



Monterey County

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Board Report

Legistar File Number: A 17-161

June 06, 2017

Introduced: 5/8/2017

Version: 1

Current Status: Agenda Ready

Matter Type: BoS Agreement

- a. Authorize the Director of the Information Technology Department to execute a non-standard agreement with Forrest Telecom Engineering Inc. for radio communications frequency consulting services for the term of July 1, 2017 through June 30, 2020 in the amount of \$70,200; and
- b. Accept non-standard contract provisions as recommended by the Director of Information Technology.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Authorize the Director of the Information Technology Department to execute a non-standard agreement with Forrest Telecom Engineering Inc. for radio communications frequency consulting services for the term of July 1, 2017 through June 30, 2020 in the amount of \$70,200; and
- b. Accept non-standard contract provisions as recommended by the Director of Information Technology.

SUMMARY/DISCUSSION:

Monterey County Information Technology Department's Radio Shop and Infrastructure Division is requesting a services contract with Forrest Telecom for a broad range of radio frequency coordination, consultation and analytical support. The services provided through this contract will enhance public safety and non-public safety radio communications at locations throughout Monterey County. Services shall include, but are not limited to, coverage analysis, intermodulation analysis, recommendations regarding the Federal Communications Commission's filing procedures and processes, radio site channel combining/distribution analysis, and multi-user co-location recommendations and analysis. Monterey County has contracted with Forrest Telecom Engineering Inc. previously for similar services and wishes to enter into a new contract with this vendor for continued radio frequency support, including support of the NGEN project.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed the proposed Agreement and cannot approve the following terms: non-standard termination provisions; non-standard conflict of interest and professional certification provisions; non-standard indemnification; and non-standard dispute provisions. Risk does not approve non-standard insurance provisions.

FINANCING:

The cost of this agreement is \$70,200, of which \$23,400 has been included in the FY17-18

Recommended Budget for the Information Technology Department, ITD 1930, Unit 8436, Appropriations Unit INF002. Transactions relating to future fiscal years will be included in each respective Recommended Budget based upon the anticipated utilization of the services.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This contract is essential to ensure availability of, and accessibility to, highly technical consulting services that support Monterey County public safety and non-public safety radio communications including the Next Generation Radio System, and County-wide microwave refresh projects. Monterey County's previous contract with Forrest Telecom Engineering Inc. expired and renewal is recommended to meet County needs, as described above.

Mark a check to the related Board of Supervisors Strategic Initiatives

☐ Economic Development
☐ Administration
☐ Health & Human Services
☒ Infrastructure
☒ Public Safety

Prepared by: Lynnette Beardsall, Management Analyst II, 759-6938

Approved by:

Eric A. Chatham, Director of Information Technology, 759-6920

Attachments: Forrest Telecom Engineering, Inc. Agreement