



***Before the Board of Directors of the Monterey County Water Resources Agency
County of Monterey, State of California***

BOARD ORDER No. 15-69

APPROVE AND RECOMMEND THAT THE MONTEREY COUNTY)
WATER RESOURCES AGENCY BOARD OF SUPERVISORS ADOPT)
A RESOLUTION TO: A. APPROVE THE RECORDS RETENTION)
SCHEDULE ("SCHEDULE") FOR THE MONTEREY COUNTY WATER)
RESOURCES AGENCY ("AGENCY") FOR THE STORAGE AND)
DESTRUCTION OF AGENCY RECORDS AS SET FORTH BY FEDERAL)
AND STATE LAWS, AND CODES AND POLICIES OF THE COUNTY OF)
MONTEREY; B. ADOPT THE COUNTY OF MONTEREY RECORDS)
RETENTION POLICY; AND, C. AUTHORIZE THE GENERAL MANAGER)
OF THE AGENCY OR DESIGNEE TO DESTROY OR CAUSE THE)
DESTRUCTION OF AGENCY RECORDS IN ACCORDANCE WITH THE)
APPROVED SCHEDULE OF THE AGENCY)

Upon motion of Director Ortiz, seconded by Director Gonzalez, and carried by those members present, the Board of Directors hereby:

Approves and recommends that the Monterey County Water Resources Agency Board of Supervisors adopts a resolution to:

- a. Approve the Records Retention Schedule ("Schedule") for the Monterey County Water Resources Agency ("Agency") for the storage and destruction of Agency records as set forth by federal and state laws, and codes and policies of the County of Monterey;
- b. Adopt the County of Monterey Records Retention Policy;
- c. Authorize the General Manager of the AGENCY or designee to destroy or cause the destruction of Agency records in accordance with the approved Schedule of the Agency.

PASSED AND ADOPTED on this ^{26th (WSE)} ~~28th~~ day of ^{October (WSE)} ~~September~~ 2015, by the following vote, to-wit:

AYES: Directors Hoover, Scattini, Gonzalez, Hart, Ortiz and Taylor-Silva

NOES: None

ABSENT: Directors Ekelund, Huerta and Sullivan

BY: Claude Hoover
Claude Hoover, Chair
Board of Directors

David E. Chardavoyne
ATTEST: David E. Chardavoyne
General Manager