



# Monterey County

168 W. Alisal St., 2nd Floor  
Salinas, CA 93901

## Action Minutes Capital Improvement Committee

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Monday, December 11, 2017

3:00 PM

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**Attendees:** Supervisor Simón Salinas, Chair; and Supervisor John M. Phillips, Vice Chair; Dewayne Woods, Assistant County Administrative Officer; Robert M. Shaw, County Counsel; and Ebby Johnson, Committee Secretary. A complete list of attendees is on file with the Committee Secretary.

### Call to Order

The meeting was called to order at 3:02 p.m.

### Additions and Corrections

There was a minor change to the next meeting date under 'Adjournment' below. The next meeting date is on January 16, 2018 (not 2017) at 3:00 p.m. in the Monterey Room.

### Public Comment Period

There was no public comment received.

### Approval of Action Minutes

1. Approve the Capital Improvement Committee Action Minutes for November 13, 2017.

The Capital Improvement Committee Action Minutes for November 13, 2017 were approved as submitted. (2-0)

### Consent Agenda

2. Adopt the Capital Improvement Committee 2018 Meeting Schedule.

**ACTION:** The Capital Improvement Committee 2018 Meeting Schedule was approved for adoption as submitted. (2-0)

### Regular Agenda

3. Support the Board of Supervisors designating a vacant 20-acre site located along Constitution Boulevard, east of the Jail and north Natividad Medical Center (corral property), on the Natividad campus for future healthcare facilities.

**ACTION: Support received for the recommendation. (2-0)**

4. a. Support approval, as a priority Capital Improvement Project (CIP) in FY2019, to fund the replacement of the County's current Learning Management System (LMS) solution. The County's new solution will:
1. Automate and facilitate the delivery, management, tracking and reporting of online and instructor-led trainings available countywide for mandated trainings, certified education, and optional or suggested development; and
  2. Provide features for electronic performance evaluations and knowledge management and succession planning.
- b. Support approval for the issuance of a Request for Proposal (RFP) and ultimate selection of a qualified LMS Contractor for a term period of 5-years.

**ACTION: The Committee supported the recommendations under Item Nos. 4.a and 4.b and directed the item be forwarded to RMA to include in the 5-Year Capital Improvement Projects for prioritization and funding.**

**Quarterly Report**

5. Receive a Quarterly Report on Job Order Contracting from the Resource Management Agency-Public Works and Facilities for the period ending September 30, 2017.

**ACTION: Received the Quarterly Report on the Job Ordering Contracting for the period ending September 30, 2017.**

6. Receive a Quarterly Budget and Schedule Status Report on the East-West Wing Renovation, Project 8864 (Project), for period ending December 31, 2017.

**ACTION: Received the Quarterly Budget and Schedule Status Report on the East/West Wing Project for the period ending December 31, 2017.**

**Adjournment**

**The meeting was adjourned at 3:34. The next regular meeting is scheduled on January 16, 2018 at 3:00 p.m. in the Monterey Room.**