



# Monterey County

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## Board Report

Legistar File Number: WRAG 17-046

March 28, 2017

Introduced: 2/13/2017

Version: 1

Current Status: Agenda Ready

Matter Type: WR General Agenda

- a. Authorize the Auditor-Controller to amend the FY 16-17 Water Resources Budget Fund 111-9300-8267-WRA001 to reallocate one (1) Senior Secretary (80A33) to one (1) Senior Secretary - Confidential (80A99); and
- b. Direct the Water Resources Agency to incorporate the approved changes in the FY 2016-17 Budget and to reflect the approved change in position counts in the FY 17-18 Adopted Budget.

### RECOMMENDATION:

It is recommended that the Monterey County Water Resources Agency Board of Supervisors:

- a. Authorize the Auditor-Controller to amend the FY 16-17 Water Resources Budget Fund 111-9300-8267-WRA001 to reallocate one (1) Senior Secretary (80A33) to one (1) Senior Secretary - Confidential (80A99); and
- b. Direct the Water Resources Agency to incorporate the approved changes in the FY 2016-17 Budget and to reflect the approved change in position counts in the FY 17-18 Adopted Budget.

### SUMMARY/DISCUSSION:

On December 15, 2016, the Water Resources General Manager reviewed and restructured the administrative duties needed for organizational projects and litigated matters assumed by the General Manager. It was determined that the functions of Senior Secretary Confidential are better aligned with the needs for these organizational projects and litigated matters. The current position as a Senior Secretary does not include the tasks held within the Senior Secretary Confidential classification.

On February 21, 2017 the Water Resources Agency Board of Directors approved the personnel position. This is an at-will filled position, so the position of the incumbent will be reallocated to the confidential classification upon Board approval.

### OTHER AGENCY INVOLVEMENT:

The Human Resources Department assisted with this reallocation effort.

### FINANCING:

The Agency's FY 2016-17 Budget for Fund 111- 9300-8267-WRA001 has sufficient funds to cover the increase of approximately 5% retroactive to December 16, 2016. The Agency FY 2017-18 requested budget includes this increase for a total amount of \$61,545.

Prepared by: Cathy Paladini, Finance Manager, (831)-755-4861

Approved by: \_\_\_\_\_  
David E. Chardavoyne, General Manager, (831) 755-4860

Attachment:

MCWRA Executed Board Order