



Monterey County Board of Supervisors

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Board Order

Upon motion of Supervisor Salinas, seconded by Supervisor Phillips and carried by those members present, the Board of Supervisors hereby:

- a. Amended Section A.10.3 Expense Allowance of the Personnel Policies and Practices Resolution (PPPR) No. 98-394, to reduce the expense allowance received by elected department heads as indicated in Attachment A;
- b. Adopted Resolution No. 17-342 to Policies and Practices Resolution No. 98-394 Appendix A to increase the base annual rate of the Assessor-County Clerk-Recorder, Auditor-Controller, District Attorney, Sheriff and Treasurer-Tax Collector classifications in the amount equal to the decrease of the expense allowance as indicated in the attached Resolution; and
- c. Authorized the Auditor-Controller and direct the Human Resources Department to implement the changes in the Advantage HRM/Payroll System.

PASSED AND ADOPTED this 19th day of September 2017, by the following vote, to wit:

AYES: Supervisors Phillips, Salinas, Parker and Adams

NOES: None

ABSENT: Supervisor Alejo

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 80 for the meeting September 19, 2017.

Dated: September 26, 2017
File ID: 17-0964

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By Denise Hancock
Deputy

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

PPPR Control No. 17-013HRM Control No. 17-013**Resolution No.: 17-342**

- a. Amend Section A.10.3 Expense Allowance of the Personnel Policies and Practices Resolution (PPPR) No. 98-394, to reduce the expense allowance received by elected department heads as indicated in Attachment A; and
- b. Amend Personnel Policies and Practices Resolution No. 98-394 Appendix A to increase the base annual rate of the Assessor-County Clerk-Recorder, Auditor-Controller, District Attorney, Sheriff and Treasurer-Tax Collector classifications in the amount equal to the decrease of the expense allowance as indicated in the attached Resolution; and
- c. Authorize the Auditor-Controller and direct the Human Resources Department to implement the changes in the Advantage HRM/Payroll System.....

WHEREAS Section A.10.3 Expense Allowance of the Personnel Policies and Practices Resolution (PPPR) No. 98-394 provides that the monthly expense allowance for incumbents of elected department head classes shall be two hundred sixty two dollars and fifty cents (\$262.50); and

WHEREAS, the County desires to standardize and decrease the number of special pay practices; and

WHEREAS, it is recommended to decrease the expense allowance for elected department heads and increase the base annual rate of the Assessor-County Clerk-Recorder, Auditor-Controller, District Attorney, Sheriff and Treasurer-Tax Collector classifications in the amount equal to the decrease of the expense allowance; and

WHEREAS, the actions require the Personnel Policies and Practices Resolution No. 98-394 Section A.10.3 Expense Allowance and Appendix A to be amended; NOW, THEREFORE,

BE IT RESOLVED by the Board of Supervisors in and for the County of Monterey as follows:

1. Section A.10.3 Expense Allowance of Personnel Policies and Practices Resolution No. 98-394 is amended to read as follows;

A.10.3 Expense Allowance

The Auditor-Controller is hereby directed to pay eligible employees a monthly expense allowance for incidental expenses not ordinarily subject to remuneration by claim. The monthly expense allowance for incumbents of classes identified in A.10.1 Department Heads Designated shall be fifty-four dollars and seventeen cents (54.17) and the monthly expense allowance for incumbents of all other classes in Units X and Y shall be forty-five dollars and eighty-four cents (45.84). Expense allowance shall be paid on the second pay period of each month.

2. Appendix A of Personnel Policies and Practices Resolution No. 98-394 is amended to adjust the salary ranges of the Assessor-County Clerk-Recorder, Auditor-Controller, District Attorney, Sheriff and Treasurer-Tax Collector classifications as indicated below;

	ANNUAL FROM	ANNUAL TO
Assessor Clerk-Recorder (11B01)	\$206,705.54	\$209,205.50
Auditor-Controller (10B02)	\$206,705.54	\$209,205.50
District Attorney (10B04)	\$255,929.59	\$258,429.55
Sheriff (10B05)	\$241,327.05	\$243,827.01
Treasurer-Tax Collector (10B06)	\$206,705.54	\$209,205.50

3. The Auditor-Controller is authorized and the Human Resources Department is hereby directed to implement these changes in the Advantage HRM/Payroll System.

PASSED AND ADOPTED upon motion of Supervisor Salinas, seconded by Supervisor Phillips and carried this 19th day of September 2017, by the following vote, to wit:

AYES: Supervisors Phillips, Salinas, Parker and Adams

NOES: None

ABSENT: Supervisor Alejo

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 80 for the meeting on September 19, 2017.

Dated: September 26, 2017
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Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By Denise Hancock
Deputy

ATTACHMENT A

A.10.3 Expense Allowance

The Auditor-Controller is hereby directed to pay eligible employees a monthly expense allowance for incidental expenses not ordinarily subject to remuneration by claim. ~~Effective January 1, 2007, the monthly expense allowance for incumbents of elected department head classes shall be two hundred sixty-two dollars and fifty cents (\$262.50) monthly. Effective January 1, 2007, the~~ monthly expense allowance for incumbents of department head classes identified in A.10.1 Department Heads Designated shall be fifty-four dollars and seventeen cents (54.17) monthly and the monthly expense allowance for incumbents of all other classes in Units X and Y shall be forty-five dollars and eighty-four cents (45.84) monthly. Expense allowance shall be paid on the second pay period of each month.