

Monterey County
EXHIBIT A
SCOPE OF WORK
YWCA of Monterey County

This Scope of Work stands as evidence that the Monterey County Administrative Office/Office of Community Engagement and Strategic Advocacy (OCESA) and the YWCA of Monterey County intend to work together towards the mutual goal of providing maximum available assistance for victims of crime residing in Monterey County. Both agencies believe that continuation of the Monterey County Victim Services Project as funded by the California Office of Emergency Services Victims of Crime Act XC 16 grant. To this end, each agency agrees to participate in the program as follows:

YWCA of Monterey County will provide the following:

1. Provide legal advocacy services such as restraining orders provided by legal advocates (not by licensed attorneys) and counseling services to victims of domestic violence;
2. Collect and report data as required by the grant on a quarterly basis; data regarding client demographic and type of services provided will be collected and reported quarterly;
3. Submit quarterly Cal OES 2-201 Report of Expenditures and Request for Funds

Office of Community Engagement and Strategic Advocacy will:

1. Allocate and provide a total of **\$136,521** in VOCA XC16 funding to the YWCA of Monterey County to provide referral and case management services to victims of crimes. Said funds will be disbursed on a quarterly basis upon presentation and verification of receipts, or other proofs of expenditure and receipt of CalOES VOCA XC16 funds reimbursement;
2. Coordinate grantee meetings between the OCESA and YWCA of Monterey County staff on an as needed basis to discuss strategies, time tables and implementation of mandated services;
3. Communicate regularly with the Executive Director and designated staff regarding services provided with support of the CalOES VOCA XC16 funds grant requirements.