

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

PPPR Control No. 16-014

Resolution No.

HRM Control No. 16-012

Adopting a Resolution to:

- a. Amend the FY 2016-17 Information Technology Department Budget Unit 8433-Applications to add one (1) Software Programmer Analyst I position and delete one (1) Graphics Art Technician position, as indicated; and
- b. Approve the reclassification of one (1) Graphics Art Technician to one (1) Software Programmer Analyst I; and
- c. Amend Personnel Policies and Practices Resolution No. 98-394 and Appendix A to abolish the classification of Graphics Art Technician, as indicated; and
- d. Amend the FY 2016-17 Information Technology Department Budget Unit 8439-Administrative Services to add one (1) Administrative Secretary – Confidential position and delete one (1) Senior Secretary position, as indicated; and
- e. Authorize the Auditor-Controller and the County Administrative Office to incorporate these changes in the FY 2016-17 Budget; and
- f. Authorize the Human Resources Department to implement the changes in the Advantage HRM system.

WHEREAS, the organizational needs and structure of the Information Technology Department have changed necessitating a class study and review of positions;

WHEREAS, the findings and recommendations of the class study and position review led to this request to reallocate positions and reclassify incumbent; and

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Supervisors does hereby:

- a. Amend the FY 2016-17 Information Technology Department Budget Unit 8433-Applications to add one (1) Software Programmer Analyst I position and delete one (1) Graphics Art Technician position, as indicated below; and

To/From	Unit	Class Code	Position Title	Beginning Total FTE	Position Increase/ Decrease	Revised Total FTE
To	8433	16C43	Software Programmer Analyst I	0.0	1.0	1.0
From	8433	43P40	Graphics Art Technician	1.0	(1.0)	0.0

- b. Approve the reclassification of one (1) Graphics Art Technician to one (1) Software Programmer Analyst I; and
- c. Amend Personnel Policies and Practices Resolution No. 98-394 and Appendix A to abolish the classification of Graphics Art Technician, as indicated below; and

Classification Title: Graphics Art Technician							Class Code	EEO Cat*	W/C*	BU	FLSA OT*	MoCo OT*
<u>Hourly, Bi-Weekly, and Monthly Pay Rates</u>												
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7						
\$17.586	\$18.553	\$19.575	\$20.65	\$21.786	\$22.874	\$24.019						
\$1,406.88	\$1,484.24	\$1,566.00	\$1,652.00	\$1,742.88	\$1,829.92	\$1,921.52	43P40	SC	8810	J	N	E
\$3,048	\$3,216	\$3,393	\$3,579	\$3,776	\$3,965	\$4,163						

- d. Amend the FY 2016-17 Information Technology Department Budget Unit 8439- Administrative Services to add one (1) Administrative Secretary – Confidential position and delete one (1) Senior Secretary position, as indicated below; and

To/From	Unit	Class Code	Position Title	Beginning Total FTE	Position Increase/ Decrease	Revised Total FTE
To	8439	80A99	Administrative Secretary-Confidential	0.0	1.0	1.0
From	8439	80A32	Senior Secretary	1.0	(1.0)	0.0

- e. Authorize the Auditor-Controller and the County Administrative Office to incorporate these changes in the FY 2016-17 Budget; and
- f. Authorize the Human Resources Department to implement the changes in the Advantage HRM system.

PASSED AND ADOPTED upon motion of Supervisor _____, seconded by Supervisor _____ and carried this ____ day of _____, _____ by the following vote, to wit:

AYES:
NOES:
ABSENT:

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof Minute Book.____ for the meeting on _____.

Dated:
File Number:

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By: _____
Deputy