in the FY 2015-16 Adopted Budget for County Service Area No. 30 - Rancho Mar Monte, Fund 064-3000-8198-RMA060, where the financing source is Unassigned Fund Balance, to fund tree removal projects; and
  - b. Support authorizing the Auditor-Controller to amend the budget for County Service Area No. 30 - Rancho Mar Monte, Fund 064-3000-8198-RMA060, for FY 2015-16 by increasing appropriations in the amount of \$5,200 where Fund 064 Unassigned Fund Balance is the financing source to balance the appropriation increase.

- 7.
  - a. Support request to approve an increase in appropriations in the amount of \$50,265 in the FY 2015-16 Adopted Budget for County Service Area 75 - Chualar Consolidated, Fund 093-3000-8198-RMA088, where the financing source is Unassigned Fund Balance, to fund increased costs associated with sewer operations, outside maintenance expenses and other services and department expenses; and
  - b. Support request to authorize the Auditor-Controller to amend the budget for County Service Area No. 75 - Chualar Consolidation, Fund 093-3000-8198-RMA088, for FY 2015-16 by increasing appropriations in the amount of \$50,265 where Fund 093 Unassigned Fund Balance is the financing source to balance the appropriation increase.

- 8. Consider supporting the approval and recommendation that the Monterey County Water Resources Agency Board of Supervisors:
  - a. Support approving Budget Amendment No. 7 for the Monterey County Water

Resources Agency, a necessary transaction to match the FY 2015-16 budgeted labor allocations in Fund 111-Administration Account for the remainder of the fiscal year; and

b. Support authorizing the Auditor-Controller to amend the Monterey County Water Resources Agency's FY 2015-16 Adopted Budget for the following Agency Funds and their Appropriation Units: 112 - Pajaro WRA002; 113- County Wide WRA003; 114 - Nacimiento Non-Operations & Maintenance WRA004; 116 - Dam Operations WRA006; 117 - Lower Salinas River WRA007; 118 - Merritt Lake WRA008; 119 - CSIP WRA009; 120 - North Monterey County WRA010; 121 - Soledad Storm Drain WRA 011; 122 - Reclamation Ditch WRA012; 124 - San Lorenzo Creek WRA 014; 126 - Carnation Subdivision WRA016; 127 - Moro Cojo Slough WRA 017; 128 - Storm Drain WRA 018; 129 - Gonzales Slough WRA019; 130 - Nacimiento Hydro WRA022; 131 CSIP Operations & Maintenance WRA020; 134 - Salinas River Diversion Facility WRA028; for a total increase in appropriations in the amount of \$759,707, financed by each fund's individual fund balance - see Attachment 1 (4/5th vote required); and,

c. Support authorizing the Auditor-Controller to amend the Monterey County Water Resources Agency's FY 2015-16 Adopted Budget for Fund 115 San Antonio Non-Operations & Maintenance, Appropriation Unit WRA005, to increase revenue by \$275,260 and appropriations by \$165,658 (4/5th vote required).

9. Receive and accept the Monterey County Water Resources Agency (MCWRA) Third Quarter Financial Status report through March 31, 2016.

### **Regular Agenda**

10. Receive a report on the Vacation Buy Back/Cash Out Program and provide guidance to staff on next steps to consider for the program.  
**ACTION: Report received on the Vacation Buy Back/Cash Out Program.**
11. a. Receive a report on the emergency repair expenditures of the Road Fund as result of the 2016 Winter Storm Events; and  
b. Provide direction to staff on which financing alternative to pursue to finance the \$2.2 million of emergency costs incurred during the 2016 Winter Storm Events for the Road Fund.  
**ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to receive and support Alternative No. 2 using Transient Occupancy Tax (TOT) funds to offset deficit to the Road Fund. (2-0)**
12. a. Receive a report regarding the initial phase of a facility security assessment to review the vulnerability and physical security of the Board Chambers and surrounding primary public access areas (lobby, entryway, public counter and walkway areas between the Government Center and Administrative/Courthouse Campus where inmates are being transferred); and  
b. Support the approval of the Resource Management Agency Director's action of procuring Professional Services to conduct the initial phase assessment.

**ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to receive and support the recommendations under Item Nos. 12.a. and 12.b. (2-0)**

- 13.
- a. Support request to approve an increase in appropriations and revenues in the amount of \$500,000 in the FY 2015-16 Adopted Budget for the Facilities Master Plan Projects Fund, Fund 404-3000-8174-RMA015, where the financing sources are: 1) A Reimbursement Agreement between Monterey County and the Big Sur Land Trust approved by the Board of Supervisors on April 12th, 2016; and 2) An existing Department of Water Resources Grant (SAP Contract No. 4600010665) approved by the BOS on July 9, 2013
  - b. Support request to authorize the Auditor-Controller to amend the budget for the Facilities Master Plan Projects Fund, Fund 404-3000-8174-RMA015, for FY 2015-16 by increasing appropriations and revenues in the amount of \$500,000 where the financing sources to balance the appropriation increase are: 1) A Reimbursement Agreement between Monterey County and the Big Sur Land Trust approved by the Board of Supervisors on April 12th, 2016; and 2) An existing Department of Water Resources Grant (SAP Contract No. 4600010665) approved by the BOS on July 9, 2013.

**ACTION: A motion was made by Supervisor Armenta, seconded by Supervisor Parker to support the recommendations under Item Nos. 13.a. and 13.b. (2-0)**

- 14.
- a. Support approval and authorization for the Contracts/Purchasing Officer to sign Amendment #2 to Agreement 13027 with the Franciscan Workers of Junipero Serra adding \$62,462, effective May 16, 2016 to extend operations of the Dorothy's Place Drop-In Center and case management services and extending the term through June 30, 2016;
  - b. Support authorization for the Auditor-Controller to amend the FY 2015-16 Adopted Budget for the Department of Social Services Community Programs Unit 001-5010-SOC004-8258 by increasing appropriations by \$129,370 (4/5ths Vote); and
  - c. Support authorization for the Auditor-Controller to amend the FY 2015-16 Adopted Budget for the County Administrative Office by decreasing appropriations of \$129,370 for the Department of Social Services General Assistance Unit 001-5010-SOC002-8253 (4/5ths Vote).

**ACTION: A motion was made by Supervisor Armenta, seconded by Supervisor Parker to support the recommendations under Item Nos. 14.a. through 14.c. (2-0)**

- 15.
- Support Natividad Medical Center (NMC) to increase the total project cost of the Emergency Department/ Rapid Medical Evaluation (RME), by \$50,010 to a revised total project cost of \$387,710.

**ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendation. (2-0)**

### **Monthly Reports**

16. Receive the Natividad Medical Center Financial Report for February 29, 2016

**ACTION: Received the Natividad Medical Center Financial Report for February 29, 2016.**

### **Quarterly Reports**

17. Receive a quarterly report on Natividad Medical Center's key capital projects

**ACTION: Received the quarterly report on Natividad Medical Center's key capital projects.**

18. Receive and accept the FY budget report for quarter ending March 31, 2016 from the Workforce Development Board and Office for Employment and Training (OET), for the local Workforce Innovation and Opportunity Act (WIOA) programs for FY 2015-16.

**ACTION: Received and accepted the FY budget report for quarter ending March 31, 2016 from the Workforce Development Board and Office for Employment & Training.**

### **Biannual Reports**

19. Receive an oral report and presentation on the General Liability and Workers' Compensation programs for mid-year FY 2015-16.

**ACTION: Received report and presentation on the General Liability and Workers' Compensation Programs for mid-year FY 2015-16.**

### **Other Items**

20. Review the Standing and Follow-Up List of Reports due to the Budget Committee.

**ACTION: Reviewed list of reports.**

### **Adjournment**

**The meeting was adjourned at 3:06 p.m. The next regular meeting is scheduled on Wednesday, May 25, 2016 at 1:30 p.m. in the Monterey Room.**