



# Monterey County

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## Board Report

Legistar File Number: A 16-291

September 20, 2016

**Introduced:** 9/1/2016

**Version:** 1

**Current Status:** Agenda Ready

**Matter Type:** BoS Agreement

- a. Approve and authorize the Director of Health or Assistant Director of Health to execute a two (2) year Facility Use Agreement with Door to Hope, Inc. for Behavioral Health staff use of private offices, shared space and office equipment at Door to Hope leased premises for the provision of Early Childhood mental health services in the amount of \$57,793 for Fiscal Year (FY) 2015-16, and \$57,793 for FY 2016-17, for a total Agreement amount not to exceed \$115,586, retroactive to July 1, 2015 through June 30, 2017;
- b. Accept recommendation of the Director of Health to approve the non-standard indemnification and insurance provisions; and
- c. Approve and authorize the Director of Health or Assistant Director of Health to approve up to three (3) future amendments that do not exceed ten percent (10%) (\$11,559) of the original Agreement amount and do not significantly alter the scope of services.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Director of Health or Assistant Director of Health to execute a two (2) year Facility Use Agreement with Door to Hope, Inc. for Behavioral Health staff use of private offices, shared space and office equipment at Door to Hope leased premises for the provision of Early Childhood mental health services in the amount of \$57,793 for Fiscal Year (FY) 2015-16, and \$57,793 for FY 2016-17, for a total Agreement amount not to exceed \$115,586, retroactive to July 1, 2015 through June 30, 2017;
- b. Accept recommendation of the Director of Health to approve the non-standard indemnification and insurance provisions; and
- c. Approve and authorize the Director of Health or Assistant Director of Health to approve up to three (3) future amendments that do not exceed ten percent (10%) (\$11,559) of the original Agreement amount and do not significantly alter the scope of services.

### SUMMARY/DISCUSSION:

Door to Hope, Inc. (DTH) has contracted with the Health Department, Behavioral Health Bureau (BHB) for many years, providing an array of mental health and substance use disorder services to infants, children, teens, women, men and families. For over a decade, the Monterey County Screening Team for Assessment, Referral and Treatment (aka "MCSTART") program, a collaborative based at DTH, has provided early intervention services to infants and children under the age of six who have been exposed to prenatal alcohol and other drug abuse, or post-natal domestic violence and other trauma. A Mental Health Services Agreement between the County and DTH is in place for the services and payment provisions for the implementation of the MCSTART program.

This proposed Facility Use Agreement formalizes the sharing of the facilities by DTH and BHB

staff, working side by side for the implementation of the MCSTART program. It provides reimbursement to DTH at fair market value for lease and operational costs for the portions of the facility utilized by BHB staff. In prior years, a Memorandum of Understanding was utilized for this purpose. As the BHB has executed similar Facility Use Agreements with other community-based organizations, the proposed Facility Use Agreement has been negotiated. The proposed Agreement is retroactive to July 1, 2015 in order to follow-through on prior commitments by the County to reimburse DTH at fair market value for these facility costs on an annual basis and was delayed in being brought before your Board due to several factors including extensive contract negotiations and fiscal year-end workload issues.

This Agreement contains the County's standard termination provision (Section 2.0 Term), which provides the County the ability to amend or terminate the Agreement in the event of a reduction and/or termination of funding.

This work supports the following Monterey County Health Department 2011-2015 strategic plan initiative: 3) Ensure access to culturally and linguistically appropriate, customer-friendly, quality health services. It also supports one of the ten essential public health services, specifically: 7) Link people to needed personal health services and assure the provisions of health care when otherwise unavailable

OTHER AGENCY INVOLVEMENT:

The County Counsel, Auditor-Controller, and Risk Management have reviewed and approved this Agreement as to legal form, fiscal provisions, and insurance and indemnity provisions. A copy of this Agreement is on file with Clerk of the Board.

FINANCING:

This Agreement is 100% funded by the Mental Health Services Act. The funds for this Agreement are included in the respective Health Department's Behavioral Health (HEA012, Unit 8410) (\$57,793) Fiscal Year (FY) 2015-16 and (\$57,793) FY 2016-17 Adopted Budgets.

Prepared by: Alica Hendricks, Management Analyst, 1295

Approved by: Elsa M. Jimenez, Director of Health, 4526

Attachment:

Agreement is on file with the Clerk of the Board