

MONTEREY COUNTY WATER RESOURCES AGENCY
FUND 111 ADMINISTRATION COST
PRELIMINARY BUDGET FY 2017-2018

Shaded lines are controlled by other county departments

		2016-17	2017-18	Increase/(Decrease)			
		Approved	Preliminary	FY 17/18 vs. FY 16/17			
		Budget	Budget	\$	%		
		Acct.					
Salaries and Benefits							
1	Regular Employees	6111	3,676,469	4,098,508	422,039	11.5%	1
2	Emergency Overtime	6113	10,404	15,000	4,596	44.2%	2
3	Pers	6121	582,711	305,490	(277,221)	-47.6%	3
4	Other Post Retirement Benefits	6122	21,110	31,470	10,360	49.1%	4
5	Social Security - FICA	6131	40,438	112,506	72,068	178.2%	5
6	Social Security - Medicare	6132	50,352	49,801	(551)	-1.1%	6
7	Life Insurance	6142	4,680	3,564	(1,116)	-23.8%	7
8	Long Term Disability Insurance	6143	7,680	6,288	(1,392)	-18.1%	8
9	Unemployment Insurance	6148	4,993	4,502	(491)	-9.8%	9
10	Workers Compensation Insurance	6161	59,459	68,729	9,270	15.6%	10
11	Employee Assistance Program	6171	1,200	1,176	(24)	-2.0%	11
12	Special Benefits	6174	36,744	36,744	0	0.0%	12
13	Wellness Plan	6175	2,904	2,615	(289)	-10.0%	13
14	Flex-Benefits(Medical, Dental & Vision)	6173	702,606	687,858	(14,748)	-2.1%	14
15	Salaries and Benefits		5,201,750	5,424,251	222,501	4.3%	15
Services and Supplies							
16	Uniforms & Safety Equipment	6222	1,061	1,082	21	2.0%	16
17	Communication Charges - External	6231	7,429	7,578	149	2.0%	17
18	Communication Charges - Internal	6232	37,246	37,991	745	2.0%	18
19	Food/Refreshments	6241	3,464	3,533	69	2.0%	19
20	Cleaning/Janitorial	6251	16,474	16,803	329	2.0%	20
21	Laundry Supplies and Service	6252	3,247	3,312	65	2.0%	21
22	General Liability Insurance	6261	529,899	1,314,952	785,053	148.2%	22
23	Property Insurance	6266	6,294	14,414	8,120	129.0%	23
24	Insurance Unit Allocation	6268	3,343	3,205	(138)	-4.1%	24
25	Benefits Indirect Costs Allocation	6613	1,792	1,828	36	2.0%	25
26	Building & Improvements Maintenance - External	6311	25,469	25,978	509	2.0%	26
27	Equipment Maintenance	6321	31,391	32,019	628	2.0%	27
28	Membership Fees	6351	6,575	6,707	132	2.0%	28
29	Non-Capital Equipment	6361	9,551	9,742	191	2.0%	29
30	Advertising	6381	1,061	1,082	21	2.0%	30
31	Miscellaneous Services	6383	530	541	11	2.1%	31
32	Miscellaneous Supplies	6384	530	541	11	2.1%	32
33	Books and Periodicals	6401	2,547	2,598	51	2.0%	33
34	Bottled Water	6402	1,433	1,462	29	2.0%	34
35	Office Machine Supplies	6403	1,400	0	(1,400)	0.0%	35
36	Courier Services - External	6404	3,183	3,247	64	2.0%	36
37	Courier Service & Mail - Internal	6405/6	10,706	10,978	272	2.5%	37
38	Minor Computer Hardware	6407	31,000	31,620	620	2.0%	38
39	Minor Computer Software	6408	21,790	22,226	436	2.0%	39
40	Minor Equipment and Furnishings	6409	5,306	5,412	106	2.0%	40
41	Office Supplies	6410	26,530	27,061	531	2.0%	41
42	Postage and Shipping	6411	9,551	9,742	191	2.0%	42
43	Printing, Graphics & Binding - External	6412	1,380	1,408	28	2.0%	43
44	Other Office Expense	6414	1,061	1,082	21	2.0%	44

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		Acct.	2016-17 Approved Budget	2017-18 Preliminary Budget	Increase/(Decrease) FY 17/18 vs. FY 16/17		
					\$	%	
45	Records Retention Charge	6415	523	533	10	1.9%	45
46	Accounting & Auditing Charge/Employee Benefits Charge	6601	13,909	14,159	250	1.8%	46
47	Data Processing Charges - Internal	6603	259,552	454,769	195,217	75.2%	47
48	Legal Services - External	6606	408,148	541,091	132,943	32.6%	48
49	Legal Services - Internal	6607	68,770	100,000	31,230	45.4%	49
50	Other Medical Services	6608	530	541	11	2.1%	50
51	County Training Charge	6611	5,604	5,716	112	2.0%	51
52	Temporary Help Services	6612	5,306	5,412	106	2.0%	52
53	Other Prof & Special Services - Consultants	6613	18,300	18,666	366	N/A	53
54	Other Prof & Special Services - BOD Fees & Other	6613	25,363	45,870	20,507	80.9%	54
55	Publications and Legal Notices	6801	1,592	1,624	32	2.0%	55
56	Rents & Leases - Buildings	6811	279,113	0	(279,113)	-100.0%	56
57	Rents & Leases - Equipment - Data Processing	6821	16,000	16,320	320	2.0%	57
58	Rents & Leases - Equipment - Copy Machine charges	6821	24,000	24,000	0	0.0%	58
59	Rents & Leases - Equipment - General	6821	1,400	1,428	28	2.0%	59
60	Other Special Dept Expense	6835	3,994	4,074	80	2.0%	60
61	Conference/Lodging/Meals/Travel	6861/62	12,734	12,989	255	2.0%	61
62	Employee Training	6611	11,038	11,259	221	2.0%	62
63	Fleet Fuel Charge	6864	74,407	29,800	(44,607)	-60.0%	63
64	Vehicle Maint - Outside Vendor	6866	55,377	56,485	1,108	2.0%	64
65	Utilities	6881	6,763	6,898	135	2.0%	65
66	Rights of Way	7101	3,381	3,449	3,250	96.1%	66
67	Property Taxes	7121	594	606	12	2.0%	67
68	Cost Plan Charges	7301	375,000	375,000	0	0.0%	68
69	Services and Supplies		2,472,641	3,328,833	856,192	34.6%	69
FIXED ASSETS							
70	Equipment	7531	0	0	0	N/A	70
71	Capital Leases- Vehicles	7561	71,199	72,623	1,424	N/A	71
72	Fixed Assets		71,199	72,623	1,424	N/A	72
73	TOTAL EXPENDITURES BEFORE REIMBURSEMENTS		7,745,590	8,825,707	1,080,117	13.9%	73
74	Inter-Fund Reimbursement - Fund 111 exps charged to other Agency funds	7304	(7,821,241)	(8,825,707)	(1,004,466)	12.8%	74
75	TOTAL NET EXPENDITURES - ADMIN EXPS		(75,651)	0	0		75