



Monterey County

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Board Report

Legistar File Number: 17-0099

February 07, 2017

Introduced: 1/23/2017

Version: 1

Current Status: Agenda Ready

Matter Type: General Agenda Item

- a. Approve Amendment No. 3 to the Standard Agreement with A & B Fire Protection and Safety, Inc. to continue to provide services associated with annual inspections and testing of fire sprinkler suppression systems, and on-call maintenance services and repairs for County owned buildings and facilities, and to increase the not to exceed amount of \$87,325 by \$92,675 for a total amount not to exceed \$180,000, and extend the expiration date from March 1, 2017 for one (1) additional year through March 1, 2018, for a revised term from December 1, 2014 to March 1, 2018; and
- b. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute Amendment No. 3 to the Standard Agreement and future amendments to the Agreement where the amendments do not significantly alter the scope of work or change the approved amount of the Agreement.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve Amendment No. 3 to the Standard Agreement with A & B Fire Protection and Safety, Inc. to continue to provide services associated with annual inspections and testing of fire sprinkler suppression systems, and on-call maintenance services and repairs for County owned buildings and facilities, and to increase the not to exceed amount of \$87,325 by \$92,675 for a total amount not to exceed \$180,000, and extend the expiration date from March 1, 2017 for one (1) additional year through March 1, 2018, for a revised term from December 1, 2014 to March 1, 2018; and
- b. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute Amendment No. 3 to the Standard Agreement and future amendments to the Agreement where the amendments do not significantly alter the scope of work or change the approved amount of the Agreement.

SUMMARY/DISCUSSION:

The Resource Management Agency (RMA) has identified a need for A & B Fire Protection and Safety, Inc. to continue to provide services associated with annual inspections and testing of fire sprinkler suppression systems and on-call maintenance services and repairs for County owned facilities, and to assist the RMA staff with related projects.

Amendment No. 3 to the Standard Agreement (SA) between the County and A & B Fire Protection and Safety, Inc. will increase the not to exceed amount of \$87,325 by \$92,675 for a total amount not to exceed \$180,000, and extend the expiration date of the SA from March 1, 2017 for one (1) additional year through March 1, 2018, for a revised term from December 1, 2014 to March 1, 2018, while County staff works to procure these services under a formal solicitation process such as a Request for Qualifications (RFQ). Initially, County staff selected A & B Fire Protection and Safety, Inc. for their expertise and capabilities necessary to provide

these services through an informal solicitation process.

Attachment A provides a summary of the SA to date.

OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel and Auditor-Controller Office have reviewed and approved Amendment No. 3 as to form and legality, and fiscal provisions, respectively.

FINANCING:

Costs associated with Amendment No. 3 to the SA with A & B Fire Protection and Safety, Inc. are anticipated to be incurred over the next two (2) fiscal years (FY): 2016-17 and 2017-18. Sufficient appropriations are available in the RMA Facilities' adopted FY 2016-17 budget, General Fund 001, Department 3000, Unit 8176, Appropriations Unit RMA006 to fund Amendment No. 3. \$22,585 was included in the RMA FY 2016-17 Adopted budget for costs associated with this agreement. The amount for the remaining FY of the SA will be included in that budget as appropriate.

Prepared by: Patricia A. Lopez, Management Analyst III, (831) 755-8998

Approved by: Benny J. Young, Interim RMA Deputy Director of Public Works and Facilities

Approved by: Carl P. Holm, AICP, RMA Director

Attachments:

Attachment A - Summary of SA

Attachment B - Amendment No. 1 to SA with A & B Fire Protection and Safety, Inc.

Attachment C - Amendment No. 2 to SA with A & B Fire Protection and Safety, Inc.

Attachment D - Amendment No. 3 to SA with A & B Fire Protection and Safety, Inc.

Attachment E - Standard Agreement with A & B Fire Protection and Safety, Inc.

(Attachments on file with the Clerk of the Board)