



Monterey County

County of Monterey
Contracts and Purchasing
1488 Schilling Place
1st Floor
Salinas, CA 93901

Action Minutes Legislative Committee

Wednesday, July 12, 2017

11:00 AM

1488 Schilling Place, Salinas, Ca 93901

NOTICE OF SPECIAL MEETING - FINAL REVISED

1 Call to Order

The meeting was called to order at 11:00 a.m.

2 Review of Interview Process by Mike Derr, Contracts/Purchasing Officer

ACTION: Received report from Mike Derr, Contracts/Purchasing Officer regarding the format and structure of the interviews.

3 Interviews by Legislative Committee

- Carpi & Clay, Inc. (RFP #10626)
- Van Scoyoc Associates, Inc. (RFP #10626)
- Nossaman LLP (RFPs #10626, #10627, #10628)
- Prime Strategies of California (RFP #10627)
- Townsend Public Affairs (RFP #10627)
- Sustainable Strategies DC (RFP #10628)

ACTION: Interviewed firms in response to: RFP #10626 – Federal Legislative Advocacy; RFP #10627 – State Legislative Advocacy; and RFP #10628 – Grant and Funding Advocacy Services.

4 Legislative Committee recommendations to the Board of Supervisors regarding firms to hire and pricing for RFPs #10626, #10627, #10628

ACTIONS:

- Directed staff to conduct final checks regarding each firm interviewed meeting all RFP requirements;
- Recommended that the Board of Supervisors approve a contract in the amount of \$90,000 per year with Nossaman LLP in response to RFP #10626, including the option of renewing the contract for three (3) additional one (1) year periods subject to budget approval;
- Recommended that the Board of Supervisors consider approval of a contract in the amount of \$100,000 per year with either Prime Strategies of California or Nossaman LLP in response to RFP #10627, including the option of renewing the contract for three (3) additional one (1) year periods subject to budget approval;
 - o Following the 7/12/17 Legislative Committee meeting, Prime

Strategies of California withdrew their bid for RFP #10627, and the Committee's recommendation to the Board was changed to recommend award of the contract to Nossaman LLP.

- Recommended that the Board of Supervisors approve a contract in the amount of \$54,000 per year with Nossaman LLP in response to RFP #10628, including the option of renewing the contract for three (3) additional one (1) year periods subject to budget approval.

5 Adjourn

The meeting was adjourned at 4:14 p.m.

Committee members: Supervisor Luis Alejo (Chair) and Supervisor Mary Adams (Vice Chair). Staff: Nicholas E. Chiulos, Assistant CAO; Annette D'Adamo, Management Analyst III; Paul Hierling, Management Analyst III; and Maegan Ruiz-Ignacio, Administrative Secretary-Confidential.

- **Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda**

packet are on file and available for public inspection at the County Administrative Office, Monterey County Government Center, 168 West Alisal

Street, 3rd Floor, Salinas.

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one (1) business day before the meeting: American Sign Language interpreters

during a meeting, large print agenda or minutes in alternative format.

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oficina de Administracion localizada en el Centro de Gobierno del Condado de

Monterey, (Monterey County Government Center), 168 W. Alisal, Tercer Piso,

Salinas - o por telefono llamar a Maegan Ruiz-Ignacio 831-755-5820. La asistente

hara el esfuerzo para acomodar los pedidos de asistencia de un interprete.