

Standing & Follow-Up Reports due to the Budget Committee – 2016

Updated: 08/16/2016

I.D.	Last Report Date	Responsible Party	Description	Action	Report due:
Monthly Reports					
1	06/28/16	NMC – Daniel Leon	NMC Financial Report	Report NMC Monthly Financial Report	Monthly
Quarterly Reports due (fiscal year): 1 st Qtr. – Oct.; 2 nd Qtr. – Jan.; 3 rd Qtr. – Apr.; 4 th Qtr. – Jul					
1	4/27/16	Joyce Aldrich	OET/WIB Budget Report	Report on OET/WIB monthly data and budget report.	August
2	05/25/16	Elliott Robinson	Social Services Quarterly Report	Report Social Services Quarterly Data/Expenditure Report.	September
3	05/25/16	Don Searle Judy Jeska	CAO - Schilling Place Utilization Project	Report Quarterly on the Facility Utilization Project (Schilling Place).	September
4	05/25/16	Mark Mariscal	Parks Financial Status Report	Report on Parks Quarterly Financial Status Report (Fund 001)	October
5	6/28/16	Mark Mariscal	Parks Financial Status Report	Report on Parks Quarterly Financial Status Report (Fund 452)	October
6	06/28/16	Don Searle	RMA - Jail Housing Project	Budget & Schedule Status Report	October
7	06/28/16	Don Searle	RMA - Juvenile Hall Project	Budget and Schedule Status Report	October
8	02/24/16	Don Searle	RMA – East/West Wing Project	Budget and Schedule Status Report	September
9	03/02/16	Michael Miller	ERP Project	Report Quarterly on ERP Budget and Schedule Status Report	August
Bi-Annual Reports due: January & July					
1	01/27/16	Steve Vagnini	Assessor-Clerk-Recorder Report	Report from Assessor-Clerk-Recorder Bi-Annual Report.	August
2	12/03/14	Dianah Neff	ITD Financial Report	Report Bi-Annually financial report.	September
3	04/27/16	Steve Mauck Valerie Shapton	Risk Management Report	Report on General Liability and Workers' Comp cases.	October
4	4/27/16	Andrea Rosenberg	NMC Key Capital Projects	Report NMC Quarterly Key Capital Projects.	October
5	4/27/16	Cathy Paladini	WRA Financial Status Report	Report on WRA Bi-Annual Financial Status Report	October
6	06/28/16	Enrique Saavedra	RMA - Key Capital Projects	Report Quarterly RMA-Public Works Capital Projects Report	October

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<u>Mid-Year Report</u>					
1	10/28/15	Nick Chiulos Joann Iwamoto	IGLA - Performance Management Report	Received an Annual Report on Performance Management FY 2014-15. Next report due in June 2016.	September
<u>Other Pending Items</u>					
1	12/16/15	Sheriff Bernal	OT Comparison Costs Report	<p>Support received for the Sheriff's request on 12/16/2015 to add one Management Analyst II position to the Sheriff's Approved Budget with the estimated cost savings from MCIEP program upon authorization by the Budget Office to assure sufficient funding sources are available to maintain the position for future years.</p> <p>ACTION: The Committee requested a report showing the cost savings comparison between hiring deputies v. overtime costs.</p> <p>The Sheriff's Office is working with the consultant on a staffing analysis and anticipate completion by October 2016. Report back on Jan Feb Mar Apr May June August November.</p>	November
2	11/12/15	Sheriff Bernal	Staffing Needs	<p>Report received on the Sheriff's staffing needs due to transfer of 18 positions to the County Jail, in addition a request to identify funding sources for 11 vacancies.</p> <p>ACTION: The Committee requested a staffing proposal to be developed in a phased approach.</p> <p>The Sheriff's Office is working with the consultant on a staffing analysis and anticipate completion by October 2016. Report back on January Feb. Mar Apr May June August November.</p>	November
3	11/12/15	Frank Dice Manny Gonzalez	Benchmark Study	<p>ACTION: Report received. Return back with staffing proposal in January.</p> <p>Supervisor Armenta requested a report be presented to the full Board a Benchmark Study showing how the County compares with at least 10 similar counties relative to caseloads, attorneys/administrative staffing, costs, etc. Dec Jan Feb Mar Apr May Jun August October.</p>	October