

**Monterey County**  
**EXHIBIT A**  
**SCOPE OF WORK**  
**Monterey County Rape Crisis Center**

This Scope of Work stands as evidence that the Monterey County Administrative Office/Office of Community Engagement and Strategic Advocacy (OCESA) and the Monterey County Rape Crisis Center (MCRCC) intend to work together towards the mutual goal of providing maximum available assistance for victims of crime residing in Monterey County. Both agencies believe that continuation of the Monterey County Victim Services Project as funded by the California Office of Emergency Services Victims of Crime Act XC 16 grant. To this end, each agency agrees to participate in the program as follows:

Monterey County Rape Crisis Center (MCRCC) will provide the following:

1. Emergency supplies, lodging and transportation vouchers, etc. to sexual assault survivors as needed;
2. Additional services provided by MCRCC include:
  - a. Crisis intervention, in-person counseling, advocacy, follow up, accompaniment and information/referral services as needed;
  - b. Referral for survivors as needed to other appropriate community resources;
  - c. Connecting survivors who choose to report to appropriate law enforcement agencies throughout the county;
3. MCRCC will invoice OCESA once supplies and gift cards have been purchased and will attach receipts as proof of purchase. It is understood that these purchases need to be made in advance of their distribution to qualifying recipients.
4. MCRCC has an emergency fund procedure in place and will follow the procedure with regard to supplies and gift cards distributed with XC grant funds.
5. MCRCC will keep supplies and gift cards in a secure location subject to review by OCESA staff upon request.
6. MCRCC will provide OCESA staff with non-identifying information (demographic information) of survivors who receive the supplies and gift cards distributed with XC16 grant funds.
7. MCRCC will be available for Grantee meetings with OCESA and the MCRCC staff on an as needed basis to discuss strategies, time tables and implementation of mandated services.

Office of Community Engagement and Strategic Advocacy will:

1. Allocate and provide a total of **\$15,800** in VOCA XC16 funding to the MCRCC for meeting the basic needs of sexual assault survivors such as clothing, groceries, meals, fuel, transportation and

lodging. Said funds will be disbursed on a quarterly basis upon presentation and verification of receipts, or other proofs of expenditure and receipt of CalOES VOCA XC16 funds reimbursement.

2. Coordinate grantee meetings between the OCESA and MCRCC staff on an as needed basis to discuss strategies, time tables and implementation of mandated services.
3. Communicate regularly with the Executive Director of MCRCC regarding services provided with support of the CalOES VOCA XC16 funds grant requirements.