

MONTEREY COUNTY PARKS COMMISSION

Board Chambers
168 W. Alisal Street, Salinas, CA, 93901
December 7, 2017
3:00 PM - 5:00 PM

DRAFT **MINUTES**

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Joe Hertlein at 3:00 p.m. There was a quorum.

<u>Commissioners</u> <u>Present</u>	<u>Commissioners</u> <u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Joe Hertlein, Chair Joanna Devers Ruben Zurita Jordan Caballero	Brian Contreras	Carl Holm Shawne Ellerbee Cam Sanchez Sarah Trueblood Susan Rosales-Nava	None

PUBLIC COMMENT

Mary Pendley
Beth Winters

COMMISSIONER COMMENTS, REQUESTS OR REFERRALS

APPROVAL OF MINUTES

1. Approve the Parks Commission Minutes of November 7, 2017.

Motion: Commissioner Ruben Zurita made a motion to approve the minutes for November 7, 2017 with the correction of adding Mary Pendley to the Public Comment, Commissioner Joanna Devers seconded the motion and it was approved with the following vote.

AYES: Ruben Zurita, Joanna Devers, Jordan Caballero and Joe Hertlein

NOES: None

ABSENT: Brian Contreras

SCHEDULED ITEMS

2. Approve the 2018 Parks Commission Meeting Dates and Locations.

RMA Director, Carl Holm informed Commissioners that meetings held at Schilling would only be recorded on audio as it is not set up for visual recording which is expected to be in place in 2019.

Motion: Commissioner Jordan Caballero made a motion to approve the Parks Commission meeting for February 1, 2018 to be held at Schilling Place. Commissioner Ruben Zurita seconded the motion and it was approved with the following vote.

AYES: Ruben Zurita, Joanna Devers, Jordan Caballero and Joe Hertlein

NOES: None

ABSENT: Brian Contreras

PUBLIC COMMENT

No Public Comment

3. Receive a verbal update of hours brought back from volunteer time and how that may equate to savings of staff time.

RMA Administrative Operations Manager, Sarah Trueblood gave a verbal update of volunteer hours to the Commission. Sarah explained how she came up with the labor costs indicated on the flyer she handed out to the Commissioners.

Commissioner Jordan Caballero offered suggestions on showing Park Volunteers appreciation and utilizing Social Media to obtain more volunteers.

RMA Management Specialist, Cam Sanchez gave the Commissioners an update of the county-wide Volunteer Appreciation Luncheon held annually for volunteers. Cam informed the Commissioners of the need for more volunteers especially Spanish speaking volunteers for the San Lorenzo area. Cam mentioned involving the media to the volunteer events in an attempt to use the media for outreach.

PUBLIC COMMENT

Mary Pendley

RMA Director, Carl Holm informed the Commission of the distinction between the unarmed Park Rangers maintaining the park (Building and Ground workers) and the armed Park Rangers who are sworn enforcement.

4. Public workshop to accept recommendations from the Parks Commission on the upcoming Lake Nacimiento and Lake San Antonio operations Request for Proposals (RFP).

RMA Management Analyst I, John Snively informed the Commissioners of the current agreement with Cal Parks scheduled to end October 2018. John informed the Commission the county is looking to possibly extend the agreement as the workshop for the RFP takes place. The proposed RFP's are looking at the current agreement, scope of work, ways to improve it and having a clearer understanding of what the county and contractor's responsibilities are. While in the process of developing the draft RFP to be presented at the workshop, comments, suggestions and input can be taken from the Commissioners as to what should be included in the scope of work as the priority focus will be on maintenance and operations and the county will take that into consideration.

PUBLIC COMMENT

Mark Sandoval

Mary Pendley

DEPARTMENT UPDATE

RMA Director, Carl Holm informed the Commission of the five-year agreement with Wildflower that was approved at the Board of Supervisor's meeting on December 5, 2017.

RMA Director, Carl Holm informed the Commission of the election of Chair and Vice-Chair on the first meeting held in 2018.

PUBLIC COMMENT

Beth Winters

VI. **ADJOURNMENT**

Chair Joe Hertlein adjourned the meeting at 4:30 p.m.

Prepared by: Susan Rosales-Nava, Secretary