

Monterey County
EXHIBIT A
SCOPE OF WORK
CASA of Monterey County

This Scope of Work stands as evidence that the Monterey County Administrative Office/Office of Community Engagement and Strategic Advocacy (OCESA) and the CASA of Monterey County intend to work together towards the mutual goal of providing maximum available assistance for victims of crime residing in Monterey County. Both agencies believe that continuation of the Monterey County Victim Services Project as funded by the California Office of Emergency Services Victims of Crime Act XC 16 grant. To this end, each agency agrees to participate in the program as follows:

CASA of Monterey County will provide the following:

1. Recruit, screen and train volunteers to become Court Appointed Special Advocates. CASAs are carefully recruited and trained and after a rigorous full background check are sworn in to Superior Court of Monterey County and then assigned to support one child in foster care.
2. Provide direct services referrals to children, youth and foster families impacted by crimes such as but not limited to: abuse and neglect, etc.; CASA watches over the child's progress in their foster placement, at school, in therapy, and where applicable, fully cooperate with participating entities with the goal of assuring each assigned child finds a safe, permanent home and acts in the best interests of the child.
3. Collect and report data as required by the grant on a quarterly basis; data regarding client demographic and type of services provided will be collected and reported quarterly;
4. Submit quarterly Cal OES 2-201 Report of Expenditures and Request for Funds;
5. Provide an in-kind match of \$127,125 as required by the grant.

Office of Community Engagement and Strategic Advocacy will:

1. Allocate and provide a total of **\$101,700** in VOCA XC16 funding to the CASA of Monterey County to provide volunteer recruitment, screening and training and referrals to foster children and youth. Said funds will be disbursed on a quarterly basis upon presentation and verification of receipts, or other proofs of expenditure and receipt of CalOES VOCA XC16 funds reimbursement.
2. Coordinate grantee meetings between the OCESA and CASA of Monterey County staff on an as needed basis to discuss strategies, time tables and implementation of mandated services.
3. Communicate regularly with the Executive Director and designated staff regarding services provided with support of the CalOES VOCA XC16 funds grant requirements.