

ATTACHMENT 1

This Attachment 1 will serve as an Addendum to the Mental Health Services Standard Agreement between the County of Monterey, on behalf of its Health Department, Behavioral Health Bureau, and Interim, Inc., attached hereto, and will have the full force and effect as if set forth within the Agreement.

1. **EXHIBIT B, Section II. PAYMENT CONDITIONS, B.** EXHIBIT B, Section II. PAYMENT CONDITIONS, B. to the Agreement is hereby amended to read in its entirety as follows:

- B. To the extent a recipient of services under this Agreement is eligible for coverage under Short-Doyle/Medi-Cal or Medicaid or Medicare or any other Federal or State funded program ("an eligible beneficiary"), CONTRACTOR shall ensure that services provided to eligible beneficiaries are properly identified and claimed to the Funded Program responsible for such services to said eligible beneficiaries. For the Short-Doyle/Medi-Cal Funded Program, CONTRACTOR assumes fiscal responsibility for services provided to all individuals who do not have full-scope Medi-Cal or are not Medi-Cal eligible during the term of this Agreement. For the Short-Doyle/Medi-Cal Funded Program, CONTRACTOR will obtain pre- authorization from COUNTY, i.e. Behavioral Health Director, Deputy Director, Medical Director, Behavioral Health Services Manager or designee for services provided to all individuals who do not have full-scope Medi-Cal or are not Medi-Cal eligible during the term of this Agreement. The CONTRACTOR assumes fiscal responsibility for services provided any client without the requisite pre-authorization from the COUNTY.

EXHIBIT C:
CONFIDENTIALITY OF PATIENT INFORMATION

Confidentiality of Patient Information and Records. All patient information and records are confidential. CONTRACTOR shall maintain the confidentiality of all patient records, including billings and computerized records, in accordance with all state and federal law relating to confidentiality of patient records and patient information, including but not limited to: Welfare and Institutions Code sections 5328, *et seq.*, 14100.2, and 10850, *et seq.*; Title 45 Code of Federal Regulations section 205.50, and Title 42, CFR, section 431.300 *et seq.*

"Patient information" or "confidential information" includes any patient/recipient of services identifying information including, but not limited to: name, identifying numbers, symbol, fingerprint, photograph or voice print. In addition, "patient information" or "confidential information" includes all information CONTRACTOR has obtained about a patient/recipient of services whether or not a documentary record of such information exists.

Use and Disclosure of Patient Information. Confidential information gained by CONTRACTOR from access to records and from contact with patients/recipients of service and complainants shall be used by CONTRACTOR only in connection with its performance under this Agreement. CONTRACTOR shall not disclose patient records or information, including the identities of patients/recipients of service, without proper consent to such disclosure or a court order requiring disclosure. In addition, CONTRACTOR shall obtain COUNTY's authorization to such disclosure prior to any release of confidential information. The COUNTY, through the Behavioral Health Director, shall have access to such confidential information.

Penalty for Unauthorized Disclosure. CONTRACTOR understands that disclosure of patient information in violation of law may subject the party releasing the information to a minimum of \$10,000 in civil damages, as set forth in Welfare and Institutions Code Section 5330.

Duty to Warn. CONTRACTOR understands that persons providing services under this Agreement may, in certain situations involving a patient or recipient of services who is a danger to himself or others, have a duty to warn third parties of such danger and should consult supervisory staff and/or legal counsel about such duty to warn as appropriate.

Dissemination of these Confidentiality Provisions. CONTRACTOR shall inform all its officers, employees, agents, and subcontractors providing services hereunder of these provisions.

By my signature below, as the authorized representative of the CONTRACTOR named below, I certify acceptance and understanding for myself and the CONTRACTOR of the above confidentiality provisions.



Signature of Authorized Representative

Date

5/31/16

Interim, Incorporated
Business Name of Contractor

Barbara Mitchell, M.S.W.
Name of Authorized Representative (printed)

Executive Director
Title of Authorized Representative

EXHIBIT D:**ASSURANCE OF COMPLIANCE WITH
SECTION 504 OF THE REHABILITATION ACT OF 1973, AS AMENDED**

CONTRACTOR hereby agrees that it will comply with: (1) Section 504 of the Rehabilitation Act of 1973, as amended (29. U.S.C. 794), (2) all requirements imposed by the applicable HHS Regulations (45 C.F.R. Part 84) and, (3) all guidelines and interpretations issued pursuant thereto.

Pursuant to Section 84.5(a) of the Regulation (45 C.F.R. 84.5a) CONTRACTOR gives this Assurance in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts (except procurement contracts and contracts of insurance or guaranty), property, discounts or other federal financial assistance extended after the date of this Assurance, including payments or other assistance made after such date on applications for federal financial assistance which will be extended in reliance on the representations and agreements made in this Assurance. The United States will have the right to enforce this Assurance through lawful means. This Assurance is binding on CONTRACTOR, its successors, transferees and assignees. The person or persons whose signatures appear below are authorized to sign this Assurance on behalf of CONTRACTOR.

This Assurance obligates CONTRACTOR for the period during which federal financial assistance is extended or, where the assistance is in the form of real or personal property, for the period provided for in section 84.5(b) of the Regulations (45 C.F.R. 84.5b).

In addition, CONTRACTOR gives this assurance for the purpose of obtaining payment from the COUNTY under this Agreement, regardless of the funding source. This assurance obligates the CONTRACTOR during the entire term of this Agreement.

CONTRACTOR: (Please check A or B)

- A. ☐ Employs fewer than fifteen persons;
- B. ☒ Employs fifteen or more persons, and pursuant to Section 84.7(a) of the Regulations (45 C.F.R. 84.7a), has designated the following person(s) to coordinate its efforts to comply with the HHS regulations.

Contractor's Name	Interim, Incorporated		
Name of Designee	Barbara Mitchell, M.S.W.		
Title of Designee	Executive Director		
Street	P.O. Box 3222		
City	Monterey, CA	State	CA
		Zip	93942
IRS Employer Identification Number	51-0159122		
I certify that the above information is complete and correct to the best of my knowledge and belief.			
Signature of Contractor		Date 5 / 31 / 16	
Title of Contractor: Executive Director			

EXHIBIT E:
ASSURANCE OF COMPLIANCE WITH
MONTEREY COUNTY CULTURAL COMPETENCY POLICY

In a culturally competent system, each provider organization shows respect for and responds to individual differences and special needs. Services are provided in the appropriate cultural context and without discrimination related to race, national origin, income level, religion, gender, sexual orientation, age, or physical disability, to name a few. Culturally competent caregivers are aware of the impact of their own culture on their relationships with consumers/families and know about and respect cultural and ethnic differences. They adapt their skills to meet each individual's/family's values and customs. Cultural competence is a developmental and dynamic process – one that occurs over time.

Organizations in a Culturally Competent Service System Promote:

Quality Improvement

- Continuous evaluation and quality improvement
- Supporting evidence-based, promising, community defined, and emerging practices that are congruent with ethnic/racial/linguistic group belief systems, cultural values and help-seeking behaviors.

Collaboration

- Collaborating with Behavioral Health and other community programs
- Resolving barriers to partnerships with other service providers

Access

- Providing new services to unserved and underserved children, youth, adults and/or older adults
- Reducing disparities in access to, and retention in, care as identified in the Mental Health Services Act Plan
- Ensuring representation of mental health services consumers, family members of a mental health services consumer, and/or representatives from unserved communities on their advisory/governance body or committee for development of service delivery and evaluation (with a minimum target of 40%).
- Developing recruitment, hiring, and retention plans that are reflective of the population focus, communities' ethnic, racial, and linguistic populations.

Cultural Competent Services:

- Are available, accessible and welcoming to all clients regardless of race, ethnicity, language, age, and sexual orientation.
- Provide a physical environment that is friendly, respectful and inclusive of all cultures.
- Provide information, resources and reading materials in multilingual formats.
- Promote and foment culturally accepted social interactions, respect and healthy behaviors within the family constellation and service delivery system.
- Provide options for services, which are consistent with the client's beliefs, values, healing traditions, including individual preferences for alternative, spiritual and/or holistic approaches to health.
- Offer services in unserved and underserved communities.

- Have services available in the evening and on weekends to ensure maximum accessibility.
- Offer services in Spanish and other necessary languages (such as Tagalog, Vietnamese, Oaxacan, Triqui and other languages spoken of Monterey County residents).

Definitions for Cultural Competency

“Cultural Competence” is defined as a set of congruent practice skills, knowledge, behaviors, attitudes, and policies that come together in a system, agency, or among consumer providers, family members, and professionals that enables that system, agency, or those professionals and consumers, and family member providers to work effectively in cross-cultural situations.

(Adapted from Cross, et al., 1989; cited in DMH Information Notice No.02-03).

“Cultural Competence” is a means to eliminating cultural, racial and ethnic disparities. Cultural Competence enhances the ability of the whole system to incorporate the languages, cultures, beliefs and practices of its clients into the service. In this way all clients benefit from services that address their needs from the foundation of their own culture. Strategies for elimination of these disparities must be developed and implemented. Cultural Competence must be supported at all levels of the system.

(CMHDA Framework for Eliminating Cultural, Linguistic, Racial and Ethnic Behavioral Health Disparities)

[Cultural Competency] A set of congruent behaviors, attitudes, and policies that come together in a system, agency or amongst professionals and consumers and enables that system, agency or those professionals and consumers to work effectively in cross-cultural situations.

(Cross, Bazron, Dennis & Issacs, 1989)

The ability to work effectively with culturally diverse clients and communities.

(Randall David, 1994)

CONTRACTOR hereby agrees that it will comply with the principles and guidelines set forth in Monterey County’s Health Department – Behavioral Health’s Cultural Competency Policy (as outlined above), and will:

1. Develop organizational capacity to provide services in a culturally and linguistically competent manner. This may include: hiring staff with the linguistic capabilities needed to meet the diverse language needs in Monterey County (for example, Spanish, Tagalog, Vietnamese, Oaxacan, Triqui, American Sign Language (ASL), Middle Eastern languages); providing staff with training in cultural competency; making services accessible at locations and times that minimize access barriers, and ensuring that staff have an open, welcoming and positive attitude and feel comfortable working with diverse cultures.
2. Create a physical environment that ensures people of all cultures, ages and sexual orientation feel welcome and cared for. This may include: decorating waiting and treatment areas with pictures that reflect the diverse cultures of Monterey County; providing reading materials, resources and magazines in varied languages, at appropriate

reading levels and suitable for different age groups, including children and youth; consideration of cultural differences and preferences when offering refreshments; ensuring that any pictures, symbols or materials on display are not unintentionally disrespectful to another culture.

3. Provide a services delivery environment that ensures people of all cultures, ages and sexual orientation feel welcome and cared for. This may include: respect for individual preferences for alternative, spiritual and/or holistic approaches to health; a reception staff that is competent in the different languages spoken by consumers/families; staff that is knowledgeable of cultural and ethnic differences and needs, and is able and willing to respond in an appropriate and respectful manner.
4. Support the county's goal to reduce disparities to care by increasing access and retention while decreasing barriers to services by unserved and underserved communities.
5. Include the voice of multi-cultural youth, client and family members, including: monolingual and bilingual clients and family members and representatives from unserved and underserved communities, in the advisory/governance body or committee for development of service delivery, planning and evaluation (County Goal: 40%).
6. Participate in outcome evaluation activities aimed at assessing individual organizations as well as countywide cultural competency in providing mental health services.
7. As requested, meet with the Monterey County Health Department - Behavioral Health Director or designee to monitor progress and outcomes of the project.
8. Ensure that 100% of staff, over a 3 year period, participate in cultural competency training including, but not limited to, those offered by Monterey County Behavioral Health.

Dissemination of these Provisions. CONTRACTOR shall inform all its officers, employees, agents, and subcontractors providing services hereunder of these provisions.

By my signature below, as the authorized representative of the CONTRACTOR named below, I certify acceptance and understanding for myself and the CONTRACTOR of the above provisions.



Signature of Authorized Representative

5/31/14

Date

Interim, Incorporated

Contractor (Organization Name)

Barbara Mitchell, M.S.W.

Name of Authorized Representative

Executive Director

Title of Authorized Representative

EXHIBIT F: BUSINESS ASSOCIATE AGREEMENT

This Business Associate Agreement ("Agreement"), effective July 1, 2016 ("Effective Date"), is entered into by and among the County of Monterey, a political subdivision of the State of California, on behalf of the Health Department ("Covered Entity") and Interim, Inc. ("Business Associate") (each a "Party" and collectively the "Parties").

Business Associate provides certain services for Covered Entity ("Services") that involve the use and disclosure of Protected Health Information that is created or received by Business Associate from or on behalf of Covered Entity ("PHI"). The Parties are committed to complying with the Standards for Privacy of Individually Identifiable Health Information, 45 C.F.R. Part 160 and Part 164, Subparts A and E as amended from time to time (the "Privacy Rule"), and with the Security Standards, 45 C.F.R. Part 160 and Part 164, Subpart C as amended from time to time (the "Security Rule"), under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), as amended by the Health Information Technology for Economic and Clinical Health Act and its implementing regulations ("HITECH"). Business Associate acknowledges that, pursuant to HITECH, 45 C.F.R. §§ 164.308 (administrative safeguards), 164.310 (physical safeguards), 164.312 (technical safeguards), 164.316 (policies and procedures and documentation requirements) and 164.502 *et seq.* apply to Business Associate in the same manner that such sections apply to Covered Entity. The additional requirements of Title XIII of HITECH contained in Public Law 111-005 that relate to privacy and security and that are made applicable with respect to covered entities shall also be applicable to Business Associate. The Parties are also committed to complying with the California Confidentiality of Medical Information Act, Ca. Civil Code §§ 56 *et seq.* ("CMIA"), where applicable. Business Associate acknowledges that the CMIA prohibits Business Associate from further disclosing the PHI it receives from Covered Entity where such disclosure would be violative of the CMIA. The Parties are also committed to complying with applicable requirements of the Red Flag Rules issued pursuant to the Fair and Accurate Credit Transactions Act of 2003 ("Red Flag Rules"). This Agreement sets forth the terms and conditions pursuant to which PHI, and, when applicable, Electronic Protected Health Information ("EPHI"), shall be handled. The Parties further acknowledge that state statutes or other laws or precedents may impose data breach notification or information security obligations, and it is their further intention that each shall comply with such laws as well as HITECH and HIPAA in the collection, handling, storage, and disclosure of personal data of patients or other personal identifying information exchanged or stored in connection with their relationship.

The Parties agree as follows:

1. DEFINITIONS

All capitalized terms used in this Agreement but not otherwise defined shall have the meaning set forth in the Privacy Rule, Security Rule and HITECH.

2. PERMITTED USES AND DISCLOSURES OF PHI

2.1 Unless otherwise limited herein, Business Associate may:

(a) use or disclose PHI to perform functions, activities or Services for, or on behalf of, Covered Entity as requested by Covered Entity from time to time, provided that such use or

disclosure would not violate the Privacy or Security Rules or the standards for Business Associate Agreements set forth in 45 C.F.R. § 164.504(e), exceed the minimum necessary to accomplish the intended purpose of such use or disclosure, violate the additional requirements of HITECH contained in Public Law 111-005 that relate to privacy and security, or violate the CMIA;

(b) disclose PHI for the purposes authorized by this Agreement only: (i) to its employees, subcontractors and agents; (ii) as directed by this Agreement; or (iii) as otherwise permitted by the terms of this Agreement;

(c) use PHI in its possession to provide Data Aggregation Services to Covered Entity as permitted by 45 C.F.R. § 164.504(e)(2)(i)(B);

(d) use PHI in its possession for proper management and administration of Business Associate or to carry out the legal responsibilities of Business Associate as permitted by 45 C.F.R. § 164.504(e)(4)(i);

(e) disclose the PHI in its possession to third parties for the proper management and administration of Business Associate to the extent and in the manner permitted under 45 C.F.R. § 164.504(e)(4)(ii); provided that disclosures are Required by Law, or Business Associate obtains reasonable assurances from the persons to whom the information is disclosed that it will remain confidential and used or further disclosed only as Required by Law or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached;

(f) use PHI to report violations of law to appropriate Federal and state authorities, consistent with 45 C.F.R. § 164.502(j)(1);

(g) de-identify any PHI obtained by Business Associate under this Agreement for further use or disclosure only to the extent such de-identification is pursuant to this Agreement, and use such de-identified data in accordance with 45 C.F.R. § 164.502(d)(1).

3. RESPONSIBILITIES OF THE PARTIES WITH RESPECT TO PHI

3.1 Responsibilities of Business Associate. With regard to its use and/or disclosure of PHI, Business Associate shall:

(a) use and/or disclose the PHI only as permitted or required by this Agreement or as otherwise Required by Law;

(b) report to the privacy officer of Covered Entity, in writing, (i) any use and/or disclosure of the PHI that is not permitted or required by this Agreement of which Business Associate becomes aware, and (ii) any Breach of unsecured PHI as specified by HITECH, within two (2) days of Business Associate's determination of the occurrence of such unauthorized use and/or disclosure. In such event, the Business Associate shall, in consultation with the Covered Entity, mitigate, to the extent practicable, any harmful effect that is known to the Business Associate of such improper use or disclosure. The notification of any Breach of unsecured PHI shall include, to the extent possible, the identification of each individual whose unsecured PHI has been, or is reasonably believed by the Business Associate to have been, accessed, acquired, used or disclosed during the Breach.

(c) use commercially reasonable safeguards to maintain the security of the PHI and to prevent use and/or disclosure of such PHI other than as provided herein;

(d) obtain and maintain an agreement with all of its subcontractors and agents that receive, use, or have access to, PHI pursuant to which agreement such subcontractors and agents agree to adhere to the same restrictions and conditions on the use and/or disclosure of PHI that apply to Business Associate pursuant to this Agreement;

(e) make available all internal practices, records, books, agreements, policies and procedures and PHI relating to the use and/or disclosure of PHI to the Secretary for purposes of determining Covered Entity or Business Associate's compliance with the Privacy Rule;

(f) document disclosures of PHI and information related to such disclosure and, within ten (10) days of receiving a written request from Covered Entity, provide to Covered Entity such information as is requested by Covered Entity to permit Covered Entity to respond to a request by an individual for an accounting of the disclosures of the individual's PHI in accordance with 45 C.F.R. § 164.528, as well as provide an accounting of disclosures, as required by HITECH, directly to an individual provided that the individual has made a request directly to Business Associate for such an accounting. At a minimum, the Business Associate shall provide the Covered Entity with the following information: (i) the date of the disclosure, (ii) the name of the entity or person who received the PHI, and if known, the address of such entity or person; (iii) a brief description of the PHI disclosed; and (iv) a brief statement of the purpose of such disclosure which includes an explanation of the basis for such disclosure. In the event the request for an accounting is delivered directly to the Business Associate, the Business Associate shall, within two (2) days, forward such request to the Covered Entity. The Business Associate shall implement an appropriate recordkeeping process to enable it to comply with the requirements of this Section;

(g) subject to Section 4.4 below, return to Covered Entity within twenty-one (21) days of the termination of this Agreement, the PHI in its possession and retain no copies, including backup copies;

(h) disclose to its subcontractors, agents or other third parties, and request from Covered Entity, only the minimum PHI necessary to perform or fulfill a specific function required or permitted hereunder;

(i) if all or any portion of the PHI is maintained in a Designated Record Set:

(i) upon ten (10) days' prior written request from Covered Entity, provide access to the PHI in a Designated Record Set to Covered Entity or, as directed by Covered Entity, the individual to whom such PHI relates or his or her authorized representative to meet a request by such individual under 45 C.F.R. § 164.524; and

(ii) upon ten (10) days' prior written request from Covered Entity, make any amendment(s) to the PHI that Covered Entity directs pursuant to 45 C.F.R. § 164.526;

(j) maintain policies and procedures to detect and prevent identity theft in connection with the provision of the Services, to the extent required to comply with the Red Flag Rules;

(k) notify the Covered Entity within five (5) days of the Business Associate's receipt of any request or subpoena for PHI. To the extent that the Covered Entity decides to assume

responsibility for challenging the validity of such request, the Business Associate shall cooperate fully with the Covered Entity in such challenge;

(l) maintain a formal security program materially in accordance with all applicable data security and privacy laws and industry standards designed to ensure the security and integrity of the Covered Entity's data and protect against threats or hazards to such security

The Business Associate acknowledges that, as between the Business Associate and the Covered Entity, all PHI shall be and remain the sole property of the Covered Entity.

3.2 Additional Responsibilities of Business Associate with Respect to EPHI. In the event that Business Associate has access to EPHI, in addition to the other requirements set forth in this Agreement relating to PHI, Business Associate shall:

(a) implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of EPHI that Business Associate creates, receives, maintains, or transmits on behalf of Covered Entity as required by 45 C.F.R. Part 164, Subpart C;

(b) ensure that any subcontractor or agent to whom Business Associate provides any EPHI agrees in writing to implement reasonable and appropriate safeguards to protect such EPHI; and

(c) report to the privacy officer of Covered Entity, in writing, any Security Incident involving EPHI of which Business Associate becomes aware within two (2) days of Business Associate's discovery of such Security Incident. For purposes of this Section, a Security Incident shall mean (consistent with the definition set forth at 45 C.F.R. § 164.304), the attempted or successful unauthorized access, use, disclosure, modification, or destruction of information or interference with systems operations in an information system. In such event, the Business Associate shall, in consultation with the Covered Entity, mitigate, to the extent practicable, any harmful effect that is known to the Business Associate of such improper use or disclosure.

3.3 Responsibilities of Covered Entity. Covered Entity shall, with respect to Business Associate:

(a) provide Business Associate a copy of Covered Entity's notice of privacy practices ("Notice") currently in use;

(b) notify Business Associate of any limitations in the Notice pursuant to 45 C.F.R. § 164.520, to the extent that such limitations may affect Business Associate's use or disclosure of PHI;

(c) notify Business Associate of any changes to the Notice that Covered Entity provides to individuals pursuant to 45 C.F.R. § 164.520, to the extent that such changes may affect Business Associate's use or disclosure of PHI;

(d) notify Business Associate of any changes in, or withdrawal of, the consent or authorization of an individual regarding the use or disclosure of PHI provided to Covered Entity pursuant to 45 C.F.R. § 164.506 or § 164.508, to the extent that such changes may affect Business Associate's use or disclosure of PHI; and

(e) notify Business Associate, in writing and in a timely manner, of any restrictions on use and/or disclosure of PHI as provided for in 45 C.F.R. § 164.522 agreed to by Covered Entity, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

4. TERMS AND TERMINATION

4.1 Term. This Agreement shall become effective on the Effective Date and shall continue in effect unless terminated as provided in this Article 4. Certain provisions and requirements of this Agreement shall survive its expiration or other termination as set forth in Section 5.1 herein.

4.2 Termination. Either Covered Entity or Business Associate may terminate this Agreement and any related agreements if the terminating Party determines in good faith that the terminated Party has breached a material term of this Agreement; provided, however, that no Party may terminate this Agreement if the breaching Party cures such breach to the reasonable satisfaction of the terminating Party within thirty (30) days after the breaching Party's receipt of written notice of such breach.

4.3 Automatic Termination. This Agreement shall automatically terminate without any further action of the Parties upon the termination or expiration of Business Associate's provision of Services to Covered Entity.

4.4 Effect of Termination. Upon termination or expiration of this Agreement for any reason, Business Associate shall return all PHI pursuant to 45 C.F.R. § 164.504(e)(2)(ii)(I) if, and to the extent that, it is feasible to do so. Prior to doing so, Business Associate shall recover any PHI in the possession of its subcontractors or agents. To the extent it is not feasible for Business Associate to return or destroy any portion of the PHI, Business Associate shall provide Covered Entity a statement that Business Associate has determined that it is infeasible to return or destroy all or some portion of the PHI in its possession or in possession of its subcontractors or agents. Business Associate shall extend any and all protections, limitations and restrictions contained in this Agreement to any PHI retained after the termination of this Agreement until such time as the PHI is returned to Covered Entity or destroyed.

5. MISCELLANEOUS

5.1 Survival. The respective rights and obligations of Business Associate and Covered Entity under the provisions of Sections 4.4, 5.1, 5.6, and 5.7, and Section 2.1 (solely with respect to PHI that Business Associate retains in accordance with Section 4.4 because it is not feasible to return or destroy such PHI), shall survive termination of this Agreement until such time as the PHI is returned to Covered Entity or destroyed. In addition, Section 3.1(i) shall survive termination of this Agreement, provided that Covered Entity determines that the PHI being retained pursuant to Section 4.4 constitutes a Designated Record Set.

5.2 Amendments; Waiver. This Agreement may not be modified or amended, except in a writing duly signed by authorized representatives of the Parties. To the extent that any relevant provision of the HIPAA, HITECH or Red Flag Rules is materially amended in a manner that changes the obligations of Business Associates or Covered Entities, the Parties agree to negotiate in good faith appropriate amendment(s) to this Agreement to give effect to the revised obligations. Further, no provision of this Agreement shall be waived, except in a writing duly signed by authorized representatives of the Parties. A waiver with respect to one event shall not be construed as continuing, or as a bar to or waiver of any right or remedy as to subsequent events.

5.3 No Third Party Beneficiaries. Nothing express or implied in this Agreement is intended to confer, nor shall anything herein confer, upon any person other than the Parties and the respective successors or assigns of the Parties, any rights, remedies, obligations, or liabilities whatsoever.

5.4 Notices. Any notices to be given hereunder to a Party shall be made via U.S. Mail or express courier to such Party's address given below, and/or via facsimile to the facsimile telephone numbers listed below.

If to Business Associate, to:

Barbara Mitchell, MSW, Executive Director
Interim, Inc.
P.O. Box 3222
Monterey, CA 93942
Tel: 831-649-4522
FAX: 831-649-1581

If to Covered Entity, to:

Amie Miller, MFT, Psy.D, Behavioral Health Director
1270 Natividad Road
Salinas, CA 93906
Tel: 831-755-4509
FAX: 831-755-4980

Each Party named above may change its address and that of its representative for notice by the giving of notice thereof in the manner hereinabove provided. Such notice is effective upon receipt of notice, but receipt is deemed to occur on next business day if notice is sent by FedEx or other overnight delivery service.

5.5 Counterparts; Facsimiles. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original. Facsimile copies hereof shall be deemed to be originals.

5.6 Choice of Law; Interpretation. This Agreement shall be governed by the laws of the State of California; as provided, however, that any ambiguities in this Agreement shall be resolved in a manner that allows Business Associate to comply with the Privacy Rule, and, if applicable, the Security Rule and the CMIA.

5.7 Indemnification. Contractor shall indemnify, defend, and hold harmless the County of Monterey (hereinafter County), its officers, agents, and employees from any claim, liability, loss, injury, cost, expense, penalty or damage, including the County's reasonable cost of providing notification of and of mitigating any acquisition, access, use or disclosure of PHI in a manner not permitted by this BAA, arising out of, or in connection with, performance of this BAA by Contractor and/or its agents, members, employees, or sub-contractors, excepting only loss, injury, cost, expense, penalty or damage caused by the negligence or willful misconduct of personnel employed by the County. It is the intent of the parties to this BAA to provide the broadest possible indemnification for the County. Contractor shall reimburse the County for all costs, attorneys' fees, expenses, and liabilities incurred by the County with respect to any investigation, enforcement proceeding or litigation in which Contractor is obligated to indemnify, defend, and hold harmless the County under this BAA. This provision is in addition to and independent of any indemnification provision in any related or other agreement between the Covered Entity and the Business Associate.

IN WITNESS WHEREOF, each of the undersigned has caused this Agreement to be duly executed in its name and on its behalf as of the Effective Date.

**COUNTY OF MONTEREY, ON BEHALF OF
THE HEALTH DEPARTMENT**

INTERIM, INC.

By: _____

Print Name: _____

Print Title: _____

Date: _____

By: _____

Print Name: _____

Print Title: _____

Date: _____

Barbara L. Mitchell

Barbara L. Mitchell

Exec. Director

5/31/16

EXHIBIT G: Behavioral Health Cost Reimbursement Invoice

Contractor: Interim, Inc. - Residential & Day Programs		Invoice Number: _____
Address Line 1 P.O. Box 3222		County PO No.: _____
Address Line 2 Monterey, CA 93942		Invoice Period: _____
Tel. No.: (831) 449-4322		Final Invoice: <input type="checkbox"/> (Check if Yes)
Fax No.: (831) 877-9136		
Contract Term: July 1, 2016 - June 30, 2019		

BH Division: **Mental Health Services** BH Control Number: _____

Service Description	Mode of Service	Avatar Code/Service Function Code	Rate per Unit	Total Contracted UOS FY 2016-17	UOS Delivered this Period	Total UOS Delivered as of Last Period	UOS Delivered to Date	Dollar Amount Requested this Period	Total Dollars Delivered as of Last Period	Dollar Amount Requested to Date	Dollar Amount Remaining	Remaining UOS To Date
Manzanita Adult Crisis Residential	5	141/40-49	\$374.07	4,553				\$1,703,120.00		\$1,703,120.00		4,553
Bridge House Transitional Residential	5	161/65-79	\$187.28	4,374				\$819,158.00		\$819,158.00		4,374
Bridge House Full Day Rehab	10	296/95-99	\$130.20	2,746				\$357,522.00		\$357,522.00		2,746
TOTALS				11,673				\$2,879,800.00		\$2,879,800.00		11,673

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the contract approved for services provided under the provision of that contract. Full justification and backup records for these claims are maintained in our office at the address indicated.

Signature: _____	Date: _____
Title: _____	Telephone: _____
Behavioral Health Authorization for Payment _____ Authorized Signatory _____ Date _____	

Send to:
MCHDBEHenar@co.monterey.ca.gov

EXHIBIT G: Behavioral Health Cost Reimbursement Invoice

Contractor: Marina, Inc. - Residential & Day Programs		Invoice Number: _____	
Address Line 1: P.O. Box 3222		County PO No.: _____	
Address Line 2: Monterey, CA 93942		Invoice Period: _____	
Tel No.: (831) 649-4522		Final Invoice: (Check if Yes) <input type="checkbox"/>	
Fax No.: (831) 647-9126		RR Control Number: _____	
Contract Term: July 1, 2016 to June 30, 2019			

Service Description	Mode of Service	Avatar Service Codes	Rate per Unit	Total Contracts of UOS	UOS Delivered this Period	Total UOS Delivered as of Last Period	UOS Delivered to Date	Dollar Amount Requested this Period	Total Dollars Delivered as of Last Period	Dollar Amount Requested to Date	Dollar Amount Remaining	Remaining UOS To Date
Community Housing - Case Management	15	301	\$3.45				0	\$0.00	\$0.00	\$0.00		
Community Housing - Mental Health Services	15						0	\$0.00	\$0.00	\$0.00		
Collateral		311	\$3.45				0	\$0.00	\$0.00	\$0.00		
Assessment		331	\$3.45				0	\$0.00	\$0.00	\$0.00		
Individual Therapy		341	\$3.45				0	\$0.00	\$0.00	\$0.00		
Group Counseling		351	\$3.45				0	\$0.00	\$0.00	\$0.00		
Mental Health		381	\$3.45				0	\$0.00	\$0.00	\$0.00		
Plan Development		391	\$3.45				0	\$0.00	\$0.00	\$0.00		
TOTALS				281,201	0	0	0	\$0.00	\$0.00	\$0.00	\$969,596.00	281,201

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the contract approved for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Signature: _____ Title: _____ Date: _____	Signature: _____ Title: _____ Date: _____
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Grants & Contracts Manager Sophie Yakir Telephone: 831.649.4522 ext 214

Send to: MCHDBHFinance@cc.monterey.ca	Behavioral Health Authorization for Payment	Authorized Signatory	Date
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EXHIBIT G: Behavioral Health Cost Reimbursement Invoice

Contractor: Interim, Inc. - Residential & Day Programs		Invoice Number:
Address Line 1 P.O. Box 3222		County PO No.:
Address Line 2 Monterey, CA 93942		Invoice Period:
Tel. No.: (831) 649-4522		Final Invoice: (Check if Yes)
Fax No.: (831) 647-9136		
Contract Term: July 1, 2016 to June 30, 2019		

BH Division: Mental Health Services													BH Control Number:	
Service Description	Mode of Service	Avatar Service Codes	Rate per Unit	Total Contracts of UOS	UOS Delivered this Period	Total UOS Delivered as of Last Period	UOS Delivered to Date	Dollar Amount Requested this Period	Total Dollars Delivered as of Last Period	Dollar Amount Requested to Date	Dollar Amount Remaining	Remaining UOS To Date		
Sandy Shores - Case Management	15	301	\$3.45				0	\$0.00	\$0.00	\$0.00				
Sandy Shores - Mental Health Services	15													
Collateral		311	\$3.45				0	\$0.00	\$0.00	\$0.00				
Assessment		331	\$3.45				0	\$0.00	\$0.00	\$0.00				
Individual Therapy		341	\$3.45				0	\$0.00	\$0.00	\$0.00				
Group Counseling		351	\$3.45				0	\$0.00	\$0.00	\$0.00				
Mental Health		381	\$3.45				0	\$0.00	\$0.00	\$0.00				
Plan Development		391	\$3.45				0	\$0.00	\$0.00	\$0.00				
TOTALS				112,662	0	0	0	\$0.00	\$0.00	\$0.00	\$388,464.00	112,662		

I certify that the information provided above is, to the best of my knowledge, complete and accurate. The amount requested for reimbursement is in accordance with the contract used for services rendered under the provision of that contract. Full justification and backup records for these claims are maintained in our office at the address indicated.

Signature: Sophie Yair	Date:
Title: Grants & Contracts Manager	Telephone: 831.649.4522 ext 214
Send to: MCHDB@France@so.monterey.ca	
Behavioral Health Authorization for Payment	
Authorized Signatory	Date

EXHIBIT G: Behavioral Health Cost Reimbursement Invoice

Contractor: Merlin, Inc. - Residential & Day Programs		Invoice Number:	
Address Line 1 P.O. Box 3222		County PO No.:	
Address Line 2 Manassas, CA 93942		Invoice Period:	
Tel. No.: (831) 649-4322		Final Invoice:	(Check, if Yes)
Fax No.: (831) 647-9136			
Contract Term: July 1, 2016 to June 30, 2019			

BH Division: **Mental Health Services** BH Control Number: _____

Service Description	Mode of Service	Avatar Service Codes	Rate per Unit	Total Contracts of UOS	UOS Delivered this Period	Total UOS Delivered as of Last Period	UOS Delivered to Date	Dollar Amount Requested this Period	Total Dollars Delivered as of Last Period	Dollar Amount Requested to Date	Dollar Amount Remaining	Remaining UOS To Date
Shelter Cove - Case Management Services	15	301	\$3.45				0	\$0.00	\$0.00	\$0.00		
Shelter Cove - Mental Health Collateral	15	311	\$3.45				0	\$0.00	\$0.00	\$0.00		
Assessment		331	\$3.45				0	\$0.00	\$0.00	\$0.00		
Individual Therapy		341	\$3.45				0	\$0.00	\$0.00	\$0.00		
Group Counseling		351	\$3.45				0	\$0.00	\$0.00	\$0.00		
Mental Health		381	\$3.45				0	\$0.00	\$0.00	\$0.00		
Plan Development		391	\$3.45				0	\$0.00	\$0.00	\$0.00		
TOTALS				225,614	0	0	0	\$0.00	\$0.00	\$0.00	\$777,931.00	225,614

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the contract approved for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our files at the address indicated.

Signature: _____ Title: _____ Grants & Contracts Manager
 Date: _____ Telephone: 831.849.4622 ext 214

Send to: **MCHDBHFinance@co.monterey.ca.gov**
 Behavioral Health Authorization for Payment
 Authorized Signatory _____ Date _____

EXHIBIT G: Behavioral Health Cost Reimbursement Invoice

Contractor: Interim, Inc. - Residential & Day Program		Invoice Number:
Address Line 1: P.O. Box 3222		County PO No.:
Address Line 2: Monterey, CA 93942		Invoice Period:
Tel. No.: (831) 649-4522		Final Invoice: (Check if Yes)
Fax No.: (831) 649-9136		
Contract Term: July 1, 2016 to June 30, 2019		

BH Division: Mental Health Services													BH Control Number	
Service Description	Mode of Service	Avatar Service Codes	Rate per Unit	Total Contracts a UOS	UOS Delivered this Period	Total UOS Delivered as of Last Period	UOS Delivered to Date	Dollar Amount Requested this Period	Total Dollars Delivered as of Last Period	Dollar Amount Requested to Date	Dollar Amount Remaining	Remaining UOS To Date		
Rockrose Gardens - Case Management	15	301	\$3.45				0	\$0.00	\$0.00	\$0.00				
Rockrose Gardens - Mental Health Services	15													
Collateral		311	\$3.45				0	\$0.00	\$0.00	\$0.00				
Assessment		331	\$3.45				0	\$0.00	\$0.00	\$0.00				
Individual Therapy		341	\$3.45				0	\$0.00	\$0.00	\$0.00				
Group Counseling		351	\$3.45				0	\$0.00	\$0.00	\$0.00				
Mental Health		381	\$3.45				0	\$0.00	\$0.00	\$0.00				
Plan Development		391	\$3.45				0	\$0.00	\$0.00	\$0.00				
TOTALS				54,903	0	0	0	\$0.00	\$0.00	\$0.00	\$189,308.00	54,903		

I certify that the information provided above is to the best of my knowledge, complete and accurate. The amount requested for reimbursement is in accordance with the contract approved for services provided under the provision of that contract. Full justification and backup records for these claims are maintained in our office at the address indicated.

Signature:	Title:	Date:
Sophie Yahr	Grants & Contracts Manager	831.649.4522 ext 214
Behavioral Health Authorization for Payment		
Authorized Signatory		Date

Send to:
MCHDBHFinance@co.monterey.ca.gov

EXHIBIT G: Behavioral Health Cost Reimbursement Invoice

Contractor: Interim, Inc. - Residential & Day Programs		Invoice Number:
Address Line 1: P.O. Box 3722		County PO No.:
Address Line 2: Monterey, CA 93942		Invoice Period:
Tel. No.: (831) 649-4422		Final Invoice: (Check if Yes)
Fax No.: (831) 647-9136		
Contract Term: July 1, 2016 to June 30, 2019		

BH Division: Mental Health Services													BH Control Number:
Service Description	Mode of Service	Avatar Service Codes	Rate per Unit	Total Contracts d UOS	UOS Delivered this Period	Total UOS Delivered as of Last Period	UOS Delivered to Date	Dollar Amount Requested this Period	Total Dollars Delivered as of Last Period	Dollar Amount Requested to Date	Dollar Amount Remaining	Remaining UOS To Date	
Lupine Gardens - Case Management	15	301	\$3.45				0	\$0.00	\$0.00	\$0.00			
Lupine Gardens - Mental Health Services	15												
Collateral		311	\$3.45				0	\$0.00	\$0.00	\$0.00			
Assessment		331	\$3.45				0	\$0.00	\$0.00	\$0.00			
Individual Therapy		341	\$3.45				0	\$0.00	\$0.00	\$0.00			
Group Counseling		351	\$3.45				0	\$0.00	\$0.00	\$0.00			
Mental Health		381	\$3.45				0	\$0.00	\$0.00	\$0.00			
Plan Development		391	\$3.45				0	\$0.00	\$0.00	\$0.00			
TOTALS				83,903	0	0	0	\$0.00	\$0.00	\$0.00	\$289,302.00	83903	

I certify that the information provided above is to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the contract approved for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Signature: Sophie Yakir Date: _____
 Title: Grants & Contracts Manager Telephone: 831.649.4622 ext 214

Send to: MCHDBHFinance@co.monterey.ca.gov	Behavioral Health Authorization for Payment
	Authorized Signatory
	Date

EXHIBIT G: Behavioral Health Cost Reimbursement Invoice

Contractor: <u>Marina, Inc. - Residential & Day Program</u>		Invoice Number:
Address Line 1: <u>P.O. Box 3222</u>		County PO No.:
Address Line 2: <u>Monterey, CA 93942</u>		Invoice Period:
Tel. No.: <u>(831) 648-4322</u>		Final Invoice: <input type="checkbox"/> (Check if Yes)
Fax No.: <u>(831) 647-9136</u>		
Contract Term: <u>July 1, 2016 to June 30, 2019</u>		

BH Division: Mental Health Services													BH Control Number	
Service Description	Mode of Service	Avatar Service Codes	Rate per Unit	Total Contracts and UOS	UOS Delivered this Period	Total UOS Delivered as of Last Period	UOS Delivered to Date	Dollar Amount Requested this Period	Total Dollars Delivered as of Last Period	Dollar Amount Requested to Date	Dollar Amount Remaining	Remaining UOS To Date		
Sunflower Gardens - Case Management	15	301	\$3.45				0	\$0.00	\$0.00	\$0.00				
Sunflower Gardens - Mental Health Services	15													
Collateral		311	\$3.45				0	\$0.00	\$0.00	\$0.00				
Assessment		331	\$3.45				0	\$0.00	\$0.00	\$0.00				
Individual Therapy		341	\$3.45				0	\$0.00	\$0.00	\$0.00				
Group Counseling		351	\$3.45				0	\$0.00	\$0.00	\$0.00				
Mental Health		381	\$3.45				0	\$0.00	\$0.00	\$0.00				
Plan Development		391	\$3.45				0	\$0.00	\$0.00	\$0.00				
TOTALS				95,806	0	0	0	\$0.00	\$0.00	\$0.00	\$330,344.00	95,806		

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the contract approved for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Signature: <u>Sophie Yalir</u>	Title: <u>Grants & Contracts Manager</u>	Date: _____	Telephone: <u>831.648.4922 ext 214</u>
Send to: <u>MCHDBH-Finances@co.monterey.ca</u>		Behavioral Health Authorization for Payment	
		Authorized Signatory	
		Date	

EXHIBIT G: Behavioral Health Cost Reimbursement Invoice

Contractor: Interim, Inc. - Residential & Day Programs		Invoice Number:
Address Line 1 P.O. Box 3222		County PO No.:
Address Line 2 Monterey, CA 93942		Invoice Period:
Tel. No.: (831) 649-4522	Final Invoice: (Check if Yes)	
Fax No.: (831) 647-9136		
Contract Term: July 1, 2016 to June 30, 2019		

BH Division: Mental Health Services													BH Control Number	
Service Description	Mode of Service	Avatar Service Codes	Rate per Unit	Total Contracts of UOS	UOS Delivered this Period	Total UOS Delivered as of Last Period	UOS Delivered to Date	Dollar Amount Requested this Period	Total Dollars Delivered as of Last Period	Dollar Amount Requested to Date	Dollar Amount Remaining	Remaining UOS To Date		
McHome - Case Management	15	301	\$3.45				0	\$0.00	\$0.00	\$0.00				
McHome - Mental Health Services	15													
Collateral		311	\$3.45				0	\$0.00	\$0.00	\$0.00				
Assessment		331	\$3.45				0	\$0.00	\$0.00	\$0.00				
Individual Therapy		341	\$3.45				0	\$0.00	\$0.00	\$0.00				
Group Counseling		351	\$3.45				0	\$0.00	\$0.00	\$0.00				
Mental Health		381	\$3.45				0	\$0.00	\$0.00	\$0.00				
Plan Development		391	\$3.45				0	\$0.00	\$0.00	\$0.00				
TOTALS				207,413	0	0	0	\$0.00	\$0.00	\$0.00	\$715,173.00	207,413		

I certify that the information provided above is, to the best of my knowledge, complete and accurate. The amount requested for reimbursement is in accordance with the rates provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Signature: Sophie Yair	Date:
Title: Grants & Contracts Manager	Telephone: 831.649.4522 ext 214
Send to: MCHDBHFinance@co.monterey.ca.gov	
Behavioral Health Authorization for Payment	
Authorized Signatory	Date

EXHIBIT G: Behavioral Health Cost Reimbursement Invoice

Contractor: Martin, Inc.		Invoice Number:
Address Line 1: P.O. Box 3222		County PO No.:
Address Line 2: Monterey, CA 93942		Invoice Period:
Tel. No.: (831) 649-4522		Final Invoice: (Check if Yes)
Fax No.: (831) 647-9136		
Contract Term: July 1, 2016 - June 30, 2019		

BH Division: Mental Health Services										BH Control Number:		
Service Description	Mode of Service	Avatar Service Codes	Rate per Unit	Total Contracted UOS	UOS Delivered this Period	Total UOS Delivered as of Last Period	UOS Delivered to Date	Dollar Amount Requested this Period	Total Dollars Delivered as of Last Period	Dollar Amount Requested to Date	Dollar Amount Remaining	Remaining UOS To Date
Dual Recovery - Case Management	15	301	\$3.45				0	\$0.00	\$0.00	\$0.00		
Dual Recovery - Mental Health Services	15											
Collateral		311	\$3.45				0	\$0.00	\$0.00	\$0.00		
Assessment		331	\$3.45				0	\$0.00	\$0.00	\$0.00		
Individual Therapy		341	\$3.45				0	\$0.00	\$0.00	\$0.00		
Group Counseling		351	\$3.45				0	\$0.00	\$0.00	\$0.00		
Mental Health		381	\$3.45				0	\$0.00	\$0.00	\$0.00		
Plan Development		391	\$3.45				0	\$0.00	\$0.00	\$0.00		
TOTALS				134,716	0	0	0	\$0.00	\$0.00	\$0.00	\$464,508.00	134,716

I certify that the information provided above is, to the best of my knowledge, complete and accurate. The amount requested for reimbursement is in accordance with the contract and is based on the provision of that contract. Full justification and backup records for these claims are maintained in our office at the address indicated.

Signature:	Title:	Date:	Telephone:
Sophia Yeldor	Grants & Contracts Manager		831.649.4522 ext 214
Send to: MCHDBHFinance@co.monterey.ca.gov		Behavioral Health Authorization for Payment	
		Authorized Signatory	
		Date	

EXHIBIT G: Behavioral Health Cost Reimbursement Invoice

Contractor: Interim, Inc.		Invoice Number:
Address Line 1: P.O. Box 3222		County PO No.:
Address Line 2: Monterey, CA 93942		Invoice Period:
Tel. No.: (831) 649-4322		Final Invoice: <input type="checkbox"/> (Check if Yes)
Fax No.: (831) 647-9136		
Contract Term: July 1, 2016 to June 30, 2019		

BH Division: Mental Health Services													BH Control Number:	
Service Description	Mode of Service	Avatar Service Codes	Rate per Unit	Total Contracted UOS	UOS Delivered this Period	Total UOS Delivered as of Last Period	UOS Delivered to Date	Dollar Amount Requested this Period	Total Dollars Delivered as of Last Period	Dollar Amount Requested to Date	Dollar Amount Remaining	Remaining UOS To Date		
SEES - Case Management	15	301	\$3.45				0	\$0.00	\$0.00	\$0.00				
SEES - Mental Health Services	15													
Collateral		311	\$3.45				0	\$0.00	\$0.00	\$0.00				
Assessment		331	\$3.45				0	\$0.00	\$0.00	\$0.00				
Individual Therapy		341	\$3.45				0	\$0.00	\$0.00	\$0.00				
Group Counseling		351	\$3.45				0	\$0.00	\$0.00	\$0.00				
Mental Health		381	\$3.45				0	\$0.00	\$0.00	\$0.00				
Plan Development		391	\$3.45				0	\$0.00	\$0.00	\$0.00				
TOTALS				42,120	0	0	0	\$0.00	\$0.00	\$0.00	\$145,231.00	42,120		

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the contract approved for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Signature: Sophie Yakir Title: Grants & Contracts Manager Date: 831 649 4522 ext 214

Send to: MCHDBHFinance@co.monterey.ca.gov	Behavioral Health Authorization for Payment	Date
	Authorized Signatory	

EXHIBIT G: Behavioral Health Cost Reimbursement Invoice

Contractor:	Interim, Inc. - Intensive Day Program	Invoice Number:	
Address Line 1	P.O. Box 3222	County PO No.:	
Address Line 2	Monterey, CA 93942	Invoice Period:	
Tel. No.:	(831) 649-4522	Final Invoice:	(Check if Yes)
Fax No.:	(831) 647-9136		
Contract Term:	July 1, 2016 - June 30, 2019		

BH Division: Mental Health Services														BH Control Number	
Service Description	Mode of Service	Avatar Code/Service Function Code	Rate per Unit	Total Contracts of UOS FY 2016-17	UOS Delivered this Period	Total UOS Delivered as of Last Period	UOS Delivered to Date	Total Annual Contract Amount	Dollar Amount Requested this Period	Total Dollars Delivered as of Last Period	Dollar Amount Requested to Date	Dollar Amount Remaining	Remaining UOS To Date		
Intensive Day Program	TBD	TBD	\$226.35	2,281	0	0	0	\$516,308			\$0.00	\$516,308	42,120		
TOTALS				2,281	0	0	0	\$516,308		0.00	0.00	\$516,308			

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the contract approved for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Signature:	Sophie Yakir	Date:	
Title:	Grants & Contracts Manager	Telephone:	831.649.4522 ext 214
Send to:	MCHDBHFinance@co.monterey.ca.gov	Behavioral Health Authorization for Payment	
		Authorized Signatory	Date

EXHIBIT G: Behavioral Health Cost Reimbursement Invoice

Contractor: Interim, Inc. - Cash Flow Advance Programs		Invoice Number:					
Address Line 1 P.O. Box: 3222		County PO No.:					
Address Line 2: Monterey, CA 93942		Invoice Period:					
Tel. No.: (831) 649-4522							
Fax No.: (831) 647-9138							
Contract Term: July 1, 2016 to June 30, 2019		Final Invoice (Check if Yes)					
BH Division: Mental Health Services							
Service Description	Mode of Service	Service Function Code	Total FY 2016-17 Contract Amount	Dollar Amount Requested this Period	Total Dollars Delivered as of Last Period	Dollar Amount Requested to Date	Dollar Amount Remaining
Marzarita Adult Crisis: Board & Care	60	40-49	\$95,105			-	\$95,105
Bridge House: Board, Board & Care	60	40-49	\$78,119			-	\$78,119
SAMHSA Support - Dual Diagnosis	60	78	\$117,848			-	\$117,848
Dual Recovery Services	60	70	\$37,762			-	\$37,762
Community Housing: Housing	60	70	\$200,635			-	\$200,635
Shelter Cove: Housing	60	70	\$253,449			-	\$253,449
Sandy Shores: Housing	60	70	\$124,709			-	\$124,709
SEESMET: Non-Med-Cal	60	70	\$221,948			-	\$221,948
McHome: Non-Med-Cal/MHSA	60	70	\$440,074			-	\$440,074
McHome: Non-Med-Cal/PATH	60	70	\$95,497			-	\$95,497
OMNI Resource Center - Wellness Recovery	60	70	\$546,132			-	\$546,132
Success Over Stigma	60	70	\$75,355			-	\$75,355
Bienestar	60	70	\$73,702			-	\$73,702
Wellness Navigators & Peer Partners for	60	70	\$256,216			-	\$256,216
Intensive Day Treatment	TBD	TBD	\$20,000			-	\$20,000
Chinatown Community Learning w/ CSUMB	60	70	\$146,317			-	\$146,317
TOTALS			\$2,782,768	\$0.00	0.00		\$2,782,768
<p>I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the contract approved for services provided under the provision of that contract. Full justification and backup records for these claims are maintained in our office at the address indicated.</p>							
Signature:		Date:		Telephone:			
Sophie Yakir				831.649.4522 ext 214			
Title:		Date:		Telephone:			
Grants & Contracts Manager							
Behavioral Health Authorization for Payment				Date			
Authorized Signatory							

Send to:
MCHDB-Finance@co.monterey.ca.us

EXHIBIT H

BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
Fiscal Year 2016-2017

Program Name: All Interim, Inc. Programs

AVATAR Program(s):

	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES			
Monterey County Funds (Monterey County's Use):			
Provisional Rates			
Estimated Federal Financial Participation (FFP)	\$ 2,907,702	\$ 3,286,215	\$ 3,832,984
Realignment	2,141,848	2,391,663	2,838,666
MHSA	781,373	894,552	994,318
	-	-	-
	-	-	-
Cash Flow Advances	-	-	-
Realignment	495,009	827,034	918,234
MHSA - CSS	943,848	1,024,924	819,853
MHSA - PEI	655,783	889,882	951,405
SAMHSA Block Grant	93,276	93,276	93,276
Total Requested Monterey County Funds	\$ 8,018,839	\$ 9,407,546	\$ 10,448,736
Other Program Revenues	1,107,165	1,118,474	1,078,510
TOTAL PROGRAM REVENUES (equals Allowable Costs)	\$ 9,126,004	\$ 10,526,020	\$ 11,527,246

B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.

I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.

A. Mode Costs (Direct Services)	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1 Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	4,330,255	5,225,329	5,742,084
2 Payroll taxes	345,338	421,002	450,443
3 Employee benefits	677,049	796,630	808,834
4 Workers Compensation	277,422	369,385	330,210
5 Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6 Temporary Staffing	24,418	-	-
7 Flexible Client Spending (please provide supporting documents)	343,411	362,993	409,884
8 Travel (costs incurred to carry out the program)	126,426	81,348	97,199
9 Employee Travel and Conference	-	66,835	65,154
10 Communication Costs	72,890	76,236	92,943
11 Utilities	173,848	185,250	213,312
12 Cleaning and Janitorial	75,746	67,350	82,795
13 Maintenance and Repairs - Buildings	161,786	106,743	178,132
14 Maintenance and Repairs - Equipment	4,610	6,311	-
15 Printing and Publications	24,939	27,743	34,038
16 Memberships, Subscriptions and Dues	35,676	44,644	36,191
17 Office Supplies	19,874	89,362	90,466
18 Postage and Mailing	54,488	8,674	-
19 Medical Records	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	102,223	163,406	106,528
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	125,426	106,906	180,273
23	Taxes and assessments (Please identify the property address and method of cost allocation)	2,417	2,200	3,150
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	96,563	75,925	62,257
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	71,471	181,140	219,833
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	37,344	40,912	44,997
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	480,593	470,817	495,782
29	Total Mode Costs	\$ 7,664,213	\$ 8,977,141	\$ 9,744,505
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30	Salaries and Benefits	797,432	877,681	1,011,738
31	Supplies	213,821	287,386	298,224
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	37,827	27,254	30,657
34	Total Administrative Costs	\$ 1,049,080	\$ 1,192,321	\$ 1,340,619
35	TOTAL DIRECT COSTS	\$ 8,713,293	\$ 10,169,462	\$ 11,085,124

II Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
36	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	98,319	139,624	164,017
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	89,189	44,475	47,400
49	Legal and Accounting (when required for the administration of the County Programs)	55,516	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-
52	Personnel Administration	122,353	115,134	171,858

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	33,391	41,425	36,347
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	10,131	15,900	22,500
57	Total Indirect costs	\$ 408,899	\$ 356,558	\$ 442,122
63	Total Allowable Costs	\$ 9,122,192	\$ 10,526,020	\$ 11,527,246

EXHIBIT H**BUDGET AND EXPENDITURE REPORT**

For Monterey County - Behavioral Health

FY 2016-17

Program Name: Manzanita House - Crisis Residential

	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES			
Monterey County Funds (Monterey County's Use):			
Provisional Rates			
Estimated Federal Financial Participation (FFP)	\$ 744,875	\$ 849,377	\$ 851,560
Estimated Federal Financial Participation (FFP)	744,875	849,377	851,560
Realignment	-	-	-
MHSA	-	-	-
	-	-	-
Cash Flow Advances	-	-	-
Realignment	-	91,714	95,105
MHSA - CSS	103,800		
MHSA - PEI	-		
SAMHSA Block Grant	-	-	
Total Requested Monterey County Funds	\$ 1,593,550	\$ 1,790,468	\$ 1,798,225
Other Program Revenues	41,122	39,000	39,000
TOTAL PROGRAM REVENUES (equals Allowable Costs)	\$ 1,634,672	\$ 1,829,468	\$ 1,837,225

B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.

I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.

A. Mode Costs (Direct Services)	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1 Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	926,036	1,040,725	1,017,350
2 Payroll taxes	71,326	82,202	80,365
3 Employee benefits	126,299	123,164	149,841
4 Workers Compensation	61,340	81,092	64,798
5 Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6 Temporary Staffing	618	-	-
7 Flexible Client Spending (please provide supporting documents)	50,190	56,945	57,145
8 Travel (costs incurred to carry out the program)	14,529	4,800	5,320
9 Employee Travel and Conference	-	11,000	8,200
10 Communication Costs	6,921	6,000	7,500
11 Utilities	22,222	21,700	23,500
12 Cleaning and Janitorial	16,235	20,000	20,000
13 Maintenance and Repairs - Buildings	29,231	18,000	27,800
14 Maintenance and Repairs - Equipment	836	500	-
15 Printing and Publications	3,148	2,100	2,500
16 Memberships, Subscriptions and Dues	6,780	7,100	7,100
17 Office Supplies	2,919	10,500	10,800
18 Postage and Mailing	9,495	1,300	-
19 Medical Records	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	12,790	20,741	8,747
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	-	-	-
23	Taxes and assessments (Please identify the property address and method of cost allocation)	198	200	200
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	7,077	8,500	6,120
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	-	8,247	14,787
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	4,907	5,114	5,146
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	56,865	50,775	57,000
29	Total Mode Costs	\$ 1,429,962	\$ 1,580,705	\$ 1,574,219
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service provided.	-		
30	Salaries and Benefits	145,867	153,194	161,252
31	Supplies	39,112	50,161	47,531
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	6,919	4,757	4,886
34	Total Administrative Costs	\$ 191,898	\$ 208,112	\$ 213,669
35	TOTAL DIRECT COSTS	\$ 1,621,860	\$ 1,788,817	\$ 1,787,888

If Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
36	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	6,715	8,708	10,131
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	5,024	2,372	2,528
49	Legal and Accounting (when required for the administration of the County Programs)	9,049	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-
52	Personnel Administration	21,088	19,971	26,778

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		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	3,225	7,100	6,800
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	1,674	2,500	3,100
57	Total Indirect costs	\$ 46,775	\$ 40,651	\$ 49,337
63	Total Allowable Costs	\$ 1,668,635	\$ 1,829,468	\$ 1,837,225

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Administrative Assistant I	\$ 45,657	0.11	\$ 5,168
Administrative Assistant II-CI	\$ 52,762	1.00	\$ 52,762
Assistant Maintenance Manager	\$ 63,960	0.11	\$ 6,805
Assistant Program Director	\$ 67,884	1	\$ 67,884
Clinical Quality Assurance Manager	\$ 66,353	0.10	\$ 6,635
Quality Assurance and Performance Outcomes Specialist	\$ 77,813	0.10	\$ 7,781
Clinical Specialist	\$ 77,043	1	\$ 77,043
Clinical Supervisor	\$ 94,586	0.125	\$ 11,823
Counselor I-B	\$ 16,884	0.50	\$ 16,884
Counselor I-B	\$ 16,884	0.50	\$ 16,884
Counselor I-C	\$ 36,120	0.825	\$ 36,120
Counselor I-C	\$ 35,241	0.825	\$ 35,241
Counselor I-C	\$ 32,282	0.825	\$ 32,282
Counselor I-C	\$ 37,735	0.825	\$ 37,735
Counselor II	\$ 40,906	1	\$ 40,906
Counselor II	\$ 41,640	1	\$ 41,640
Counselor II	\$ 51,067	1	\$ 51,067
Counselor II	\$ 51,907	1	\$ 51,907
Counselor II	\$ 42,648	1	\$ 42,648
Counselor II	\$ 40,728	1	\$ 40,728
Deputy Director	\$ 114,928	0.18	\$ 20,687
Facilities Manager	\$ 75,791	0.07	\$ 5,010
Housing Development & Property Director	\$ 104,984	0.06	\$ 5,879
Kitchen Coordinator	\$ 36,438	1	\$ 36,438
Lead Maintenance Worker	\$ 55,037	0.07	\$ 3,638
Maintenance Worker	\$ 53,975	0.07	\$ 3,568
Maintenance Worker	\$ 47,572	0.07	\$ 3,145
Maintenance Worker	\$ 53,975	0.07	\$ 3,568
Maintenance Worker	\$ 43,627	0.07	\$ 2,884
Nurse	\$ 82,076	0.80	\$ 65,661
Program Director	\$ 86,413	1	\$ 86,413
Psychiatric Technician	\$ 36,567	0.6	\$ 36,567
Relief Counselor	\$ 43,423	1.4191	\$ 43,423
Substance Abuse Specialist	\$ 27,369	0.225	\$ 20,526
Total Salaries and Wages	\$ 1,852,275		\$ 1,017,350

EXHIBIT H

BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
FY 2016-17

Program Name: Bridge Residential

	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES			
Monterey County Funds (Monterey County's Use):			
Provisional Rates			
Estimated Federal Financial Participation (FFP)	\$ 365,922	\$ 391,037	\$ 409,579
Realignment	365,922	391,037	409,579
MHSA	-	-	-
	-	-	-
	-	-	-
Cash Flow Advances	-	-	-
Realignment	120,181	43,122	78,119
MHSA - CSS	-	-	-
MHSA - PEI	-	-	-
SAMHSA Block Grant	-	-	-
Total Requested Monterey County Funds	\$ 852,025	\$ 825,196	\$ 897,277
Other Program Revenues	77,369	76,608	50,000
TOTAL PROGRAM REVENUES (equals Allowable Costs)	\$ 929,394	\$ 901,804	\$ 947,277

B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.

I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.

A. Mode Costs (Direct Services)	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1 Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	458,005	450,617	459,220
2 Payroll taxes	36,427	36,379	36,941
3 Employee benefits	73,381	72,105	68,591
4 Workers Compensation	29,102	35,051	29,087
5 Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6 Temporary Staffing	684	-	-
7 Flexible Client Spending (please provide supporting documents)	70,933	63,075	63,303
8 Travel (costs incurred to carry out the program)	11,839	5,700	7,213
9 Employee Travel and Conference	-	5,400	5,133
10 Communication Costs	6,412	5,479	7,223
11 Utilities	16,238	14,500	20,238
12 Cleaning and Janitorial	8,648	9,000	10,000
13 Maintenance and Repairs - Buildings	14,927	11,000	19,300
14 Maintenance and Repairs - Equipment	813	2,000	-
15 Printing and Publications	2,135	1,843	2,309
16 Memberships, Subscriptions and Dues	3,841	1,900	3,841
17 Office Supplies	1,983	7,000	7,250
18 Postage and Mailing	3,470	450	-
19 Medical Records	-	-	-

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		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	9,050	14,495	8,895
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	-	-	-
23	Taxes and assessments (Please identify the property address and method of cost allocation)	597	200	362
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	923	1,125	1,125
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	-	6,163	12,703
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	3,682	3,839	4,150
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	35,947	23,875	35,403
29	Total Mode Costs	\$ 789,037	\$ 771,196	\$ 802,287
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service provided.	-	-	-
30	Salaries and Benefits	81,244	75,632	83,142
31	Supplies	21,785	24,765	24,507
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	3,854	2,349	2,519
34	Total Administrative Costs	\$ 106,883	\$ 102,746	\$ 110,168
35	TOTAL DIRECT COSTS	\$ 895,920	\$ 873,942	\$ 912,455

II Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
36	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	5,206	5,913	8,215
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	2,734	1,186	1,264
49	Legal and Accounting (when required for the administration of the County Programs)	6,738	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
52	Personnel Administration	14,460	13,913	18,493
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	3,415	5,350	5,350
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	921	1,500	1,500
57	Total Indirect costs	\$ 33,474	\$ 27,862	\$ 34,822
63	Total Allowable Costs	\$ 929,394	\$ 901,804	\$ 947,277

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Administrative Assistant I	\$ 45,657	0.08	\$ 3,570
Administrative Assistant I-CI	\$ 20,240	0.50	\$ 10,120
Assistant Maintenance Manager	\$ 63,960	0.09	\$ 5,577
Assistant Program Director	\$ 58,015	0.625	\$ 36,259
Clinical Quality Assurance Manager	\$ 66,353	0.10	\$ 6,635
Quality Assurance and Performance Outcomes Specialist	\$ 77,813	0.10	\$ 7,781
Clinical Supervisor	\$ 94,586	0.0625	\$ 5,912
Counselor I-B	\$ 34,411	0.825	\$ 34,411
Counselor I-C	\$ 30,523	0.825	\$ 30,523
Counselor I-C	\$ 31,441	0.825	\$ 31,441
Counselor II	\$ 44,587	1.00	\$ 44,587
Counselor II	\$ 47,774	1.00	\$ 47,774
Counselor II	\$ 51,491	0.75	\$ 38,618
Deputy Director	\$ 114,928	0.12	\$ 13,791
Facilities Manager	\$ 75,791	0.07	\$ 5,495
Housing Development & Property Director	\$ 104,984	0.06	\$ 6,509
Landscape Assistant	\$ 7,876	0.34	\$ 2,638
Landscape Assistant	\$ 7,876	0.17	\$ 1,300
Lead Maintenance Worker	\$ 55,037	0.07	\$ 3,990
Maintenance Worker	\$ 53,975	0.09	\$ 4,912
Maintenance Worker	\$ 47,572	0.07	\$ 3,449
Maintenance Worker	\$ 43,627	0.07	\$ 3,163
Maintenance Worker	\$ 53,975	0.05	\$ 2,915
Nurse	\$ 17,923	0.20	\$ 17,923
Nurse	\$ 82,076	0.20	\$ 16,415
Program Director	\$ 88,374	0.375	\$ 33,140
Relief Counselor	\$ 19,350	0.6202	\$ 19,350
Wellness Navigator	\$ 21,020	0.50	\$ 21,020
Total Salaries and Wages			\$ 459,220

EXHIBIT H

BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
FY 2016-17

Program Name: **Bridge House - Day Academy**

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES				
Monterey County Funds (Monterey County's Use):				
	Provisional Rates			
	Estimated Federal Financial Participation (FFP)	\$ 156,582	\$ 177,820	\$ 178,761
	Realignment	156,582	177,820	178,761
	MHSA	-	-	-
		-	-	-
		-	-	-
	Cash Flow Advances	-	-	-
	Realignment	27,117	-	-
	MHSA - CSS	-	-	-
	MHSA - PEI	-	-	-
	SAMHSA Block Grant	-	-	-
Total Requested Monterey County Funds		\$ 340,281	\$ 355,640	\$ 357,522
Other Program Revenues		-	-	-
TOTAL PROGRAM REVENUES (equals Allowable Costs)		\$ 340,281	\$ 355,640	\$ 357,522
B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.				
I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.				
	A. Mode Costs (Direct Services)	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1	Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	201,882	212,395	208,165
2	Payroll taxes	15,834	16,928	16,799
3	Employee benefits	34,016	23,222	26,516
4	Workers Compensation	12,826	16,033	13,175
5	Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6	Temporary Staffing	171	-	-
7	Flexible Client Spending (please provide supporting documents)	1,980	2,375	2,638
8	Travel (costs incurred to carry out the program)	3,026	1,582	1,826
9	Employee Travel and Conference	-	1,100	1,300
10	Communication Costs	2,036	1,520	2,134
11	Utilities	4,052	4,000	5,052
12	Cleaning and Janitorial	2,112	2,625	2,322
13	Maintenance and Repairs - Buildings	3,735	3,143	4,945
14	Maintenance and Repairs - Equipment	152	545	-
15	Printing and Publications	537	422	813
16	Memberships, Subscriptions and Dues	850	700	851
17	Office Supplies	502	4,800	4,550
18	Postage and Mailing	1,216	391	-
19	Medical Records	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	3,614	7,689	9,815
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	-	-	-
23	Taxes and assessments (Please identify the property address and method of cost allocation)	140	100	100
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	308	375	266
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	-	776	1,000
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	712	745	801
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	295	5,975	5,975
29	Total Mode Costs	\$ 289,996	\$ 307,441	\$ 309,043
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30	Salaries and Benefits	29,746	30,717	31,378
31	Supplies	7,976	10,058	9,249
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	\$ 1,411	\$ 954	\$ 951
34	Total Administrative Costs	39,133	41,729	41,578
35	TOTAL DIRECT COSTS	\$ 329,129	\$ 349,170	\$ 350,621
If Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.				
	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
36	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	1,322	1,613	2,046
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	2,438	1,186	1,264
49	Legal and Accounting (when required for the administration of the County Programs)	1,115	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
52	Personnel Administration	2,693	1,971	2,476
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	3,145	1,000	615
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	436	700	500
57	Total Indirect costs	\$ 11,149	\$ 6,470	\$ 6,901
63	Total Allowable Costs	\$ 340,278	\$ 355,640	\$ 357,522

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Administrative Assistant I	\$ 45,657	0.08	\$ 3,570
Administrative Assistant I-CI	\$ 20,240	0.50	\$ 10,120
Assistant Maintenance Manager	\$ 63,960	0.02	\$ 1,426
Assistant Program Director	\$ 58,015	0.375	\$ 21,756
Clinical Quality Assurance Manager	\$ 66,353	0.05	\$ 3,318
Quality Assurance and Performance Outcomes Specialist	\$ 77,813	0.05	\$ 3,891
Clinical Supervisor	\$ 94,586	0.025	\$ 2,365
Counselor II	\$ 39,428	0.75	\$ 39,428
Counselor II	\$ 51,491	0.25	\$ 12,873
Day Program Coordinator	\$ 58,204	1.00	\$ 58,204
Deputy Director	\$ 114,928	0.04	\$ 4,597
Facilities Manager	\$ 75,791	0.02	\$ 1,554
Housing Development & Property Director	\$ 104,984	0.02	\$ 1,575
Landscape Assistant	\$ 7,876	0.50	\$ 3,938
Lead Maintenance Worker	\$ 55,037	0.02	\$ 1,128
Maintenance Worker	\$ 53,975	0.02	\$ 1,106
Maintenance Worker	\$ 47,572	0.02	\$ 975
Maintenance Worker	\$ 53,975	0.02	\$ 1,106
Maintenance Worker	\$ 43,627	0.02	\$ 894
Program Director	\$ 88,374	0.375	\$ 33,140
Relief Counselor	\$ 1,200	0.0385	\$ 1,200
Total Salaries and Wages			\$ 208,165

EXHIBIT H

BUDGET AND EXPENDITURE REPORT For Monterey County - Behavioral Health FY 2016-17

Program Name: Community Housing

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES				
Monterey County Funds (Monterey County's Use):				
	Provisional Rates			
	Estimated Federal Financial Participation (FFP)	\$ 339,297	\$ 428,962	\$ 484,798
	Realignment	339,297	428,962	484,798
	MHSA	-	-	-
		-	-	-
		-	-	-
	Cash Flow Advances	-	-	-
	Realignment	99,123	187,026	200,535
	MHSA - CSS	-	-	-
	MHSA - PEI	-	-	-
	SAMHSA Block Grant	-	-	-
Total Requested Monterey County Funds		\$ 777,717	\$ 1,044,950	\$ 1,170,131
Other Program Revenues		322,708	338,032	318,032
TOTAL PROGRAM REVENUES (equals Allowable Costs)		\$ 1,100,425	\$ 1,382,982	\$ 1,488,163
B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.				
I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.				
	A. Mode Costs (Direct Services)	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1	Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	373,154	573,655	612,051
2	Payroll taxes	30,257	46,401	50,393
3	Employee benefits	66,330	108,317	89,875
4	Workers Compensation	30,044	41,380	36,132
5	Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6	Temporary Staffing	5,906	-	-
7	Flexible Client Spending (please provide supporting documents)	5,382	26,000	26,000
8	Travel (costs incurred to carry out the program)	14,479	12,000	12,315
9	Employee Travel and Conference	-	7,000	5,290
10	Communication Costs	11,812	13,000	20,447
11	Utilities	40,401	40,000	42,670
12	Cleaning and Janitorial	11,921	5,000	10,490
13	Maintenance and Repairs - Buildings	54,259	15,000	40,254
14	Maintenance and Repairs - Equipment	1,587	500	-
15	Printing and Publications	4,353	1,800	5,946
16	Memberships, Subscriptions and Dues	5,098	5,840	4,365
17	Office Supplies	915	11,400	12,764
18	Postage and Mailing	9,865	899	-
19	Medical Records	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	10,276	17,198	29,052
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	80,063	78,612	84,398
23	Taxes and assessments (Please identify the property address and method of cost allocation)	597	600	1,584
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	26,725	17,000	18,352
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	-	17,436	23,976
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	6,003	6,265	7,653
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	118,719	121,350	121,500
29	Total Mode Costs	\$ 908,146	\$ 1,166,653	\$ 1,255,507
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30	Salaries and Benefits	96,196	113,397	130,615
31	Supplies	25,794	37,130	38,501
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	4,563	3,521	3,958
34	Total Administrative Costs	\$ 126,553	\$ 154,048	\$ 173,074
35	TOTAL DIRECT COSTS	\$ 1,034,699	\$ 1,320,701	\$ 1,428,581

II Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
36	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	23,623	35,325	31,740
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	17,965	8,895	9,480
49	Legal and Accounting (when required for the administration of the County Programs)	8,584	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-

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		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
52	Personnel Administration	11,515	11,721	13,962
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	2,750	4,340	2,400
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	1,288	2,000	2,000
57	Total Indirect costs	\$ 65,725	\$ 62,281	\$ 59,582
63	Total Allowable Costs	\$ 1,100,424	\$ 1,382,982	\$ 1,488,163

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Administrative Assistant I	\$ 45,657	0.14	\$ 6,401
Administrative Assistant I	\$ 52,696	0.65	\$ 34,252
Assistant Maintenance Manager	\$ 63,960	0.14	\$ 9,044
Assistant Program Director	\$ 61,296	1.00	\$ 61,296
Case Coordinator	\$ 61,588	1.00	\$ 61,588
Case Coordinator	\$ 61,360	1.00	\$ 61,360
Clinical Quality Assurance Manager	\$ 66,353	0.11	\$ 7,465
Quality Assurance and Performance Outcomes Specialist	\$ 77,813	0.11	\$ 8,754
Clinical Supervisor	\$ 94,586	0.1438	\$ 13,597
Counselor II	\$ 45,090	1.00	\$ 45,090
Counselor II	\$ 46,139	1.00	\$ 46,139
Counselor II	\$ 55,459	1.00	\$ 55,459
Counselor II	\$ 41,926	0.20	\$ 8,385
Deputy Director	\$ 114,928	0.07	\$ 8,045
Facilities Manager	\$ 75,791	0.11	\$ 8,220
Housing Development & Property Director	\$ 104,984	0.16	\$ 16,503
Housing Management Specialist II	\$ 56,380	0.15	\$ 8,587
Housing Management Specialist II	\$ 51,831	0.15	\$ 7,894
Housing Management Specialist II	\$ 38,067	0.15	\$ 5,798
Housing Operations Manager	\$ 66,220	0.15	\$ 10,085
Landscape Assistant	\$ 583	0.03	\$ 583
Landscape Assistant	\$ 1,167	0.05	\$ 1,167
Landscape Assistant	\$ 1,167	0.05	\$ 1,167
Landscape Assistant	\$ 4,376	0.19	\$ 4,376
Landscape Assistant	\$ 8,460	0.37	\$ 8,460
Landscape Assistant	\$ 3,792	0.17	\$ 3,792
Landscape Assistant	\$ 2,334	0.10	\$ 2,334
Lead Maintenance Worker	\$ 55,037	0.11	\$ 5,969
Maintenance Assistant	\$ 3,648	0.16	\$ 3,648
Maintenance Assistant	\$ 3,209	0.14	\$ 3,209
Maintenance Worker	\$ 53,975	0.11	\$ 5,854
Maintenance Worker	\$ 43,627	0.11	\$ 4,731
Maintenance Worker	\$ 47,572	0.11	\$ 5,159
Maintenance Worker	\$ 53,975	0.11	\$ 5,854
Program Director	\$ 96,768	0.70	\$ 67,738
Relief Counselor	\$ 4,050	0.1298	\$ 4,050
Total Salaries and Wages			\$ 612,052

EXHIBIT H

BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
FY 2016-17

Program Name: Sandy Shores

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES				
Monterey County Funds (Monterey County's Use):				
	Provisional Rates			
	Estimated Federal Financial Participation (FFP)	\$ 143,520	\$ 135,526	\$ 194,232
	Realignment	143,520	135,526	194,232
	MHSA	-	-	-
		-	-	-
		-	-	-
	Cash Flow Advances	-	-	-
	Realignment	87,222	115,781	124,709
	MHSA - CSS	-	-	-
	MHSA - PEI	-	-	-
	SAMHSA Block Grant	-	-	-
Total Requested Monterey County Funds		\$ 374,262	\$ 386,833	\$ 513,173
Other Program Revenues		216,631	216,508	216,508
TOTAL PROGRAM REVENUES (equals Allowable Costs)		\$ 590,893	\$ 603,341	\$ 729,681
B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.				
I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.				
	A. Mode Costs (Direct Services)	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1	Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	221,741	241,402	318,703
2	Payroll taxes	17,936	19,834	25,600
3	Employee benefits	33,492	42,312	56,773
4	Workers Compensation	13,319	15,506	18,209
5	Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6	Temporary Staffing	5,051	-	-
7	Flexible Client Spending (please provide supporting documents)	377	2,050	1,550
8	Travel (costs incurred to carry out the program)	6,127	4,300	5,155
9	Employee Travel and Conference	-	1,950	2,036
10	Communication Costs	4,867	4,500	5,200
11	Utilities	27,203	28,500	28,500
12	Cleaning and Janitorial	2,679	2,500	5,000
13	Maintenance and Repairs - Buildings	18,198	15,000	24,620
14	Maintenance and Repairs - Equipment	443	500	-
15	Printing and Publications	1,987	1,600	2,589
16	Memberships, Subscriptions and Dues	4,438	5,400	3,225
17	Office Supplies	639	3,500	4,272
18	Postage and Mailing	2,744	501	-
19	Medical Records	-	-	-

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		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	5,882	10,148	6,028
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	-	-	-
23	Taxes and assessments (Please identify the property address and method of cost allocation)	72	250	71
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	24,481	6,275	6,275
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	-	1,107	1,693
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	2,535	2,645	2,857
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	91,935	90,375	90,375
29	Total Mode Costs	\$ 486,146	\$ 500,155	\$ 608,731
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30	Salaries and Benefits	51,654	50,456	64,044
31	Supplies	13,850	16,521	18,878
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	2,450	1,567	1,941
34	Total Administrative Costs	\$ 67,955	\$ 68,544	\$ 84,863
35	TOTAL DIRECT COSTS	\$ 554,101	\$ 568,699	\$ 693,594

II Indirect Cost Centers - Include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
36	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	16,220	20,748	21,154
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	11,938	5,930	6,320
49	Legal and Accounting (when required for the administration of the County Programs)	2,284	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-

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		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
52	Personnel Administration	4,412	4,564	5,578
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	1,238	1,900	1,235
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	702	1,500	1,800
57	Total Indirect costs	\$ 36,794	\$ 34,642	\$ 36,087
63	Total Allowable Costs	\$ 590,895	\$ 603,341	\$ 729,681

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Administrative Assistant I	\$ 45,657	0.13	\$ 6,031
Administrative Assistant II	\$ 43,145	0.50	\$ 21,573
Assistant Maintenance Manager	\$ 63,960	0.10	\$ 6,428
Assistant Program Director	\$ 56,188	0.50	\$ 28,094
Case Coordinator	\$ 65,154	0.60	\$ 39,092
Clinical Quality Assurance Manager	\$ 77,813	0.04	\$ 3,307
Quality Assurance and Performance Outcomes Specialist	\$ 66,353	0.04	\$ 2,820
Clinical Supervisor	\$ 94,586	0.025	\$ 2,365
Community Support Worker I	\$ 6,267	0.25	\$ 6,267
Counselor II	\$ 39,241	0.70	\$ 39,241
Counselor II	\$ 47,430	0.90	\$ 47,430
Deputy Director	\$ 114,928	0.05	\$ 5,746
Facilities Manager	\$ 75,791	0.08	\$ 5,832
Housing Development & Property Director	\$ 104,984	0.13	\$ 13,217
Housing Management Specialist II	\$ 56,380	0.10	\$ 5,655
Housing Management Specialist II	\$ 51,831	0.10	\$ 5,199
Housing Management Specialist II	\$ 38,067	0.10	\$ 3,818
Housing Operations Manager	\$ 66,220	0.10	\$ 6,642
Landscape Assistant	\$ 9,043	0.40	\$ 9,043
Lead Maintenance Worker	\$ 55,037	0.08	\$ 4,235
Maintenance Assistant	\$ 2,042	0.09	\$ 2,042
Maintenance Worker	\$ 53,975	0.08	\$ 4,153
Maintenance Worker	\$ 43,627	0.08	\$ 3,357
Maintenance Worker	\$ 47,572	0.08	\$ 3,661
Maintenance Worker	\$ 53,975	0.08	\$ 4,153
Program Director	\$ 78,600	0.50	\$ 39,300
Total Salaries and Wages			\$ 318,702

EXHIBIT H

BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
FY 2016-17

Program Name: Shelter Cove

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES				
Monterey County Funds (Monterey County's Use):				
	Provisional Rates			
	Estimated Federal Financial Participation (FFP)	\$ 334,066	\$ 337,579	\$ 388,966
	Realignment	334,066	337,579	388,966
	MHSA	-	-	-
		-	-	-
		-	-	-
	Cash Flow Advances	-	-	-
	Realignment	161,366	244,495	253,449
	MHSA - CSS	-	-	-
	MHSA - PEI	-	-	-
	SAMHSA Block Grant	-	-	-
Total Requested Monterey County Funds		\$ 829,497	\$ 919,653	\$ 1,031,381
Other Program Revenues		226,452	221,300	221,300
TOTAL PROGRAM REVENUES (equals Allowable Costs)		\$ 1,055,949	\$ 1,140,953	\$ 1,252,681
B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.				
I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.				
	A. Mode Costs (Direct Services)	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1	Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	453,677	495,754	566,360
2	Payroll taxes	36,129	39,850	45,499
3	Employee benefits	102,440	98,833	102,978
4	Workers Compensation	27,382	35,398	33,398
5	Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6	Temporary Staffing	9,171	-	-
7	Flexible Client Spending (please provide supporting documents)	31,854	53,050	42,735
8	Travel (costs incurred to carry out the program)	14,670	9,000	11,000
9	Employee Travel and Conference	-	7,000	7,000
10	Communication Costs	8,959	13,600	9,957
11	Utilities	34,465	35,000	41,454
12	Cleaning and Janitorial	11,543	10,000	10,500
13	Maintenance and Repairs - Buildings	23,212	23,500	35,896
14	Maintenance and Repairs - Equipment	658	1,000	-
15	Printing and Publications	2,986	2,000	3,200
16	Memberships, Subscriptions and Dues	7,873	8,960	6,075
17	Office Supplies	1,731	5,150	5,519
18	Postage and Mailing	3,852	598	-
19	Medical Records	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	8,977	9,548	8,167
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	-	-	6,682
23	Taxes and assessments (Please identify the property address and method of cost allocation)	638	450	783
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	2,597	2,650	2,507
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	-	6,760	13,604
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	5,462	5,692	6,302
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	79,773	83,500	80,000
29	Total Mode Costs	\$ 868,049	\$ 947,293	\$ 1,039,616
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30	Salaries and Benefits	92,307	95,780	109,947
31	Supplies	24,751	31,362	32,408
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	4,379	2,974	3,332
34	Total Administrative Costs	\$ 121,437	\$ 130,116	\$ 145,687
35	TOTAL DIRECT COSTS	\$ 989,486	\$ 1,077,409	\$ 1,185,303

II Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
36	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	24,557	33,863	35,020
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	11,945	5,930	6,320
49	Legal and Accounting (when required for the administration of the County Programs)	8,009	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
52	Personnel Administration	15,196	15,251	18,189
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	5,909	6,500	5,549
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	849	2,000	2,300
57	Total Indirect costs	\$ 66,465	\$ 63,544	\$ 67,378
63	Total Allowable Costs	\$ 1,055,951	\$ 1,140,953	\$ 1,252,681

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Administrative Assistant I	\$ 45,657	0.19	\$ 8,615
Administrative Assistant II	\$ 43,145	0.50	\$ 21,573
Assistant Maintenance Manager	\$ 63,960	0.13	\$ 8,513
Assistant Program Director	\$ 56,188	0.50	\$ 28,094
Case Coordinator	\$ 65,154	1.00	\$ 65,154
Clinical Quality Assurance Manager	\$ 77,813	0.10	\$ 7,392
Quality Assurance and Performance Outcomes Specialist	\$ 66,353	0.10	\$ 6,304
Clinical Supervisor	\$ 94,586	0.0750	\$ 7,094
Community Support Worker II	\$ 6,267	0.25	\$ 6,267
Counselor II	\$ 42,648	1.00	\$ 42,648
Counselor II	\$ 41,221	1.00	\$ 41,221
Counselor II	\$ 47,624	1.00	\$ 47,624
Deputy Director	\$ 114,928	0.09	\$ 10,344
Facilities Manager	\$ 75,791	0.09	\$ 6,514
Housing Development & Property Director	\$ 104,984	0.17	\$ 17,459
Housing Management Specialist II	\$ 56,380	0.19	\$ 10,898
Housing Management Specialist II	\$ 51,831	0.19	\$ 10,019
Housing Management Specialist II	\$ 38,067	0.19	\$ 7,358
Housing Operations Manager	\$ 66,220	0.19	\$ 12,800
Kitchen Assistant	\$ 4,858	0.21	\$ 4,858
Kitchen Assistant	\$ 4,858	0.21	\$ 4,858
Kitchen Assistant	\$ 4,869	0.21	\$ 4,869
Kitchen Coordinator	\$ 40,135	0.875	\$ 40,135
Landscape Assistant	\$ 8,752	0.38	\$ 8,752
Lead Maintenance Worker	\$ 55,037	0.09	\$ 4,730
Maintenance Assistant	\$ 2,625	0.11	\$ 2,625
Maintenance Worker	\$ 53,975	0.09	\$ 4,639
Maintenance Worker	\$ 43,627	0.09	\$ 3,750
Maintenance Worker	\$ 47,572	0.09	\$ 4,089
Maintenance Worker	\$ 53,975	0.09	\$ 4,639
Program Coordinator	\$ 59,780	1.00	\$ 59,780
Program Director	\$ 78,600	0.50	\$ 39,300
Relief Counselor	\$ 6,600	0.2115	\$ 6,600
Substance Abuse Specialist	\$ 27,369	0.075	\$ 6,842
Total Salaries and Wages			\$ 566,358

EXHIBIT H

BUDGET AND EXPENDITURE REPORT For Monterey County - Behavioral Health FY 2016-17

Program Name: Rockrose Gardens

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES				
Monterey County Funds (Monterey County's Use):				
	Provisional Rates			
	Estimated Federal Financial Participation (FFP)	\$ 54,525	\$ 57,557	\$ 94,654
	Realignment	739	-	-
	MHSA	55,264	57,557	94,654
		-	-	-
		-	-	-
	Cash Flow Advances	-	-	-
	Realignment	-	-	-
	MHSA - CSS	-	-	-
	MHSA - PEI	-	-	-
	SAMHSA Block Grant	-	-	-
Total Requested Monterey County Funds		\$ 110,528	\$ 115,114	\$ 189,308
Other Program Revenues		-	-	-
TOTAL PROGRAM REVENUES (equals Allowable Costs)		\$ 110,528	\$ 115,114	\$ 189,308
B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.				
I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.				
	A. Mode Costs (Direct Services)	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1	Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	70,278	67,927	110,879
2	Payroll taxes	5,335	5,401	9,196
3	Employee benefits	14,194	9,729	16,125
4	Workers Compensation	5,026	5,302	7,457
5	Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6	Temporary Staffing	-	-	-
7	Flexible Client Spending (please provide supporting documents)	194	1,000	1,000
8	Travel (costs incurred to carry out the program)	333	2,000	2,500
9	Employee Travel and Conference	-	1,000	1,000
10	Communication Costs	217	2,000	780
11	Utilities	-	-	-
12	Cleaning and Janitorial	186	-	250
13	Maintenance and Repairs - Buildings	-	-	-
14	Maintenance and Repairs - Equipment	-	-	-
15	Printing and Publications	323	800	1,000
16	Memberships, Subscriptions and Dues	264	-	270
17	Office Supplies	-	1,500	1,850
18	Postage and Mailing	-	200	-
19	Medical Records	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	1,250	2,047	2,636
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	-	-	-
23	Taxes and assessments (Please identify the property address and method of cost allocation)	-	-	-
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	-	-	-
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	-	-	1,563
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	500	500
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	-	-	-
29	Total Mode Costs	\$ 97,600	\$ 99,406	\$ 157,006
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30	Salaries and Benefits	9,662	9,557	16,615
31	Supplies	2,591	3,129	4,898
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	458	297	503
34	Total Administrative Costs	\$ 12,711	\$ 12,983	\$ 22,016
35	TOTAL DIRECT COSTS	\$ 110,311	\$ 112,389	\$ 179,022

II Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The Indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
36	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	-	1,613	2,002
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	-	-	-
49	Legal and Accounting (when required for the administration of the County Programs)	217	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
52	Personnel Administration	-	632	7,976
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	-	480	308
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	-	-	-
57	Total Indirect costs	\$ 217	\$ 2,725	\$ 10,286
63	Total Allowable Costs	\$ 110,528	\$ 115,114	\$ 189,308

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Case Coordinator	\$ 65,154	0.40	\$ 26,062
Clinical Quality Assurance Manager	\$ 66,353	0.01	\$ 664
Quality Assurance and Performance Outcomes Specialist	\$ 77,813	0.01	\$ 778
Clinical Supervisor	\$ 94,586	0.025	\$ 2,365
Community Support Worker I	\$ 12,894	0.50	\$ 12,894
Counselor II	\$ 51,303	1.00	\$ 51,303
Deputy Director	\$ 114,928	0.02	\$ 2,299
Program Director	\$ 96,768	0.15	\$ 14,515
Total Salaries and Wages			\$ 110,879

EXHIBIT H

BUDGET AND EXPENDITURE REPORT For Monterey County - Behavioral Health FY 2016-'17

Program Name: Lupine Gardens

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES				
Monterey County Funds (Monterey County's Use):				
	Provisional Rates			
	Estimated Federal Financial Participation (FFP)	\$ 126,554	\$ 159,842	\$ 144,651
	Realignment	1,996	-	-
	MHSA	128,551	159,842	144,651
		-	-	-
		-	-	-
	Cash Flow Advances	-	-	-
	Realignment	-	-	-
	MHSA - CSS	-	-	-
	MHSA - PEI	-	-	-
	SAMHSA Block Grant	-	-	-
Total Requested Monterey County Funds		\$ 257,101	\$ 319,684	\$ 289,302
Other Program Revenues		22,712	20,496	19,657
TOTAL PROGRAM REVENUES (equals Allowable Costs)		\$ 279,813	\$ 340,180	\$ 308,959
B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.				
I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.				
	A. Mode Costs (Direct Services)	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1	Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	171,186	195,974	184,237
2	Payroll taxes	13,857	16,104	15,011
3	Employee benefits	16,177	26,255	22,065
4	Workers Compensation	11,441	14,629	11,544
5	Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6	Temporary Staffing	-	-	-
7	Flexible Client Spending (please provide supporting documents)	4,433	4,997	8,401
8	Travel (costs incurred to carry out the program)	2,452	1,650	2,284
9	Employee Travel and Conference	-	1,750	1,750
10	Communication Costs	1,093	1,500	1,139
11	Utilities	-	-	-
12	Cleaning and Janitorial	2,536	3,500	3,921
13	Maintenance and Repairs - Buildings	-	-	-
14	Maintenance and Repairs - Equipment	-	-	-
15	Printing and Publications	1,603	1,850	2,164
16	Memberships, Subscriptions and Dues	-	5,000	478
17	Office Supplies	504	2,750	3,500
18	Postage and Mailing	1,576	251	-
19	Medical Records	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	3,256	9,064	2,772
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	-	-	-
23	Taxes and assessments (Please identify the property address and method of cost allocation)	-	-	-
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	-	-	-
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	-	3,000	-
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	550	573	599
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	-	-	-
29	Total Mode Costs	\$ 230,664	\$ 288,847	\$ 259,865
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30	Salaries and Benefits	24,131	29,447	27,117
31	Supplies	6,470	9,642	7,993
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	1,145	914	822
34	Total Administrative Costs	\$ 31,746	\$ 40,003	\$ 35,932
35	TOTAL DIRECT COSTS	\$ 262,410	\$ 328,850	\$ 295,797

If Indirect Cost Centers - Include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
36	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	597	968	908
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	4,729	2,372	2,528
49	Legal and Accounting (when required for the administration of the County Programs)	2,349	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-

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		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
52	Personnel Administration	5,520	4,990	6,775
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	-	2,500	1,851
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	436	500	1,100
57	Total Indirect costs	\$ 13,631	\$ 11,330	\$ 13,162
63	Total Allowable Costs	\$ 276,041	\$ 340,180	\$ 308,959

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Administrative Assistant I	\$ 52,696	0.22	\$ 11,593
Assistant Program Director	\$ 66,385	1.00	\$ 66,385
Cleaner-Housekeeper	\$ 11,662	0.48	\$ 11,662
Clinical Quality Assurance Manager	\$ 66,353	0.03	\$ 1,991
Quality Assurance and Performance Outcomes Specialist	\$ 77,813	0.03	\$ 2,334
Clinical Supervisor	\$ 94,586	0.0375	\$ 3,547
Community Support Worker II	\$ 12,453	0.475	\$ 12,453
Community Support Worker II	\$ 7,865	0.30	\$ 7,865
Counselor II	\$ 42,044	1.00	\$ 42,044
Deputy Director	\$ 114,928	0.04	\$ 4,597
Maintenance Assistant	\$ 5,251	0.18	\$ 5,251
Program Director	\$ 96,768	0.15	\$ 14,515
			\$ -
			\$ -
Total Salaries and Wages			\$ 184,237

EXHIBIT H

BUDGET AND EXPENDITURE REPORT For Monterey County - Behavioral Health FY 2016-17

Program Name: Sunflower Gardens

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES				
Monterey County Funds (Monterey County's Use):				
	Provisional Rates			
	Estimated Federal Financial Participation (FFP)	\$ 136,391	\$ 126,718	\$ 165,172
	Realignment	1,530	-	-
	MHSA	137,921	126,718	165,172
		-	-	-
		-	-	-
	Cash Flow Advances	-	-	-
	Realignment	-	-	-
	MHSA - CSS	-	-	-
	MHSA - PEI	-	-	-
	SAMHSA Block Grant	-	-	-
Total Requested Monterey County Funds		\$ 275,842	\$ 253,436	\$ 330,344
Other Program Revenues		-	-	-
TOTAL PROGRAM REVENUES (equals Allowable Costs)		\$ 275,842	\$ 253,436	\$ 330,344
B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.				
I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.				
	A. Mode Costs (Direct Services)	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1	Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	147,834	140,210	189,983
2	Payroll taxes	12,612	12,370	15,235
3	Employee benefits	24,823	21,233	26,677
4	Workers Compensation	9,250	8,588	9,604
5	Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6	Temporary Staffing	-	-	-
7	Flexible Client Spending (please provide supporting documents)	8,510	5,000	11,810
8	Travel (costs incurred to carry out the program)	5,863	1,436	4,159
9	Employee Travel and Conference	-	-	1,705
10	Communication Costs	2,110	350	1,787
11	Utilities	466	-	466
12	Cleaning and Janitorial	3,983	2,525	3,983
13	Maintenance and Repairs - Buildings	1	-	-
14	Maintenance and Repairs - Equipment	-	-	-
15	Printing and Publications	1,683	2,260	2,260
16	Memberships, Subscriptions and Dues	345	944	495
17	Office Supplies	1,285	4,200	3,665
18	Postage and Mailing	1,313	-	-
19	Medical Records	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	5,766	11,881	2,789
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	-	-	-
23	Taxes and assessments (Please identify the property address and method of cost allocation)	-	-	-
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	-	-	-
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	-	-	-
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	611	640	688
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	904	-	-
29	Total Mode Costs	\$ 227,359	\$ 211,637	\$ 275,306
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30	Salaries and Benefits	24,113	21,502	28,994
31	Supplies	6,466	7,040	8,546
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	1,144	668	879
34	Total Administrative Costs	\$ 31,723	\$ 29,210	\$ 38,419
35	TOTAL DIRECT COSTS	\$ 259,082	\$ 240,847	\$ 313,725

II Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
36	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	207	538	2,290
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	4,630	2,372	2,528
49	Legal and Accounting (when required for the administration of the County Programs)	3,108	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
52	Personnel Administration	8,816	8,879	9,904
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	-	300	1,397
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	-	500	500
57	Total Indirect costs	\$ 16,761	\$ 12,589	\$ 16,619
63	Total Allowable Costs	\$ 275,843	\$ 253,436	\$ 330,344

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Administrative Assistant I	\$ 30,923	0.60	\$ 30,923
Assistant Program Director	\$ 53,488	0.50	\$ 26,744
Case Coordinator	\$ 65,154	0.50	\$ 32,577
Clinical Quality Assurance Manager	\$ 66,353	0.07	\$ 4,645
Quality Assurance and Performance Outcomes Specialist	\$ 77,813	0.07	\$ 5,447
Clinical Supervisor	\$ 94,586	0.125	\$ 11,823
Community Support Worker I	\$ 6,269	0.25	\$ 6,269
Community Support Worker I	\$ 5,834	0.25	\$ 5,834
Counselor II	\$ 51,075	1.00	\$ 51,075
Deputy Director	\$ 114,928	0.03	\$ 3,448
Program Director	\$ 74,647	0.15	\$ 11,197
			\$ -
Total Salaries and Wages			\$ 189,982

EXHIBIT H

BUDGET AND EXPENDITURE REPORT For Monterey County - Behavioral Health FY 2016-17

Program Name: MCHOME

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES				
Monterey County Funds (Monterey County's Use):				
	Provisional Rates			
	Estimated Federal Financial Participation (FFP)	\$ 269,878	\$ 333,158	\$ 357,587
	Realignment	3,494	-	-
	MHSA	273,372	333,158	357,587
		-	-	-
		-	-	-
	Cash Flow Advances	-	-	-
	Realignment	-	-	-
	MHSA - CSS	575,028	519,697	535,571
	MHSA - PEI	-	-	-
	SAMHSA Block Grant	-	-	-
Total Requested Monterey County Funds		\$ 1,121,772	\$ 1,186,013	\$ 1,250,745
Other Program Revenues		146,369	193,830	186,312
TOTAL PROGRAM REVENUES (equals Allowable Costs)		\$ 1,268,141	\$ 1,379,843	\$ 1,437,057
B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.				
I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.				
	A. Mode Costs (Direct Services)	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1	Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	564,054	696,310	717,517
2	Payroll taxes	46,038	56,248	57,237
3	Employee benefits	82,551	94,406	101,094
4	Workers Compensation	37,621	51,327	42,872
5	Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6	Temporary Staffing	2,782	-	-
7	Flexible Client Spending (please provide supporting documents)	127,601	97,451	113,286
8	Travel (costs incurred to carry out the program)	16,694	10,247	15,894
9	Employee Travel and Conference	-	7,000	9,053
10	Communication Costs	13,657	13,287	17,059
11	Utilities	11,996	22,000	12,448
12	Cleaning and Janitorial	7,966	6,500	5,594
13	Maintenance and Repairs - Buildings	11,492	15,600	13,657
14	Maintenance and Repairs - Equipment	101	166	-
15	Printing and Publications	2,389	2,468	3,664
16	Memberships, Subscriptions and Dues	2,374	2,600	3,586
17	Office Supplies	1,686	12,950	11,876
18	Postage and Mailing	7,353	1,396	-
19	Medical Records	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	16,860	21,866	7,311
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	39,432	23,160	23,632
23	Taxes and assessments (Please identify the property address and method of cost allocation)	51	50	50
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	-	-	-
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	-	3,085	8,043
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	5,555	5,544	6,499
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	32,529	33,575	33,575
29	Total Mode Costs	\$ 1,030,782	\$ 1,177,236	\$ 1,203,947
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30	Salaries and Benefits	107,141	116,662	128,969
31	Supplies	28,728	38,199	38,016
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	5,082	3,623	3,908
34	Total Administrative Costs	\$ 140,952	\$ 158,484	\$ 170,893
35	TOTAL DIRECT COSTS	\$ 1,171,734	\$ 1,335,720	\$ 1,374,840

II Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
36	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	9,495	14,405	26,014
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	17,675	8,895	9,480
49	Legal and Accounting (when required for the administration of the County Programs)	5,148	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
52	Personnel Administration	14,587	14,508	18,837
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	5,689	4,215	3,386
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	1,309	2,100	4,500
57	Total Indirect costs	\$ 53,903	\$ 44,123	\$ 62,217
63	Total Allowable Costs	\$ 1,225,637	\$ 1,379,843	\$ 1,437,057

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Administrative Assistant I	\$ 52,696	0.13	\$ 6,850
Administrative Assistant I	\$ 45,657	0.0283	\$ 1,292
Administrative Assistant II-CI	\$ 48,075	1	\$ 48,075
Assistant Maintenance Manager	\$ 63,960	0.0444	\$ 2,840
Assistant Program Director	\$ 53,488	0.5	\$ 26,744
Case Coordinator	\$ 66,035	1	\$ 66,035
Case Coordinator	\$ 65,154	0.5	\$ 32,577
Clinical Quality Assurance Manager	\$ 77,813	0.14	\$ 10,894
Quality Assurance and Performance Outcomes Specialist	\$ 66,353	0.14	\$ 9,289
Clinical Supervisor	\$ 94,588	0.1875	\$ 17,735
Community Support Worker II	\$ 6,267	0.25	\$ 6,267
Community Support Worker II	\$ 7,244	0.25	\$ 7,244
Counselor II	\$ 33,055	0.80	\$ 33,055
Counselor II	\$ 51,415	1	\$ 51,415
Counselor II	\$ 49,424	1	\$ 49,424
Counselor II	\$ 47,887	1	\$ 47,887
Counselor II	\$ 47,915	0.70	\$ 33,541
Counselor II	\$ 49,044	1	\$ 49,044
Counselor II	\$ 43,569	1	\$ 43,569
Deputy Director	\$ 114,928	0.11	\$ 12,642
Facilities Manager	\$ 75,791	0.054	\$ 4,093
Housing Development & Property Director	\$ 68,572	0.1234	\$ 8,462
Housing Management Specialist II	\$ 58,380	0.0716	\$ 4,037
Housing Management Specialist II	\$ 51,831	0.0716	\$ 3,711
Housing Management Specialist II	\$ 38,067	0.0716	\$ 2,726
Housing Operations Manager	\$ 66,220	0.0716	\$ 4,741
Landscape Assistant	\$ 8,752	0.38	\$ 8,752
Landscape Assistant	\$ 1,167	0.05	\$ 1,167
Lead Maintenance Worker	\$ 55,037	0.054	\$ 2,972
Maintenance Assistant	\$ 1,459	0.06	\$ 1,459
Maintenance Worker	\$ 53,975	0.054	\$ 2,915
Maintenance Worker	\$ 43,627	0.054	\$ 2,356
Maintenance Worker	\$ 47,572	0.054	\$ 2,569
Maintenance Worker	\$ 53,975	0.054	\$ 2,915
Outreach Coordinator	\$ 44,774	1	\$ 44,774
Program Director	\$ 74,647	0.85	\$ 63,450
Total Salaries and Wages			\$ 717,517

EXHIBIT H

BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
FY 2016-17

Program Name: Dual Recovery Services

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES				
Monterey County Funds (Monterey County's Use):				
	Provisional Rates			
	Estimated Federal Financial Participation (FFP)	\$ 186,265	\$ 217,277	\$ 232,254
	Realignment	-	-	-
	MHSA	186,265	217,277	232,254
		-	-	-
		-	-	-
	Cash Flow Advances	-	-	-
	Realignment	-	-	-
	MHSA - CSS	23,002	10,420	37,762
	MHSA - PEI	-	-	-
	SAMHSA Block Grant	-	-	-
Total Requested Monterey County Funds		\$ 395,532	\$ 444,974	\$ 502,270
Other Program Revenues		-	-	-
TOTAL PROGRAM REVENUES (equals Allowable Costs)		\$ 395,532	\$ 444,974	\$ 502,270
B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.				
I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.				
	A. Mode Costs (Direct Services)	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1	Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	198,597	246,192	265,675
2	Payroll taxes	15,404	20,014	21,181
3	Employee benefits	38,087	39,826	22,933
4	Workers Compensation	11,939	16,481	13,258
5	Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6	Temporary Staffing	8	-	-
7	Flexible Client Spending (please provide supporting documents)	5,021	10,650	10,650
8	Travel (costs incurred to carry out the program)	13,103	8,500	8,725
9	Employee Travel and Conference	-	4,500	4,500
10	Communication Costs	5,348	4,300	7,601
11	Utilities	3,196	500	8,908
12	Cleaning and Janitorial	1,268	500	1,374
13	Maintenance and Repairs - Buildings	713	500	-
14	Maintenance and Repairs - Equipment	5	-	-
15	Printing and Publications	786	500	1,455
16	Memberships, Subscriptions and Dues	1,296	1,500	1,500
17	Office Supplies	1,618	2,700	4,591
18	Postage and Mailing	2,983	200	-
19	Medical Records	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	4,715	8,586	3,420
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	109	-	32,491
23	Taxes and assessments (Please identify the property address and method of cost allocation)	27	50	-
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	6,910	4,000	-
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	-	4,549	11,089
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	1,022	1,027	1,151
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	16,890	5,238	5,000
29	Total Mode Costs	\$ 329,045	\$ 380,313	\$ 425,502
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30	Salaries and Benefits	34,576	36,692	44,084
31	Supplies	9,271	12,014	12,994
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	1,640	1,139	1,336
34	Total Administrative Costs	\$ 45,487	\$ 49,845	\$ 58,414
35	TOTAL DIRECT COSTS	\$ 374,532	\$ 430,158	\$ 483,916

II Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
38	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	4,105	3,440	6,663
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	4,384	2,372	2,528
49	Legal and Accounting (when required for the administration of the County Programs)	2,028	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
52	Personnel Administration	6,494	6,504	7,428
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	3,650	2,000	1,235
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	339	500	500
57	Total Indirect costs	\$ 21,000	\$ 14,816	\$ 18,354
63	Total Allowable Costs	\$ 395,532	\$ 444,974	\$ 502,270

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Administrative Assistant I	\$ 21,394	1.00	\$ 21,394
Assistant Maintenance Manager	\$ 63,960	0.00	\$ 64
Clinical Quality Assurance Manager	\$ 66,353	0.05	\$ 3,318
Quality Assurance and Performance Outcomes Specialist	\$ 77,813	0.05	\$ 3,891
Clinical Supervisor	\$ 94,586	0.0375	\$ 3,547
Community Support Worker I	\$ 10,395	0.40	\$ 10,395
Community Support Worker I	\$ 9,208	0.38	\$ 9,208
Community Support Worker I	\$ 9,594	0.37	\$ 9,594
Community Support Worker I	\$ 23,338	0.20	\$ 4,668
Counselor II	\$ 28,296	0.50	\$ 28,296
Counselor II	\$ 45,029	1.00	\$ 45,029
Counselor II	\$ 35,491	1.00	\$ 35,491
Deputy Director	\$ 114,928	0.10	\$ 11,493
Facilities Manager	\$ 75,791	0.02	\$ 1,777
Landscape Assistant	\$ 438	0.02	\$ 438
Landscape Assistant	\$ 4,243	0.35	\$ 1,485
Lead Maintenance Worker	\$ 55,037	0.02	\$ 1,291
Maintenance Assistant	\$ 4,668	0.15	\$ 700
Maintenance Worker	\$ 53,975	0.02	\$ 1,266
Maintenance Worker	\$ 47,572	0.02	\$ 1,116
Maintenance Worker	\$ 53,975	0.02	\$ 1,266
Maintenance Worker	\$ 43,627	0.02	\$ 1,023
Program Coordinator	\$ 58,543	0.80	\$ 46,834
Program Director	\$ 88,374	0.25	\$ 22,094
Total Salaries and Wages			\$ 265,676

EXHIBIT H

BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
FY 2016-17

Program Name: **DRS Outreach & Aftercare SAMHSA Grant**

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES				
Monterey County Funds (Monterey County's Use):				
Provisional Rates				
	Estimated Federal Financial Participation (FFP)	\$ -	\$ -	\$ -
	Realignment	-	-	-
	MHSA	-	-	-
		-	-	-
		-	-	-
Cash Flow Advances		-	-	-
	Realignment	-	-	-
	MHSA - CSS	12,263	25,938	24,572
	MHSA - PEI	-	-	-
	SAMHSA Block Grant	93,276	93,276	93,276
Total Requested Monterey County Funds		\$ 105,539	\$ 119,214	\$ 117,848
Other Program Revenues		-	-	-
TOTAL PROGRAM REVENUES (equals Allowable Costs)		\$ 105,539	\$ 119,214	\$ 117,848
B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.				
I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.				
A. Mode Costs (Direct Services)		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1	Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	61,436	62,473	62,550
2	Payroll taxes	5,049	5,458	5,180
3	Employee benefits	9,518	13,682	10,973
4	Workers Compensation	4,539	4,820	3,372
5	Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6	Temporary Staffing	4	-	-
7	Flexible Client Spending (please provide supporting documents)	287	2,000	2,000
8	Travel (costs incurred to carry out the program)	2,008	1,655	1,906
9	Employee Travel and Conference	-	600	500
10	Communication Costs	578	400	548
11	Utilities	3	1,000	1,097
12	Cleaning and Janitorial	36	500	-
13	Maintenance and Repairs - Buildings	23	-	-
14	Maintenance and Repairs - Equipment	1	-	-
15	Printing and Publications	98	-	155
16	Memberships, Subscriptions and Dues	281	100	280
17	Office Supplies	165	1,200	1,000
18	Postage and Mailing	521	155	-
19	Medical Records	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	1,928	5,937	2,082
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	-	-	8,015
23	Taxes and assessments (Please identify the property address and method of cost allocation)	-	-	-
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	-	-	-
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	-	259	259
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	162	167	-
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	7	-	-
29	Total Mode Costs	\$ 86,644	\$ 100,406	\$ 99,917
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30	Salaries and Benefits	9,226	10,279	10,343
31	Supplies	2,474	3,366	3,049
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	438	319	313
34	Total Administrative Costs	\$ 12,137	\$ 13,964	\$ 13,705
35	TOTAL DIRECT COSTS	\$ 98,781	\$ 114,370	\$ 113,622

II Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
36	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	21	860	372
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	5,481	2,965	3,160
49	Legal and Accounting (when required for the administration of the County Programs)	394	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
52	Personnel Administration	863	669	694
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	-	350	-
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	-	-	-
57	Total Indirect costs	\$ 6,759	\$ 4,844	\$ 4,226
63	Total Allowable Costs	\$ 105,540	\$ 119,214	\$ 117,848

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Clinical Quality Assurance Manager	\$ 66,353	0.03	\$ 1,991
Quality Assurance and Performance Outcomes Specialist	\$ 77,813	0.03	\$ 2,334
Community Support Worker I	\$ 16,128	0.10	\$ 1,613
Counselor II	\$ 42,181	1.00	\$ 42,181
Deputy Director	\$ 114,928	0.02	\$ 2,299
Landscape Assistant	\$ 4,243	0.10	\$ 424
Program Coordinator	\$ 58,543	0.20	\$ 11,709
			\$ -
			\$ -
			\$ -
Total Salaries and Wages			\$ 62,550

EXHIBIT H

BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
FY 2016-17

Program Name: Supported Education & Employment SEES

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES				
Monterey County Funds (Monterey County's Use):				
	Provisional Rates			
	Estimated Federal Financial Participation (FFP)	\$ 49,828	\$ 71,362	\$ 72,616
	Realignment	49,828	71,362	72,616
	MHSA	-	-	-
		-	-	-
		-	-	-
	Cash Flow Advances	-	-	-
	Realignment	-	7,386	-
	MHSA - CSS	-	-	-
	MHSA - PEI	-	-	-
	SAMHSA Block Grant	-	-	-
Total Requested Monterey County Funds		\$ 99,655	\$ 150,110	\$ 145,232
Other Program Revenues		-	1,500	1,500
TOTAL PROGRAM REVENUES (equals Allowable Costs)		\$ 99,655	\$ 151,610	\$ 146,732
B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.				
I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.				
	A. Mode Costs (Direct Services)	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1	Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	51,991	97,500	83,771
2	Payroll taxes	4,607	7,667	6,629
3	Employee benefits	1,958	7,154	6,402
4	Workers Compensation	4,179	2,137	1,759
5	Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6	Temporary Staffing	-	-	-
7	Flexible Client Spending (please provide supporting documents)	4,636	5,500	5,500
8	Travel (costs incurred to carry out the program)	1,330	714	814
9	Employee Travel and Conference	-	775	1,000
10	Communication Costs	600	600	840
11	Utilities	934	2,000	2,300
12	Cleaning and Janitorial	307	200	603
13	Maintenance and Repairs - Buildings	173	1,000	1,150
14	Maintenance and Repairs - Equipment	-	-	-
15	Printing and Publications	292	200	330
16	Memberships, Subscriptions and Dues	763	300	300
17	Office Supplies	395	2,000	2,500
18	Postage and Mailing	749	130	-
19	Medical Records	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	2,086	2,845	2,186
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	196	-	-
23	Taxes and assessments (Please identify the property address and method of cost allocation)	6	25	-
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	2,218	2,000	1,812
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	-	253	253
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	416	435	485
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	7,246	2,844	7,200
29	Total Mode Costs	\$ 85,082	\$ 136,279	\$ 125,834
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30	Salaries and Benefits	8,712	9,376	12,879
31	Supplies	2,336	3,070	3,796
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	413	291	390
34	Total Administrative Costs	\$ 11,461	\$ 12,737	\$ 17,065
35	TOTAL DIRECT COSTS	\$ 96,543	\$ 149,016	\$ 142,899

II Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
36	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	545	1,075	700
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	246	-	-
49	Legal and Accounting (when required for the administration of the County Programs)	395	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-

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		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
52	Personnel Administration	863	669	1,533
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	-	350	300
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	1,063	500	1,300
57	Total Indirect costs	\$ 3,112	\$ 2,594	\$ 3,833
63	Total Allowable Costs	\$ 99,655	\$ 151,610	\$ 146,732

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Administrative Assistant I	\$ 39,979	0.35	\$ 13,993
Clinical Quality Assurance Manager	\$ 66,353	0.01	\$ 829
Quality Assurance and Performance Outcomes Specialist	\$ 77,813	0.01	\$ 973
Clinical Supervisor	\$ 94,586	0.0125	\$ 1,182
Community Support Worker I	\$ 5,900	0.25	\$ 5,900
Community Support Worker I	\$ 23,338	0.20	\$ 4,668
Deputy Director	\$ 114,928	0.03	\$ 3,448
Employment Training Development Specialist	\$ 54,114	0.50	\$ 27,057
Facilities Manager	\$ 75,791	0.01	\$ 394
Landscape Assistant	\$ 4,243	0.10	\$ 424
Lead Maintenance Worker	\$ 55,037	0.01	\$ 286
Maintenance Assistant	\$ 2,042	0.09	\$ 2,042
Maintenance Assistant	\$ 4,668	0.05	\$ 233
Maintenance Worker	\$ 53,975	0.01	\$ 281
Maintenance Worker	\$ 47,572	0.01	\$ 247
Maintenance Worker	\$ 53,975	0.01	\$ 281
Maintenance Worker	\$ 43,627	0.01	\$ 227
Program Director	\$ 91,915	0.05	\$ 4,596
SEES Program Coordinator	\$ 66,839	0.25	\$ 16,710
			\$ -
			\$ -
Total Salaries and Wages			\$ 83,771

EXHIBIT H

BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
FY 2016-17

Program Name: **Workforce Ed & Training WE&T**

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES				
Monterey County Funds (Monterey County's Use):				
	Provisional Rates			
	Estimated Federal Financial Participation (FFP)	\$ -	\$ -	\$ -
	Realignment	-	-	-
	MHSA	-	-	-
		-	-	-
		-	-	-
	Cash Flow Advances	-	-	-
	Realignment	-	-	-
	MHSA - CSS	97,494	189,993	221,948
	MHSA - PEI	-	-	-
	SAMHSA Block Grant	-	-	-
Total Requested Monterey County Funds		\$ 97,494	\$ 189,993	\$ 221,948
Other Program Revenues		-	-	-
TOTAL PROGRAM REVENUES (equals Allowable Costs)		\$ 97,494	\$ 189,993	\$ 221,948
B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.				
I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.				
	A. Mode Costs (Direct Services)	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1	Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	60,025	114,966	138,606
2	Payroll taxes	4,737	9,003	10,865
3	Employee benefits	4,657	21,217	9,162
4	Workers Compensation	2,288	2,219	4,643
5	Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6	Temporary Staffing	-	-	-
7	Flexible Client Spending (please provide supporting documents)	1,175	1,500	2,220
8	Travel (costs incurred to carry out the program)	828	450	635
9	Employee Travel and Conference	-	1,060	-
10	Communication Costs	588	500	1,300
11	Utilities	833	1,000	3,000
12	Cleaning and Janitorial	96	-	500
13	Maintenance and Repairs - Buildings	343	1,000	1,150
14	Maintenance and Repairs - Equipment	-	-	-
15	Printing and Publications	172	250	250
16	Memberships, Subscriptions and Dues	5	200	524
17	Office Supplies	262	1,000	1,073
18	Postage and Mailing	934	-	-
19	Medical Records	-	-	-

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		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	1,965	2,647	1,386
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	261	-	11,690
23	Taxes and assessments (Please identify the property address and method of cost allocation)	6	50	-
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	2,184	4,000	1,777
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	-	-	-
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	241	253	272
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	3,402	5,688	3,400
29	Total Mode Costs	\$ 85,002	\$ 167,003	\$ 192,453
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30	Salaries and Benefits	8,523	15,953	19,480
31	Supplies	2,285	5,224	5,742
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	404	495	590
34	Total Administrative Costs	\$ 11,212	\$ 21,672	\$ 25,812
35	TOTAL DIRECT COSTS	\$ 96,214	\$ 188,675	\$ 218,265

II Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
36	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	21	249	638
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	-	-	-
49	Legal and Accounting (when required for the administration of the County Programs)	395	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-

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		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
52	Personnel Administration	863	669	2,145
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	-	400	300
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	-	-	600
57	Total Indirect costs	\$ 1,279	\$ 1,318	\$ 3,683
63	Total Allowable Costs	\$ 97,493	\$ 189,993	\$ 221,948

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Administrative Assistant I	\$ 39,979	0.35	\$ 13,993
Clinical Quality Assurance Manager	\$ 66,353	0.04	\$ 2,654
Quality Assurance and Performance Outcomes Specialist	\$ 77,813	0.04	\$ 3,113
Clinical Supervisor	\$ 94,586	0.0188	\$ 1,773
Community Support Worker I	\$ 18,670	0.25	\$ 4,668
Community Support Worker I	\$ 5,834	0.20	\$ 5,834
Counselor II	\$ 38,141	0.50	\$ 38,141
Deputy Director	\$ 114,928	0.02	\$ 2,299
Workforce Development Specialist	\$ 54,114	0.50	\$ 27,057
Workforce Development Specialist	\$ 22,699	0.50	\$ 22,699
Facilities Manager	\$ 75,791	0.01	\$ 1,019
Landscape Assistant	\$ 4,243	0.10	\$ 424
Lead Maintenance Worker	\$ 55,037	0.01	\$ 740
Maintenance Assistant	\$ 4,668	0.05	\$ 233
Maintenance Worker	\$ 53,975	0.01	\$ 726
Maintenance Worker	\$ 47,572	0.01	\$ 640
Maintenance Worker	\$ 53,975	0.01	\$ 726
Maintenance Worker	\$ 43,627	0.01	\$ 587
Program Director	\$ 91,915	0.05	\$ 4,596
SEES Program Coordinator	\$ 66,839	0.10	\$ 6,684
			\$ -
Total Salaries and Wages			\$ 138,605

EXHIBIT H

BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
FY 2016-17

Program Name: **OMNI Resource Center**

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES				
Monterey County Funds (Monterey County's Use):				
	Provisional Rates			
	Estimated Federal Financial Participation (FFP)	\$ -	\$ -	\$ -
	Realignment	-	-	-
	MHSA	-	-	-
		-	-	-
		-	-	-
	Cash Flow Advances	-	-	-
	Realignment	-	-	-
	MHSA - CSS	-	-	-
	MHSA - PEI	408,853	502,963	546,132
	SAMHSA Block Grant	-	-	-
Total Requested Monterey County Funds		\$ 408,853	\$ 502,963	\$ 546,132
Other Program Revenues		460	11,200	11,200
TOTAL PROGRAM REVENUES (equals Allowable Costs)		\$ 409,313	\$ 514,163	\$ 557,332
B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.				
I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.				
	A. Mode Costs (Direct Services)	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1	Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	179,426	240,235	274,004
2	Payroll taxes	14,474	19,660	21,049
3	Employee benefits	31,611	19,302	29,209
4	Workers Compensation	5,343	17,623	15,384
5	Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6	Temporary Staffing	23	-	-
7	Flexible Client Spending (please provide supporting documents)	15,608	26,200	26,046
8	Travel (costs incurred to carry out the program)	7,047	5,100	4,400
9	Employee Travel and Conference	-	5,500	4,500
10	Communication Costs	4,614	4,000	4,614
11	Utilities	9,577	15,050	16,550
12	Cleaning and Janitorial	4,658	3,000	4,658
13	Maintenance and Repairs - Buildings	4,902	3,000	5,000
14	Maintenance and Repairs - Equipment	14	1,100	-
15	Printing and Publications	2,191	2,700	3,086
16	Memberships, Subscriptions and Dues	778	1,300	1,300
17	Office Supplies	2,336	7,500	8,806
18	Postage and Mailing	3,482	386	-
19	Medical Records	-	-	-

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		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	6,159	10,115	4,698
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	2,730	-	-
23	Taxes and assessments (Please identify the property address and method of cost allocation)	59	225	-
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	18,331	30,000	14,500
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	-	812	812
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	2,780	3,156	3,342
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	28,590	23,622	28,554
29	Total Mode Costs	\$ 344,733	\$ 439,586	\$ 470,512
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30	Salaries and Benefits	35,781	42,157	48,917
31	Supplies	9,594	13,804	14,419
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	1,697	1,309	1,482
34	Total Administrative Costs	\$ 47,072	\$ 57,270	\$ 64,818
35	TOTAL DIRECT COSTS	\$ 391,805	\$ 496,856	\$ 535,330

II Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
36	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	4,633	4,838	6,112
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	-	-	-
49	Legal and Accounting (when required for the administration of the County Programs)	3,613	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-

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		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
52	Personnel Administration	8,584	8,569	11,119
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	-	2,900	2,471
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	678	1,000	2,300
57	Total Indirect costs	\$ 17,508	\$ 17,307	\$ 22,002
63	Total Allowable Costs	\$ 409,313	\$ 514,163	\$ 557,332

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Administrative Assistant I	\$ 45,657	0.00	\$ 183
Clinical Quality Assurance Manager	\$ 77,813	0.07	\$ 5,447
Quality Assurance and Performance Outcomes Specialist	\$ 66,353	0.07	\$ 4,645
Clinical Supervisor	\$ 94,586	0.0875	\$ 8,276
Community Support Worker I	\$ 23,338	0.25	\$ 5,835
Community Support Worker I	\$ 12,539	0.33	\$ 12,539
Community Support Worker I	\$ 12,539	0.33	\$ 12,539
Community Support Worker II	\$ 12,534	0.33	\$ 12,534
Deputy Director	\$ 114,928	0.04	\$ 4,597
Facilities Manager	\$ 75,791	0.04	\$ 3,282
Housing Development & Property Director	\$ 104,984	0.00	\$ 210
Landscape Assistant	\$ 4,243	0.35	\$ 1,485
Lead Maintenance Worker	\$ 55,037	0.04	\$ 2,383
Maintenance Assistant	\$ 1,750	0.10	\$ 1,750
Maintenance Assistant	\$ 4,668	0.35	\$ 1,634
Maintenance Worker	\$ 53,975	0.04	\$ 2,337
Maintenance Worker	\$ 43,627	0.04	\$ 1,889
Maintenance Worker	\$ 47,572	0.04	\$ 2,060
Maintenance Worker	\$ 53,975	0.04	\$ 2,337
OMNI Administrator/Program Coordinator	\$ 64,408	1.00	\$ 64,408
Program Director	\$ 91,915	0.30	\$ 27,575
Wellness Coordinator	\$ 53,846	0.75	\$ 40,385
Wellness Navigator	\$ 24,398	0.688	\$ 24,398
Wellness Navigator	\$ 31,279	0.688	\$ 31,279
			\$ -
Total Salaries and Wages			\$ 274,005

EXHIBIT H

BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
FY 2016-17

Program Name: Success Over Stigma SOS

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES				
Monterey County Funds (Monterey County's Use):				
	Provisional Rates			
	Estimated Federal Financial Participation (FFP)	\$ -	\$ -	\$ -
	Realignment	-	-	-
	MHSA	-	-	-
		-	-	-
		-	-	-
	Cash Flow Advances	-	-	-
	Realignment	-	-	-
	MHSA - CSS	-	-	-
	MHSA - PEI	172,632	100,261	75,355
	SAMHSA Block Grant	-	-	-
Total Requested Monterey County Funds		\$ 172,632	\$ 100,261	\$ 75,355
Other Program Revenues		1,172	-	15,001
TOTAL PROGRAM REVENUES (equals Allowable Costs)		\$ 173,804	\$ 100,261	\$ 90,356

B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.

I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.

A. Mode Costs (Direct Services)		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1	Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	76,495	44,807	63,013
2	Payroll taxes	6,487	3,428	4,044
3	Employee benefits	12,741	12,759	4,195
4	Workers Compensation	7,807	3,759	3,285
5	Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6	Temporary Staffing	-	-	-
7	Flexible Client Spending (please provide supporting documents)	15,130	3,000	-
8	Travel (costs incurred to carry out the program)	6,367	-	-
9	Employee Travel and Conference	-	3,000	3,000
10	Communication Costs	2,808	-	-
11	Utilities	1,754	-	-
12	Cleaning and Janitorial	1,403	-	-
13	Maintenance and Repairs - Buildings	430	-	-
14	Maintenance and Repairs - Equipment	-	-	-
15	Printing and Publications	180	-	-
16	Memberships, Subscriptions and Dues	227	-	-
17	Office Supplies	1,123	-	-
18	Postage and Mailing	2,775	-	-
19	Medical Records	-	-	-

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		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	5,969	-	1,386
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	-	-	-
23	Taxes and assessments (Please identify the property address and method of cost allocation)	12	-	-
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	3,916	-	-
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	-	10,000	-
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	962	1,000	-
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	6,100	6,000	-
29	Total Mode Costs	\$ 152,686	\$ 87,753	\$ 78,923
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30	Salaries and Benefits	15,936	9,207	7,930
31	Supplies	4,273	3,015	2,338
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	756	286	240
34	Total Administrative Costs	\$ 20,965	\$ 12,508	\$ 10,508
35	TOTAL DIRECT COSTS	\$ 173,651	\$ 100,261	\$ 89,431

II Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
36	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	832	-	-
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	-	-	-
49	Legal and Accounting (when required for the administration of the County Programs)	1,848	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
52	Personnel Administration	5,536	-	925
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	-	-	-
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	436	-	-
57	Total Indirect costs	\$ 8,652	\$ -	\$ 925
63	Total Allowable Costs	\$ 182,303	\$ 100,261	\$ 90,356

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Community Support Worker III	\$ 12,456	0.475	\$ 12,456
Facilities Manager	\$ 75,791	0.02	\$ 1,777
Lead Maintenance Worker	\$ 55,037	0.02	\$ 1,291
Maintenance Worker	\$ 53,975	0.02	\$ 1,266
Maintenance Worker	\$ 47,572	0.02	\$ 1,116
Maintenance Worker	\$ 53,975	0.02	\$ 1,266
Maintenance Worker	\$ 43,627	0.02	\$ 1,023
Program Director	\$ 91,915	0.05	\$ 4,596
Resource Facilitator/Peer Outreach & Advocacy Coordinator	\$ 38,224	0.875	\$ 38,224
			\$ -
Total Salaries and Wages			\$ 63,014

EXHIBIT H

BUDGET AND EXPENDITURE REPORT For Monterey County - Behavioral Health FY 2016-17

Program Name: **Bienestar (Peer Health & Navigation)**

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES				
Monterey County Funds (Monterey County's Use):				
	Provisional Rates			
	Estimated Federal Financial Participation (FFP)	\$ -	\$ -	\$ -
	Realignment	-	-	-
	MHSA	-	-	-
		-	-	-
		-	-	-
	Cash Flow Advances	-	-	-
	Realignment	-	-	-
	MHSA - CSS	-	-	-
	MHSA - PEI	71,981	80,236	73,702
	SAMHSA Block Grant	-	-	-
Total Requested Monterey County Funds		\$ 71,981	\$ 80,236	\$ 73,702
Other Program Revenues		-	-	-
TOTAL PROGRAM REVENUES (equals Allowable Costs)		\$ 71,981	\$ 80,236	\$ 73,702
B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.				
I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.				
	A. Mode Costs (Direct Services)	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1	Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	55,493	47,947	51,905
2	Payroll taxes	4,234	4,126	1,947
3	Employee benefits	1,696	9,730	3,839
4	Workers Compensation	993	3,999	1,057
5	Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6	Temporary Staffing	-	-	-
7	Flexible Client Spending (please provide supporting documents)	-	-	-
8	Travel (costs incurred to carry out the program)	1,287	-	-
9	Employee Travel and Conference	-	-	1,287
10	Communication Costs	-	-	-
11	Utilities	-	-	-
12	Cleaning and Janitorial	-	-	-
13	Maintenance and Repairs - Buildings	-	-	-
14	Maintenance and Repairs - Equipment	-	-	-
15	Printing and Publications	-	-	-
16	Memberships, Subscriptions and Dues	-	-	-
17	Office Supplies	-	-	-
18	Postage and Mailing	-	-	-
19	Medical Records	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	-	5,323	1,386
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	-	-	-
23	Taxes and assessments (Please identify the property address and method of cost allocation)	-	-	-
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	-	-	-
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	-	-	-
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	-	-	-
29	Total Mode Costs	\$ 63,703	\$ 71,125	\$ 61,421
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30	Salaries and Benefits	6,292	6,214	6,469
31	Supplies	1,687	2,035	1,907
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	298	193	196
34	Total Administrative Costs	\$ 8,278	\$ 8,442	\$ 8,572
35	TOTAL DIRECT COSTS	\$ 71,981	\$ 79,567	\$ 69,993

If Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
36	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	-	-	-
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	-	-	-
49	Legal and Accounting (when required for the administration of the County Programs)	-	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
52	Personnel Administration	-	669	3,709
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	-	-	-
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	-	-	-
57	Total Indirect costs	\$ -	\$ 669	\$ 3,709
63	Total Allowable Costs	\$ 71,981	\$ 80,236	\$ 73,702

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Deputy Director	\$ 114,928	0.02	\$ 2,299
Program Director	\$ 91,915	0.05	\$ 4,596
Wellness Coordinator	\$ 53,846	0.25	\$ 13,462
Wellness Navigator	\$ 31,549	1.00	\$ 31,549
Total Salaries and Wages			\$ 51,905

EXHIBIT H

BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
FY 2016-17

Program Name: **Peer Support Wellness Navigation & Peer Partners
for Health**

	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES			
Monterey County Funds (Monterey County's Use):			
Provisional Rates			
Estimated Federal Financial Participation (FFP)	\$ -	\$ -	\$ -
Realignment	-	-	-
MHSA	-	-	-
	-	-	-
	-	-	-
Cash Flow Advances	-	-	-
Realignment	-	-	-
MHSA - CSS	-	-	-
MHSA - PEI	2,317	206,422	256,216
SAMHSA Block Grant	-	-	-
Total Requested Monterey County Funds	\$ 2,317	\$ 206,422	\$ 256,216
Other Program Revenues	-	-	-
TOTAL PROGRAM REVENUES (equals Allowable Costs)	\$ 2,317	\$ 206,422	\$ 256,216

B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.

I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.

A. Mode Costs (Direct Services)	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1 Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	1,624	97,931	116,670
2 Payroll taxes	124	7,492	6,248
3 Employee benefits	43	29,438	2,614
4 Workers Compensation	122	8,124	4,329
5 Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6 Temporary Staffing	-	-	-
7 Flexible Client Spending (please provide supporting documents)	-	-	12,400
8 Travel (costs incurred to carry out the program)	-	7,000	7,800
9 Employee Travel and Conference	-	4,000	5,900
10 Communication Costs	-	2,300	2,814
11 Utilities	-	-	3,129
12 Cleaning and Janitorial	-	1,500	2,600
13 Maintenance and Repairs - Buildings	-	-	350
14 Maintenance and Repairs - Equipment	-	-	-
15 Printing and Publications	-	300	617
16 Memberships, Subscriptions and Dues	138	800	1,000
17 Office Supplies	-	3,400	4,450
18 Postage and Mailing	-	417	-
19 Medical Records	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	-	-	3,772
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	-	-	13,365
23	Taxes and assessments (Please identify the property address and method of cost allocation)	-	-	-
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	-	-	3,900
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	-	119	569
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	998	1,433
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	-	14,000	10,000
29	Total Mode Costs	\$ 2,051	\$ 177,819	\$ 203,960
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30	Salaries and Benefits	202	17,383	22,488
31	Supplies	54	5,692	6,629
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	10	540	682
34	Total Administrative Costs	\$ 266	\$ 23,615	\$ 29,799
35	TOTAL DIRECT COSTS	\$ 2,317	\$ 201,434	\$ 233,759

II Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
36	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	-	2,968	4,750
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	-	-	-
49	Legal and Accounting (when required for the administration of the County Programs)	-	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
52	Personnel Administration	-	-	15,337
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	-	1,420	1,870
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	-	600	500
57	Total Indirect costs	\$ -	\$ 4,988	\$ 22,457
63	Total Allowable Costs	\$ 2,317	\$ 206,422	\$ 256,216

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Wellness Navigator	\$ 16,739	0.50	\$ 16,739
Wellness Navigator	\$ 16,739	0.50	\$ 16,739
Program Director	\$ 91,915	0.05	\$ 4,596
Wellness Navigator	\$ 19,633	0.50	\$ 19,633
Wellness Navigator	\$ 19,633	0.50	\$ 19,633
Wellness Navigator	\$ 19,633	0.50	\$ 19,633
Wellness Navigator	\$ 19,633	0.50	\$ 19,633
Assistant Maintenance Manager	\$ 63,960	0.00	\$ 64
Total Salaries and Wages			\$ 116,670

EXHIBIT H

BUDGET AND EXPENDITURE REPORT For Monterey County - Behavioral Health FY 2016-17

Program Name: Day Treatment Intensive

	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES			
Monterey County Funds (Monterey County's Use):			
Provisional Rates			
Estimated Federal Financial Participation (FFP)	\$ -	\$ -	\$ 258,154
Realignment	-	-	258,154
MHSA	-	-	-
	-	-	-
	-	-	-
Cash Flow Advances	-	-	-
Realignment	-	-	20,000
MHSA - CSS	-	-	-
MHSA - PEI	-	-	-
SAMHSA Block Grant	-	-	-
Total Requested Monterey County Funds	\$ -	\$ -	\$ 536,308
Other Program Revenues	-	-	-
TOTAL PROGRAM REVENUES (equals Allowable Costs)	\$ -	\$ -	\$ 536,308
B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.			
I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.			
A. Mode Costs (Direct Services)	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1 Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	-	-	301,425
2 Payroll taxes	-	-	21,024
3 Employee benefits	-	-	58,972
4 Workers Compensation	-	-	16,847
5 Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6 Temporary Staffing	-	-	-
7 Flexible Client Spending (please provide supporting documents)	-	-	23,200
8 Travel (costs incurred to carry out the program)	-	-	5,253
9 Employee Travel and Conference	-	-	2,000
10 Communication Costs	-	-	2,000
11 Utilities	-	-	4,000
12 Cleaning and Janitorial	-	-	1,000
13 Maintenance and Repairs - Buildings	-	-	4,010
14 Maintenance and Repairs - Equipment	-	-	-
15 Printing and Publications	-	-	1,700
16 Memberships, Subscriptions and Dues	-	-	-
17 Office Supplies	-	-	2,000
18 Postage and Mailing	-	-	-
19 Medical Records	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	-	-	-
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	-	-	-
23	Taxes and assessments (Please identify the property address and method of cost allocation)	-	-	-
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	-	-	5,623
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	-	-	-
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	1,300
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	-	-	17,800
29	Total Mode Costs	\$ -	\$ -	\$ 468,154
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30	Salaries and Benefits	-	-	47,073
31	Supplies	-	-	13,875
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	-	-	1,426
34	Total Administrative Costs	\$ -	\$ -	\$ 62,374
35	TOTAL DIRECT COSTS	\$ -	\$ -	\$ 530,528

II Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
36	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	-	-	4,500
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	-	-	-
49	Legal and Accounting (when required for the administration of the County Programs)	-	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
52	Personnel Administration	-	-	-
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	-	-	1,280
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	-	-	-
57	Total Indirect costs	\$ -	\$ -	\$ 5,780
63	Total Allowable Costs	\$ -	\$ -	\$ 536,308

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Clinician	\$ 65,154	1.00	\$ 65,154
Clinical Specialist	\$ 77,057	1.00	\$ 77,057
Clinical Supervisor	\$ 26,598	0.25	\$ 26,598
Counselor II	\$ 49,370	1.00	\$ 49,370
Wellness Navigator	\$ 38,555	1.00	\$ 38,555
Relief Counselor	\$ 7,200	0.23	\$ 7,200
Administrative Assistant I	\$ 21,108	1.00	\$ 21,108
Program Director	\$ 91,915	0.20	\$ 18,383
			\$ -
			\$ -
Total Salaries and Wages			\$ 301,425

EXHIBIT H

BUDGET AND EXPENDITURE REPORT For Monterey County - Behavioral Health FY 2016-17

Program Name: Chinatown Community Learning Cntr (CSUMB)

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
A. PROGRAM REVENUES				
Monterey County Funds (Monterey County's Use):				
	Provisional Rates			
	Estimated Federal Financial Participation (FFP)	\$ -	\$ -	\$ -
	Realignment	-	-	-
	MHSA	-	-	-
		-	-	-
		-	-	-
	Cash Flow Advances	-	-	-
	Realignment	-	137,510	146,317
	MHSA - CSS	87,753	-	-
	MHSA - PEI	-	-	-
	SAMHSA Block Grant	-	-	-
Total Requested Monterey County Funds		\$ 87,753	\$ 137,510	\$ 146,317
Other Program Revenues		-	-	-
TOTAL PROGRAM REVENUES (equals Allowable Costs)		\$ 87,753	\$ 137,510	\$ 146,317
B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.				
I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.				
	A. Mode Costs (Direct Services)	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
1	Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	-	-	-
2	Payroll taxes	-	-	-
3	Employee benefits	-	-	-
4	Workers Compensation	-	-	-
5	Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	-	-	-
6	Temporary Staffing	-	-	-
7	Flexible Client Spending (please provide supporting documents)	-	-	-
8	Travel (costs incurred to carry out the program)	-	-	-
9	Employee Travel and Conference	-	-	-
10	Communication Costs	-	-	-
11	Utilities	-	-	-
12	Cleaning and Janitorial	-	-	-
13	Maintenance and Repairs - Buildings	-	-	-
14	Maintenance and Repairs - Equipment	-	-	-
15	Printing and Publications	76	-	-
16	Memberships, Subscriptions and Dues	-	1,000	1,001
17	Office Supplies	-	-	-
18	Postage and Mailing	-	-	-
19	Medical Records	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
20	Data Processing	-	-	-
21	Rent and Leases - equipment	-	-	-
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)	-	-	-
23	Taxes and assessments (Please identify the property address and method of cost allocation)	-	-	-
24	Interest in Other Long-term debts (please identify the property address and method of cost allocation)	-	-	-
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	71,471	118,574	129,482
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	1,744	1,819	1,819
27	Miscellaneous (please provide details)	-	-	-
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	-	-	-
29	Total Mode Costs	\$ 73,291	\$ 121,393	\$ 132,302
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30	Salaries and Benefits	7,671	11,864	10,002
31	Supplies	2,057	3,885	2,948
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	-	-	-
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	364	368	303
34	Total Administrative Costs	\$ 10,092	\$ 16,117	\$ 13,253
35	TOTAL DIRECT COSTS	\$ 83,383	\$ 137,510	\$ 145,555

II Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The Indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
36	Equipment (purchase price of less than \$5000)	-	-	-
37	Rent and Leases - equipment	-	-	-
38	Rent and Leases - building and improvements	-	-	-
39	Taxes and assessments	-	-	-
40	Insurance and Indemnity	-	-	762
41	Maintenance - equipment	-	-	-
42	Maintenance - building and improvements	-	-	-
43	Utilities	-	-	-
44	Household Expenses	-	-	-
45	Interest in Bonds	-	-	-
46	Interest in Other Long-term debts	-	-	-
47	Other interest and finance charges	-	-	-
48	Contracts Administration	-	-	-
49	Legal and Accounting (when required for the administration of the County Programs)	-	-	-
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	-	-	-
51	Data Processing	-	-	-

EXHIBIT H

		Actual FY 2014-15	Budget FY 2015-16	Request FY 2016-17
52	Personnel Administration	-	-	-
53	Medical Records	-	-	-
54	Other Professional and Specialized Services	4,370	-	-
55	Transportation and Travel	-	-	-
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	-	-	-
57	Total Indirect costs	\$ 4,370	\$ -	\$ 762
63	Total Allowable Costs	\$ 87,753	\$ 137,510	\$ 146,317

EXHIBIT I:

ANNUAL REPORT(S), COST REPORT SETTLEMENT, AND AUDIT

I. ANNUAL REPORT(S)

- A. For each fiscal year or portion thereof that this Agreement is in effect, CONTRACTOR shall provide COUNTY with accurate and complete Annual Report(s) known as the State Cost Report, the Annual Mental Health Services Act (MHSA) Revenue and Expenditure Reports, and the Annual Report(s), as applicable and required by the COUNTY (numbered (1)-(3) in Section XIV (A) in electronic forms and hard copies along with duly signed Provider's Certification and copy of audited financial statement and/or other supporting documents that the COUNTY may require, by the due date specified in this Exhibit I, Section I., Paragraph C.
- B. An accurate and complete State Cost Report and/or Annual MHSA Revenue and Expenditure Report shall be defined as Annual Report(s) which is (are) completed to the best of the ability of CONTRACTOR on such forms or in such formats as specified by the COUNTY and consistent with such instructions as the COUNTY may issue and are based on the best available data and based on the CONTRACTOR'S Financial Summary applicable to the fiscal year. Further, CONTRACTOR shall certify under penalty of perjury that the CONTRACTOR has not violated any of the provisions of Section 1090 through 1096 of the Government Code and with respect to MHSA funding; is in compliance with California Code of Regulations, Title 9, Division 1, Chapter 14, Article 4, Section 3410, Non-Supplant and Article 5, Section 3500, non-Supplant Certification and Reports; that the amount for which reimbursement is claimed in the Annual Report(s) is in accordance with Chapter 3, Part 2. Division 5 of the Welfare and Institutions Code; and WIC Section 5891 and that to the best of the CONTRACTOR'S knowledge and belief the information on Annual Report(s) is (are) in all respects, correct, and in accordance with the law.
- C. The Annual Report(s) shall be due on September 15th for the fiscal year ending on the previous June 30th or seventy-five (75) days following the expiration or termination date of this Agreement, or forty-five (45) days after the COUNTY transmits the cost report template electronically to the CONTRACTOR, whichever occurs later. Should the due date fall on a weekend, such report(s) shall be due on the following business day.
 - 1. Failure to submit the Annual Report(s) within thirty (30) calendar days after the due date specified in this Exhibit I, Section I, Subsection (C) is a breach of this Agreement. In addition to, and without limiting, any other remedy available to the COUNTY for such breach, COUNTY may undertake any or all of the following to remedy such breach:

- a. COUNTY, in its sole and absolute discretion, may disallow claim(s) for payment for services/activities rendered during the fiscal year(s) for which the CONTRACTOR'S Annual Report(s) is (are) outstanding or withhold payment(s) for reimbursements payable pursuant to Section III (A) to CONTRACTOR for the current fiscal year by COUNTY to CONTRACTOR until the Annual Report(s) is (are) submitted. If COUNTY exercises its discretion to disallow claim(s) or withhold payment(s), COUNTY shall give CONTRACTOR written notice, during the thirty (30) calendar days after the due date specified in this Exhibit I, Section I, Subsection (C), of its intention to disallow claim(s) or withhold payment(s) as of the date specified in the notice, including the reason(s) for its intended action. Thereafter, CONTRACTOR, within the time specified in the notice, shall submit the Annual Report(s) to avoid disallowance of claims or withholding of payments.
 - b. In such instance that CONTRACTOR does not submit the Annual Report(s) by thirty (30) calendar days after the applicable due date specified in this Exhibit I, Section I, Subsection (C), COUNTY, in its sole and absolute discretion, may deem as due and owing to COUNTY by CONTRACTOR all amounts paid pursuant to Section III (A) by COUNTY to CONTRACTOR for services/activities for the fiscal year(s) for which the Annual Report(s) is (are) outstanding. CONTRACTOR shall pay COUNTY according to the method described in this Exhibit I, Section IV (Method of Payments for Amounts Due to COUNTY). Such payments shall be submitted to the persons at the address identified in the COUNTY invoice.
- D. The Annual Report(s) shall be prepared by the CONTRACTOR in accordance with the instructions, rules, policies and procedures established by the Federal governments, State and COUNTY.

II. COST REPORT SETTLEMENT

- A. CONTRACTOR shall submit the CONTRACTOR'S Year-End Cost Report Settlement with the COUNTY based on the Annual Report(s) submitted pursuant to this Exhibit I of this Agreement, for the fiscal year(s) for which the CONTRACTOR'S Year-End Cost Report Settlement is (are) outstanding.
1. Failure to submit the CONTRACTOR'S Year-End Cost Report Settlement within thirty (30) calendar days after the due date specified by written notice of the COUNTY is a breach of this Agreement. In addition to, and without limiting, any other remedy available to the COUNTY for such breach, COUNTY may undertake any or all of the following to remedy such breach:
 - a. COUNTY, in its sole and absolute discretion, may disallow claim(s) for payment for services/activities rendered during the fiscal year(s) for which the CONTRACTOR'S Year-End Cost Report Settlement is outstanding or withhold payment(s) for reimbursements payable pursuant to Section III (A)

to CONTRACTOR for the current fiscal year by COUNTY to CONTRACTOR until the CONTRACTOR'S Year-End Cost Report Settlement is submitted. If COUNTY exercises its discretion to disallow claim(s) or withhold payment(s), COUNTY shall give CONTRACTOR written notice, during the thirty (30) calendar days after the due date specified by the COUNTY, of its intention to disallow claim(s) or withhold payment(s) as of the date specified in the notice, including the reason(s) for its intended action. Thereafter, CONTRACTOR, within the time specified in the notice, shall submit the CONTRACTOR'S Year-End Cost Report Settlement to avoid disallowance of claim(s) or withholding of payment(s).

- b. In such instance that CONTRACTOR does not submit the CONTRACTOR'S Year-End Cost Report Settlement by thirty (30) calendar days after the applicable due date specified by written notice of the COUNTY, COUNTY, in its sole and absolute discretion, may deem as due and owing to COUNTY by CONTRACTOR all amounts paid pursuant to Section III (A) by COUNTY to CONTRACTOR for services/activities for the fiscal year(s) for which the CONTRACTOR'S Year-End Cost Report Settlement is outstanding. CONTRACTOR shall pay COUNTY according to the method described in this Exhibit I, Section IV (Method of Payments for Amounts Due to COUNTY). Such payments shall be submitted to the persons at the address identified in the COUNTY invoice.

- B. All payments made to the CONTRACTOR and the actual Federal Financial Participation (FFP) revenue generated by the CONTRACTOR shall be reconciled with CONTRACTOR'S Year-End Cost Report Settlement and/or State Cost Report Settlement. CONTRACTOR'S Year-End Cost Report Settlement shall be based upon the allowable costs as stipulated in Exhibit B, Section VI, Subsection B, less any deductible revenues collected by CONTRACTOR from other payor sources. FFP revenue shall be based upon the FFP claimed by the CONTRACTOR in accordance to the provision of Exhibit B and the reconciled amount of FFP as reflected in the State Cost Report Settlement. Such settlement shall be subject to the terms and conditions of this Agreement and all other applicable Federal, State and local statutes, regulations, policies, procedures and/or other requirements. In addition, audit procedures may be performed by the COUNTY in accordance with the Generally Accepted Accounting Principles and Generally Accepted Auditing Standards.
- C. COUNTY shall issue its findings regarding CONTRACTOR'S Year-End Cost Report Settlement and/or State Cost Report Settlement ("COUNTY'S Findings") at any time after the COUNTY received the calculation of the cost settlement from the CONTRACTOR and/or COUNTY completed the State Cost Settlement process.

1. As part of its cost report settlement, COUNTY shall identify any amounts due to CONTRACTOR by the COUNTY or due from the CONTRACTOR to the COUNTY.

2. Upon issuance of the COUNTY'S Findings, CONTRACTOR may, within thirty (30) calendar days, submit a written request to the COUNTY for review of the Findings.
 - a. Upon receipt by COUNTY of the CONTRACTOR'S written request, the COUNTY shall, within thirty (30) calendar days, meet with the CONTRACTOR to review the COUNTY'S Findings and to consider any documentation or information presented by the CONTRACTOR. CONTRACTOR may waive such meeting and elect to proceed based on written submission at its sole discretion.
 - b. Within thirty (30) calendar days of the meeting specified in Subsection C., 2., a. above, or if no meeting is requested, within thirty (30) calendar days of the issuance of the COUNTY'S Findings, COUNTY shall issue a final cost report settlement finding to the CONTRACTOR including confirming or adjusting any amounts due to CONTRACTOR by the COUNTY or due from CONTRACTOR to the COUNTY.
3. In the event that the COUNTY'S Findings indicates that the CONTRACTOR is due payment from the COUNTY, COUNTY shall make payment to CONTRACTOR within thirty (30) calendar days following the expiration of the date to request a review as specified in Paragraph C., 2. above or issuance of the COUNTY'S Findings as specified in Paragraph C., 2., b. above, whichever is later.
4. In the event that the COUNTY'S Findings indicates that the CONTRACTOR owes payments to the COUNTY, CONTRACTOR shall make payment to the COUNTY within thirty (30) calendar days following the expiration of the date to request a review as specified in Paragraph C., 2. above or issuance of the COUNTY'S Findings as specified in Paragraph C., 2. b. above, whichever is later. Said payment shall be submitted to the person and at the address identified in the COUNTY invoice.
5. Regardless of any other provision of this Section II, reimbursement to CONTRACTOR shall not exceed the Maximum Contract Amount and shall not exceed the Maximum Program Amount for each Funded Program, as identified in Exhibit B.

III. COST REPORT TRAINING

CONTRACTOR shall attend a one-time mandatory cost report training provided by the COUNTY. COUNTY shall provide further cost report training as needed and/or as required according to changes in the State cost report requirements. Failure by the CONTRACTOR to attend the one-time mandatory cost report training, and subsequent training(s), as needed and requested by the COUNTY, may result in disallowance of any claims for payment. If CONTRACTOR continues to neglect attendance to scheduled

training(s), claims for payment shall be disallowed due to delayed training completion or non-compliance.

IV. AUDIT(S) AND AUDIT APPEALS

- A. At any time during the term of this Agreement or after the expiration or termination of this Agreement, in accordance with Federal and State law including but not limited to the California Welfare and Institutions Code (WIC) Sections 14170 et seq., authorized representatives from the Federal governments, State or COUNTY may conduct an audit of CONTRACTOR regarding the services/activities provided under the fiscal year(s) for which the audit is outstanding. In addition, contract compliance audits or reviews may be conducted by the Monterey County's Auditor-Controller's Office or designated representative. Furthermore, the California State Controller Office performs audits of the mandated cost claims for the seriously emotionally disturbed pupils for the Out-of-State Mental Health Services Program and Handicapped and Disabled Students Programs. The Centers for Medicare and Medicaid Services (CMS) also perform audits of the Certified Public Expenditure (CPE) processes, negotiated rate audit information, and other issues.
- B. Settlement of audit findings shall be conducted according to the auditing party's procedures in place at the time of the audit.
- C. In the case of a Federal Government or State audit, COUNTY may perform a post-audit based on Federal or State audit findings. Such post-audit shall take place when the Federal Government or State initiates its settlement action, which customarily is after the issuance of the audit report by the Federal Government or State and before the Federal Government or State's audit appeal process.
 - 1. If the Federal Government or State stays its collection of any amounts due or payable because of the audit findings, COUNTY shall also stay its settlement of the same amounts due or payable until the responsible auditing party initiates its settlement action with COUNTY.
 - 2. COUNTY shall follow all applicable Federal, State and local laws, regulations manuals, guidelines and directives in recovering from CONTRACTOR any amount due to the COUNTY.
 - 3. COUNTY shall issue an invoice to CONTRACTOR for any amount due to the COUNTY no later than ninety (90) calendar days after the Federal or State issues its audit settlement letter to the COUNTY. CONTRACTOR shall make payment to the COUNTY in accordance with the terms of Section IV (Method of Payments for Amounts Due to COUNTY) of this Exhibit I. Said payment shall be submitted to the person and at the address identified in the COUNTY invoice.

D. CONTRACTOR may appeal any such audit findings in accordance with the audit appeal process established by the party performing the audit.

1. For Federal audit exceptions, Federal audit appeal processes shall be followed.
2. CONTRACTOR may appeal the State audit findings in conformance with provisions of Sections 51016 et seq. of Title 22 of the California Code of Regulations. Such appeals must be filed through COUNTY. COUNTY shall notify CONTRACTOR of State appeal deadlines after COUNTY'S receipt from State of the audit report.
3. If at any time the Appeal process results in a revision to the audit findings, and the Federal Government or State recalculates the final settlement with COUNTY, COUNTY may perform a post-audit based on the Federal or State revised findings after the Federal Government or State has issued its revised settlement with the COUNTY, based on such re-computed final settlement.
 - a. If the re-computed final settlement results in amounts due to CONTRACTOR by the COUNTY, COUNTY shall make such payments to CONTRACTOR within thirty (30) calendar days of issuing the revised settlement amount to the CONTRACTOR.
 - b. If the re-computed final settlement results in amounts due from CONTRACTOR to the COUNTY, CONTRACTOR shall make payment to the COUNTY within thirty (30) days that the COUNTY issues its invoice to the CONTRACTOR.

E. Notwithstanding any other provisions of this Agreement, if CONTRACTOR appeals any audit report, the appeal shall not prevent the COUNTY from recovering from CONTRACTOR any amount owed by CONTRACTOR that the Federal Government or State has recovered from COUNTY.

F. Should the auditing party be the COUNTY, CONTRACTOR shall have thirty (30) calendar days from the date of the audit report within which to file an appeal with COUNTY. The letter providing the CONTRACTOR with notice of the audit findings shall indicate the person(s) and address to which the appeal should be directed. COUNTY shall consider all information provided by CONTRACTOR with its appeal, and shall issue its decision on the appeal after such consideration. Such decision is final. COUNTY shall issue an invoice for any amount due COUNTY fifteen (15) calendar days after COUNTY has notified CONTRACTOR of the COUNTY'S audit appeal findings. CONTRACTOR shall make payment to the COUNTY in accordance with the terms of Section IV (Method of Payments for Amounts Due to COUNTY) of this Exhibit I. Said payment shall be submitted to the person and at the address identified in the COUNTY invoice.

V. METHOD OF PAYMENTS FOR AMOUNTS DUE TO COUNTY

- A. Within ten (10) business days after written notification by COUNTY to CONTRACTOR of any amount due by CONTRACTOR to COUNTY, CONTRACTOR shall notify COUNTY as to which of the following five (5) payment options CONTRACTOR requests be used as the method by which such amount shall be recovered by COUNTY.

Any such amount shall be:

1. paid in one cash payment by CONTRACTOR to COUNTY;
 2. deducted from future claims over a period not to exceed six (6) months;
 3. deducted from any amounts due from COUNTY to CONTRACTOR whether under this Agreement or otherwise;
 4. paid by cash payment(s) by CONTRACTOR to COUNTY over a period not to exceed six (6) months; or
 5. a combination of any or all of the above.
- B. If CONTRACTOR does not so notify COUNTY within such ten (10) days, or if CONTRACTOR fails to make payment of any such amount to COUNTY as required, then Director, in his sole discretion, shall determine which of the above five (5) payment options shall be used by COUNTY for recovery of such amount from CONTRACTOR.