



Monterey County

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Action Minutes Budget Committee

Wednesday, October 25, 2017

1:30 PM

Monterey Room

Attendees: Supervisor Luis Alejo, Chair; and Supervisor Jane Parker, Vice Chair; Charles McKee, County Counsel; Paul Lewis, County Budget Director; Mary Zeeb, Treasurer-Tax Collector; and Rupa Shah, Assistant Auditor-Controller; and Ebby Johnson, Committee Secretary.
Excused: Lew Bauman, CAO; Dewayne Woods, ACAO; and Michael Miller, Auditor-Controller. A complete list of attendees is on file with the Committee Secretary.

Call to Order

The meeting was called to order at 1:33 p.m.

Additions and Corrections

There were no additions or corrections to the agenda.

Public Comment Period

There was no public comment received.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes for September 27, 2017.

The Budget Committee Action Minutes for September 27, 2017 were approved as submitted.

Consent Agenda

Consent Items Nos. 2 through 7

ACTION: Consent Items Nos. 2 through 7 were supported by consensus. (2-0)

2. Receive the List of Standing and Pending Reports to the Budget Committee.
3. Receive the Department of Finance Bulletin for September and October 2017.
4. a. Support the request to amend the FY 2017-18 Information Technology Department budget, Appropriation Unit INF002, Budget Unit 8434- Service Delivery, to reallocate two (2) Information Technology Support Technician III

positions to two (2) Systems Programmer Analyst II positions, as indicated in Attachment A;

b. Support the request to amend the FY 2017-18 Information Technology Department budget, Appropriation Unit INF002, to reallocate one (1) Accounting Technician position in Budget Unit 8432- Fiscal Administration to one (1) Software Programmer Analyst II position in Budget Unit 8433- Applications, as indicated in Attachment A;

c. Support the request to amend the FY 2017-18 Information Technology Department budget, Appropriation Unit INF002, to reallocate one (1) Telecommunications Technician III position in Budget Unit 8436- Infrastructure, to one (1) Software Programmer Analyst II position in Budget Unit 8433- Applications, as indicated in Attachment A; and

d. Support the request to authorize the Auditor-Controller and the County Administrative Office to incorporate these changes in the FY 2017-18 Budget.

5.

- a. Accept the California Department of Resources Recycling and Recovery's Beverage Container Recycling Grant in the amount of \$248,794 for the improvement of waste and recycling facilities in County parks; and
- b. Support to authorize the Auditor-Controller's Office to amend the Fiscal Year 2017-18 adopted budget, Fund 001, Appropriations Unit RMA006, to increase appropriations and revenue by \$248,794, where funding is provided by the California Department of Resources Recycling and Recovery; and
- c. Support to authorize the RMA Director or his/her designee to accept, administer, and execute documents to secure and manage these grant funds from the California Department of Resources Recycling and Recovery.

6.

- a) Support amending the Personnel Policies and Practices Resolution (PPPR) No. 98-394 and Appendix A to create the classification of Supervising Cardiopulmonary Technician;
- b) Support approving and amending the FY 2017-2018 Natividad Medical Center Adopted Budget (Unit 9600) to reallocate 1.0 FTE Senior Cardiopulmonary Technician to 1.0 FTE Supervising Cardiopulmonary Technician as indicated in the attached resolution; and
- c) Support authorizing the County Administrative Office to incorporate the approved changes into the FY 2017-2018 Natividad Medical Center Adopted Budget (Unit 9600); and
- d) Support directing the Monterey County Human Resources Department to implement the changes in the Advantage HRM System.

7.

- a. Support approving an increase in appropriations and revenues in the amount of \$6,139,413 in the FY 2016-17 Adopted Budget for the Department of Social Services, Fund 001-5010-8262-SOC005, where the financing source is Other Financing Sources-Lease Proceeds, to record the Capital Lease for the LIFE

Foundation Building located at 1000 S. Main Street in Salinas;

b. Support authorizing the Auditor-Controller to amend the budget for Social Services, Fund 001-5010-8262-SOC005, for FY 16/17 by increasing appropriations and revenues in the amount of \$6,139,413, where the financing source is Other Financing Sources-Lease Proceeds.

Regular Agenda

8.

Support a recommendation to:

- a. Authorize the Auditor-Controller to amend the FY 2017-18 Monterey County Free Libraries adopted budget, Fund 003, Appropriation Unit LIB001, reducing appropriations by \$1,168,589.26 and reducing estimated revenue by \$1,870,664.55.
- b. Authorize the Auditor-Controller to amend the FY 2017-18 adopted budget, reducing appropriations in Fund 001, Contingencies (CAO020), by \$51,299 and increasing appropriations for Other Financing Uses, Fund 001, Appropriation Unit CAO017, by \$51,299.
- c. Authorize an operating transfer in FY 2017-18 to the Monterey County Free Libraries, Fund 003, Appropriation Unit LIB001, in the amount of \$51,299, financed by an operating transfer out of \$51,299 from Other Financing Uses, Fund 001, Appropriation Unit CAO017.

ACTION: Support received for recommendations under Item Nos. 8.a. through 8.c. by consensus. (2-0)

Supervisor Parker directed staff to include a second option to increase the County's contribution to the Library by \$230,921, representing the annualized salary and benefit cost of the County Librarian.

9.

- a. Support approval of a proposal to modify the Water Resources Agency's Organization Fund Structure for Fiscal Year (FY) 2018-19 to provide more transparency and simplicity in how revenues and expenditures are reported in the Agency's Budget, as well as using Enterprise Resources Planning (ERP) Advantage System fully within the County of Monterey, a change which was recommended by Rodney Craig Goodman Jr., CPA and the County Auditor-Controller's Office; and
- b. Support creating a General Administration Fund 111 by combining the following Agency Funds: 111, 113, 114, 115, 117, 118, 120, 123, 125, 126, 128, and 129, financed by the following revenue type: Ad Valorem (Property) taxes, Royalties, Planning and Engineering Fees, Rent and Concessions, and Permit fees; and
- c. Support eliminating the following revenue transfer funds: Fund 119 - Water Resources Zone # 6 2B, Fund 133 - Salinas Valley Water Project Revenue, and Fund 303 - CSIP Debt Service Fund; and
- d. Transfer the remaining balances from Fund 422 - Nacimiento Spillway Modification Construction, Fund 423 - Diversion Facility Construction, and Fund 425 - Salinas Valley Water Project (SVWP) to Fund 313 - Debt Service Fund for

the SVWP Bond; and

e. Support authorizing the Auditor-Controller and County Administrative Budget Office to reflect these changes in the FY 2018-19 Budget process.

ACTION: Support received for recommendations under Item Nos.9.a. through 9.e. by consensus. (2-0)

10. Support adopting a Resolution to authorize the Auditor-Controller to amend the FY 2017-18 Adopted Budget to increase appropriations for the Next Generation (NGEN) Radio Project (405-EME002-1520-8426) in the amount of \$2,422,414, funded by assigned fund balance. (4/5ths vote required).

ACTION: Support received for recommendation by consensus. (2-0)

11. a. Receive an update from staff to the Animal Services Ad Hoc Committee regarding Committee activities;
b. Receive an update from Health staff regarding its Animal Services Division staffing; and
c. Provide direction to staff and support presentation to the Board of Supervisors for action.

ACTION: Report received and the Committee supported Recommendation No. 2 to forward to the Board of Supervisors for consideration by consensus. (2-0)

12. Support to authorize the Auditor-Controller to amend the Fiscal Year (FY) 2016-17 Adopted Budget for the Information Technology Department (Fund 001, Appropriation Unit INF002) to increase appropriations by \$1,669,000, where the financing source is General Fund unassigned fund balance (BSA#3101).

ACTION: Support received for recommendation by consensus. (2-0)

Monthly Reports

13. Receive the Natividad Medical Center Financial Report for August 31, 2017

ACTION: Report received.

Adjournment

The meeting was adjourned at 3:00 p.m. The next regular meeting is scheduled on Wednesday, November 29, 2017 at 1:30 p.m. in the Monterey Room.