



County of Monterey Parks
Facility Use Application

Application Date: 3/8/18

Thank you for selecting a County of Monterey Park as the site for your special event. The information requested in this application will be used to determine your need for a standard reservation or special event agreement to conduct the proposed event. Please answer all questions. If a question is not applicable, please indicate by answering "No" or N/A". Your application will not be processed until all information is completed and received.

1. EVENT SUMMARY

- a. Park Name: Royal Oaks Park
- b. Park Area(s): Hidden Oak
- c. Set Up Date(s): 8/18/18
- d. Setup Time(s): 6:30 am
- e. Event Date(s): 8/18/18
- f. Event Time(s): 10:00 am to 4:30 pm
- g. Cleanup Date(s): 8/18/18
- h. Cleanup Time(s): 3:45 - 4:30 pm
- i. Event: Christians In Commerce Family Bar-B-Que

2. APPLICANT ORGANIZATION

- a. Applicant Michael Marcroft
- b. Applicant Type ☐ Private/Commercial
☒ Non-Profit (# 41-1652035)
☐ Government Agency
- c. Address: St. Anggar's Lutheran Church
72 E. San Joaquin
Salinas, CA. 93901
- d. Event Contact Name: Michael Marcroft
- e. Phone Number: 831 998-1897
- f. Email Address: m.marcroft@foxyproduce.com

3. EVENT DESCRIPTION

- a. Event Description (including programs, activities, entertainment, schedule, etc.):

Family Bar-B-Que & fun day

- b. Special Requests or Accommodations:

No special requests. We've enjoyed having this annual B.B.Q. the past several years.

- c. Total Attendance (including staff, spectators, participants): approx 50-55 people

Minimum Attendance: 50 Maximum Attendance: 55

Method of limiting attendance to the maximum number of persons permitted by the County of Monterey: I will notify the park ranger, (Stan), to update attendance.

- d. Is the event open to the public? (free or with purchase of ticket/pass) ☒ Yes ☐ No

- e. Applicant will have not less than 0 employees and 12 volunteers in the Monterey County Park facility during the entire duration of the event.

- f. Is the primary purpose of this event to serve as a fundraiser? ☐ Yes ☒ No

If yes, list the beneficiaries: This is primarily a BBQ. lunch, but will also have a small silent auction as a minimal fund raiser.

4. VENDORS AND EQUIPMENT

- a. Event will have amplified Music or Sound? ☐ Yes ☒ No

If yes, describe: _____

List Company/ Service (DJ, Announcers, etc.): _____

- b. Electricity required for event? ☐ Yes ☒ No

If yes, describe: _____

- c. Will additional lighting be required? ☐ Yes ☒ No

If yes, describe: _____

- d. Will Special Activities be used during the event such as inflatables or rock climbing wall, etc.?

☐ Yes ☒ No

If yes, describe (Include any vendors providing equipment): _____

- e. Food and non-alcoholic beverage will be prepared or served at the event?

☒ Yes ☐ No

- f. Will food be offered to the public? ☐ Yes ☒ No

- g. Food and non-alcoholic beverage will be sold at the event? ☐ Yes ☒ No

If yes, please list all vendors: _____

- h. Equipment will be used at the event (such as tents, stages, canopies)? ☐ Yes ☒ No

If yes, describe: (indicate size and quantity of equipment) _____

If equipment is being provided by company please list company name: _____

- i. Alcohol will be sold and/or served at the event? ☐ Yes ☒ No

If yes, please list vendors selling and/or serving alcohol: _____

5. EVENT PLANS AND OPERATIONS

- a. Purpose of the proposed event, the necessity therefore, and the reason why it is compatible with the use of the Monterey County Park System.

Over the past several years, we have found Royal Oaks Park an ideal gathering place for this family BBQ.

- b. List of applicants proposed fees/ charges:

Admission/ Entrance Ticket: Standard Park entrance fee

Vendor Space: NONE

Participation: _____

Other: _____

c. Estimate of gross receipts: \$~~20~~ 500.00

d. Estimate net profit: \$400.00

e. Submit information on all the organizations involved, whether sponsors, recipients, or promotional firms and their objectives, purposes, and financing:

Christians In Commerce / a nonprofit
organization that brings Christ to the
marketplace.

f. List in detail all vendors and items they are selling during the event (event and vendors must have permits as required by Monterey County Health Department and Fire Department):

No vendors

g. Parking and Traffic Plans and Personnel, as required for traffic control (provided by applicant and at applicant's expense):

No traffic plans needed. Families will arrive by
car, but very well behaved and respectful.

h. Additional Sanitary facilities as required by the California Plumbing Code 2016 Table 422.1 for A-5 Occupancy (outdoor activities). (provided by applicant and at applicant's expense)

Vendor(s) providing Services: self imposed clean up.

Please attach a Map of placement location(s) of additional facilities

Date of placement: _____

Date of removal: _____

Date(s) of service: _____

Portable Toilet Units: 0

ADA Accessible Portable Toilet Units: 0

Handwashing Stations: 0

Drinking Fountains: 0

Other: we will be using the park facilities

- i. Method of garbage collection and disposal to be used:

We will take away all garbage.

- j. Proposed first-aid service to be supplied by applicant, including ambulance services, doctors, nurses, first responders, and medically trained personnel: No first aid service, just

planning on basic Saturday picnic.

- k. Additional police protection or security, including security for events with alcohol. (provided by applicant and at applicant's expense):

No police protection needed.

- l. Proposed fire control measure and additional firefighting equipment to be furnished by applicant as required by the Director of the Resource Management Agency, his designee, or the local Fire

Marshal: No fire marshall measure needed.

- m. Does the event require vehicle access other than on roads/parking lots? (e.g. moving vehicles through grassy or unpaved areas to set up equipment.) ☐ Yes ☒ No

If yes, describe: _____

6. ADDITIONAL TERMS

- a. Applicant may be required to post security or a bond with the County, depending on circumstances of the special event and probabilities of damage.

- b. Applicant will be required to provide insurance covering their special event.

- c. The Director of the Resource Management Agency, or his designee, may terminate any special event activity when he deems it necessary for the protections of resources, or for violation of any rules and regulations of the Monterey County Parks System.
- d. Additional details will be addressed if an agreement between parties with additional detailed plans is required. Applicant does not have a binding agreement with County until the application has been duly accepted and any required Special Event Agreement has been signed by both County and Applicant.
- e. Contacts in regard to the permit generally may be made through the Monterey County Parks Department Special Events Manager or designee by calling (831)755-4895 or emailing Parks@co.monterey.ca.us

7. INDEMNIFICATION

STATEMENT OF INDEMNIFICATION AND HOLD HARMLESS

Applicant agrees to indemnify, defend and hold harmless the County of Monterey (County), its officers, employees and agents from and against any and all loss, damage, liability, claims, demands, detriments, costs, charges, expense (including attorney's fees) and causes of action of any character which the County may incur, sustain or be subjected to on account of Applicant's use of the above listed County premises, including loss or damage to property or the loss of use thereof and for bodily injury to or death of any persons (including but not limited to the property, employees, subcontractors, agents and invitees of the Applicant) to the extent permitted by law.

8. SUBMITTAL INSTRUCTIONS

When you submit this application, it is considered a request for a facility permit only; submission does not mean that the event has been approved. In order for an event to be approved, all required permits must be obtained and fees paid.

This application will be distributed to County departments, and possibly other entities such as the local fire district, that may be involved in permitting and/or supporting the event described in this application. The application will be reviewed by these departments in order to determine required conditions, the scope and estimated cost of County support services, and the permits that will be required. Failure to submit a complete application could result in delay of processing the application.

Please sign and date the application by hand in blue or black ink. Submit the application and all required attachments to:

Monterey County Parks
Attention: Kayla Johnson
1441 Schilling Place- South 2nd Floor
Salinas, CA 93901

Any misrepresentation in this application or deviation from the final permit conditions may result in immediate revocation of the event permit and the canceling of the event.

I agree to the terms and conditions as set forth in this Facility Use Application and the County Parks Rules and Policies incorporated by reference herein.

REQUESTED BY:

Michael Marcroft

Signature

Michael Marcroft

Name

C I C. Council member

Title

3/8/18

Date

32 San Marcos Ct.

Address

Salinas, CA. 93901

City, State, Zip

(831) 998-1897

Phone Number

m.marcroft@foxyproduce.com

Email

FOR COUNTY USE ONLY – County is not required to state a reason if it denies an application.

Required Permit: ☐ Standard Reservation ☐ Special Event Agreement ☐ Application Denied

Comments: _____

Date _____