

**Before the Board of Supervisors in and for the  
County of Monterey, State of California**

Resolution No.: PPPR Control No. 16-028 )  
HRM Control No. 16-027 )  
Adopt a Resolution to: )  
)  
a) Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 to )  
consolidate and re-title the Correctional Sergeant and Sheriff's Sergeant )  
classifications into a single classification of Sheriff's Sergeant with no change to )  
salary and abolish Correctional Sergeant classification; and )  
b) Amend the Sheriff's Office Budget 001-2300-SHE001/SHE003 as reflected in )  
the Resolution; and )  
c) Direct the County Administrative Office to reflect these approved changes in the FY )  
2016-17 Adopted Budget; and )  
d) Direct the Human Resources Department to implement the changes in the )  
Advantage HRM System.

WHEREAS, at the request of Sheriff's Office, Human Resources conducted a class study of Correctional Sergeant and Sheriff's Sergeant; and

WHEREAS, the classification study found that the Sheriff's Office are required to conduct separate recruitments, establish an Eligible List for each classification which in turn, limits the Office's ability to transfer qualified personnel between Bureaus and hinder their ability to appropriately staff; and

WHEREAS, the classes of Sheriff Sergeant and Correctional Sergeant have similar scope, responsibilities and requirements; and

WHEREAS, the Human Resources Department recommends consolidating the Sheriff Sergeant and Correctional Sergeant to a single classification providing the Bureaus greater flexibility and efficiency to staff and further provide career/cross training opportunities to Sheriff's personnel without changing class requirements, probationary status, seniority, salary and benefits.

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Supervisors does hereby:

- a. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 to consolidate and re-title the Correctional Sergeant and Sheriff's Sergeant classifications into a single classification of Sheriff's Sergeant with no change to salary and abolish Correctional Sergeant classification; and
- b. Amend the Sheriff's Office Budget 001-2300-SHE001/SHE003 as indicated below; and

**Sheriff's Office Budget Unit 2300-SHE003-8234 Court Security Division**

<b>From/To</b>		<b>Position Title</b>	<b>Position Number</b>	<b>Position Increase/Decrease reKIMase</b>	<b>Revised Total FTE</b>

<b>From</b>	36E23	CORRCTNL SRGNT	36E230001 36E230002	(2.0)	(0.0)
<b>To</b>	36A23	SHRFFS SRGNT	36A230001 36A230002	2.0	2.0

**Sheriff's Office Budget Unit 2300-SHE003-8235 Transportation Unit**

<b>From/To</b>		<b>Position Title</b>	<b>Position Number</b>	<b>Position Increase/Decrease</b>	<b>Revised Total FTE</b>
<b>From</b>	36E23	CORRCTNL SRGNT	36E230001	(1.0)	(0.0)
<b>To</b>	36A23	SHRFFS SRGNT	36A230001	1.0	1.0

**Sheriff's Office Budget Unit 2300-SHE003-8238 Jail Operations Division**

<b>From/To</b>		<b>Position Title</b>	<b>Position Number</b>	<b>Position Increase/Decrease</b>	<b>Revised Total FTE</b>
<b>From</b>	36E23	CORRCTNL SRGNT	36E230001 36E230002 36E230003 36E230004 36E230005 36E230006  36E230007 36E230008 36E230009 36E230010 36E230011 36E230012 36E230013 36E230014 36E23CP01 36E23CP02	(16.0)	(0.0)
<b>To</b>	36A23	SHRFFS SRGNT	36A230001 36A230002 36A230003 36A230004 36A230005 36A230006	16.0	16.0

			36A230007 36A230008 36A230009 36A230010 36A230011 36A230012 36A230013 36A230014 36A230015 36A230016		
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**Sheriff's Office Budget Unit 2300-SHE003-8239 Inmate Welfare Programs**

<b>From/To</b>		<b>Position Title</b>	<b>Position Number</b>	<b>Position Increase/Decrease</b>	<b>Revised Total FTE</b>
<b>From</b>	36E23	CORRCTNL SRGNT	36E230001	(1.0)	(0.0)
<b>To</b>	36A23	SHRFFS SRGNT	36A230001	1.0	1.0

- c. Direct the County Administrative Office to reflect these approved changes in the FY 2016-17 Adopted Budget; and
- d. Direct the Human Resources Department to Implement the Changes in the Advantage HRM System.

PASSED AND ADOPTED on this \_\_\_\_ day of \_\_\_\_\_, 2016, by the following vote, to-wit:

AYES:

NOES:

ABSENT:

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book\_\_\_\_ for the meeting on \_\_\_\_\_.

Dated:

Gail T. Borkowski, Clerk of the Board of Supervisors  
County of Monterey, State of California

By \_\_\_\_\_  
, Deputy