



# Monterey County

168 West Alisal Street,  
1st Floor  
Salinas, CA 93901  
831.755.5066

## Board Report

Legistar File Number: A 16-334

October 18, 2016

**Introduced:** 10/5/2016

**Version:** 1

**Current Status:** Agenda Ready

**Matter Type:** BoS Agreement

- a. Ratify execution by the Director of Health of an Agreement with the Hartnell College Foundation for the development of a Healthcare Workforce Assessment to be conducted by Health Department staff from the Planning, Evaluation, and Policy (PEP) Unit in the amount of \$25,460 (payable to County) for the period April 29, 2016 through August 31, 2016; and
- b. Approve and authorize the Director of Health or Assistant Director of Health to execute a no-cost Renewal and Amendment No.1 to the Agreement, extending the term of the Agreement for an additional two months for the revised full term of April 29, 2016 through October 31, 2016.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Ratify execution by the Director of Health of an Agreement with the Hartnell College Foundation for the development of a Healthcare Workforce Assessment to be conducted by Health Department staff from the Planning, Evaluation, and Policy (PEP) Unit in the amount of \$25,460 (payable to County) for the period April 29, 2016 through August 31, 2016; and
- b. Approve and authorize the Director of Health or Assistant Director of Health to execute a no-cost Renewal and Amendment No.1 to the Agreement, extending the term of the Agreement for an additional two months for the revised full term of April 29, 2016 through October 31, 2016.

### SUMMARY/DISCUSSION:

In June of 2016, the Board of Supervisors approved execution by the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor of an agreement ("Agreement") with the Hartnell College Foundation; pursuant to which the Planning, Evaluation, and Policy (PEP) Unit of the Monterey County Health Department is conducting an analysis for Hartnell College Foundation of current and future health workforce trends. The purpose of this analysis is to assist Hartnell College Foundation in the projection of anticipated health care workforce employment opportunities and to gain a better understanding of current educational programs available that are designed to meet local employer needs. Hartnell College Foundation agreed to pay the County \$25,460 for these services.

The Agreement was executed by the Director of Health. Accordingly, to authorize the signature authority of the Director of Health, the Health Department recommends that the Board ratify the execution of the Agreement by the Director of Health.

In addition, some of the data needed from Hartnell College to begin the assessment took longer than expected to obtain, thus having to begin our work later than expected and pushing the Health Department's deadline out to October 31, 2016. Components of the data analysis will

include: a secondary data scan specific to these healthcare areas, employer needs surveys to be conducted by MCHD, in-person interviews to be conducted and employer engagement convening's and presentation, to be conducted by Hartnell College and UC Berkley's Associate Dean of Public Health. Accordingly, the Health Department recommends that the Board approve and authorize execution of a Renewal and Amendment No. 1 to the Agreement to extend the agreement for an additional two months to October 31, 2016.

This work supports the following Monterey County Health Department 2011 - 2015 strategic plan initiatives: 1) Empower the community to improve health through programs, policies, and activities. 2) Enhance community health and safety through prevention, and 3) Ensure access to culturally and linguistically appropriate, customer-friendly, quality services. It also supports one or more of the ten essential public health services, specifically: 5) Develop policies and plans that support individual and community health efforts, and 7) Link people to needed personal health services and assure the provision of health care when otherwise unavailable.

OTHER AGENCY INVOLVEMENT:

County Counsel and Risk Management have reviewed and approved this Agreement as to legal form and liability provisions, respectively.

FINANCING:

This Agreement is funded 100% by Hartnell College for a service being performed by MCHD. There are sufficient appropriations and revenues in the Health Department (HEA014-8438) FY 2016-17 Adopted Budget. There is no impact to the County General Fund.

Prepared by: Carmen Gil, MA III, 8997

Approved by: Elsa Jimenez, Director of Health, 4526

Attachments:

Amendment No. 1 on file with the Clerk of the Board  
Agreement on file with the Clerk of the Board