

Standing & Follow-Up Reports due to the Budget Committee – 2017

Updated: 11/1/2017

I.D.	Last Report Date	Responsible Party	Description	Action	Report due:
Monthly Reports					
1	10/25/17	NMC – Daniel Leon	NMC Financial Report	NMC Monthly Financial Report (through period ending 07/31/2017) received.	Monthly
Quarterly Reports due (fiscal year): 1st Qtr. – Oct.; 2nd Qtr. – Jan.; 3rd Qtr. – Apr.; 4th Qtr. – Jul					
1	08/30/17	Chris Donnelly	WDB Financial/Data Report	Monthly data and budget report (through 6/30/2017). Report to reflect monthly trends.	November
2	09/27/17	Elliott Robinson	Social Services Quarterly Report	Caseload Data/Expenditure Report (through period ending 07/31/2017)	January 2018
3	08/30/17	Don Searle	RMA - Jail Housing Project	Budget & Schedule Status Report (through 06/30/2017)	November
4	08/30/17	Don Searle	RMA - Juvenile Hall Project	Budget and Schedule Status Report (through 06/30/2017)	November
5	08/30/17	Dewayne Woods	CAO - Schilling Place Utilization Project	Facility Utilization Project (Schilling Place) (through period ending 6/30/17)	November
6	08/30/17	Dewayne Woods	RMA – East/West Wing Project	Budget and Schedule Status Report (through period ending 6/30/17)	November
Semi-Annual Reports due: January & July					
1	08/30/17	Steve Vagnini	Assessor-Clerk-Recorder Report	Report from Assessor-Clerk-Recorder Semi-Annual Report.	February 2018
2	02/22/17	Eric Chatham	ITD Financial Report	Report Semi-Annually financial report through FY 2016-17	November
3	06/28/17	Steve Mauck Valerie Shapton	Risk Management Report	6/28/17: The Committee requested a comparison report with other jurisdictions as part of the Semi-Annual Report. In addition, the Committee requested a trend report on the types of claims filed, severity, work loss, etc. to monitor impact since new Safety positions have been filled. Report on General Liability and Workers' Comp cases.	January 2018
4	09/27/17	Andrea Rosenberg	NMC Key Capital Projects	NMC Quarterly Key Capital Projects Report (through 4/30/2017) received.	February 2018
5	09/27/17	Cathy Paladini	WRA Financial Status Report	WRA Semi-Annual Financial Status Report (submitted through period ending 06/30/17).	January 2018
6	12/12/16	Enrique Saavedra	RMA - Key Capital Projects	RMA-Public Works Semi-Annual Capital Projects Report (submitted through period ending 09/30/2016)	November
7	5/31/17	Sheriff Bernal	Financial Status Report	The Under Sheriff presented the Sheriff's Office FY 2016-17 projected financial status report showing a \$4.2 million shortfall. ACTIONS: 1) Forward to the Board for consideration during Budget Hearings; and 2) The Committee requested receiving a mid-year financial status report to help monitor unforeseen financial strains to be able to respond accordingly.	January 2018

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8	08/30/17	Carl Holm Jessica Cordiero-Martinez	Financial Status Report	Parks General Fund & Parks Lake & Resort Fund for period Jan. 2017 thru 6/30/17 received.	February 2018
9	08/30/17	Nick Chiulos Paul Hierling	Cannabis Program Status	Receive information on Cannabis Program	February 2018
<u>Annual Report</u>					
1	09/27/17	Nick Chiulos Joann Iwamoto	IGLA - Performance Management Report	Received an Annual Report on Performance Management FY 2017-18. Next report due in September 2018.	September 2018
2	08/31/16	Joanne Iwamoto	SB 658, Automated External Defibrillators	Received a status report on SB 658, Automated External Defibrillators. The Committee requested a status report on the program on an annual basis regarding the usage, training involved, protocol, reporting & monitoring.	December
<u>Other Pending Items</u>					
1	5/31/17	Sheriff Bernal	Safety/Preventative Injuries (Workers' Comp) Report	Two Safety employees have been hired and a report will be submitted at a later date to illustrate the success of programs implemented to decrease injuries, maintain staffing levels, back to work programs, etc.	December
2	09/27/17	Sheriff Mineau	Medical Care Services Agreement	The CFMG agreement was pulled. The Committee requested more information for increasing and modifying the agreement. They requested a comparative costs analysis of the various services performed, costs/per member, volumes of services conducted, etc. The Committee approved a three-month extension of the current agreement until the information is evaluated. The Department is to report back to the Committee for consideration of the Agreement in November.	November
3	09/27/17	Carl Holm John Snively	Capital Improvement 5-Year Plan – Unfunded Projects	<u>04/28/17:</u> The Committee supported the 5-Year CIP Plan move forward to the Board for consideration; however, the list of Unfunded Projects should be held back and brought back to the Budget Committee upon receipt of pending State & local taxes (Measure X & SB 1) with an updated list of priorities of the Unfunded Projects. Awaiting receipt of funds at which time a report will be submitted anticipated for the meeting in June August September. <u>09/27/17:</u> Report received. The Committee supports the recommendation to allocate the Building Use Allowance funds to be used for only those items listed in Attachment A, nos. 1 through 5. The Committee requested the staff re-evaluate & prioritize the immediate needs for items 6 through 10 and report back to the Budget Committee with recommendations for those items in November.	November