

Attachment “B”
General Function of Cannabis Program
Positions

CAO – Cannabis Program Manager (funded)

Overall program management;
Ensure coordination between departments, industry, community and Board of Supervisors

Auditor/Controller – Analyst I (General Accounting)

Develop, implement and maintain accounting system to ensure proper accounting of cannabis revenue

Appraiser/Clerk/Recorder – Appraiser II

Provide appraisals and valuations related to sales of cannabis related properties and related permit activity.

Agricultural Commissions – Inspector/Biologist

Conduct pesticide application and worker safety inspections investigate complaints, and environmental effects related to pesticide use.

County Counsel – Deputy County Counsel IV

Provide legal services to all aspects of cannabis program.

District Attorney – DA Investigator III (Civil)

Provide investigation resources related to environmental and civil crimes within the legal and illegal cannabis industry.

Environmental Health – Env. Health Specialist IV

Provide response to complaints related to environmental health public service involving legal and illegal cannabis activity.

Public Health –

Public Awareness/Community Based (2 FTE)

Surveillance/Community Design (1 FTE)

Youth Prevention/Intervention (2 FTE)

Design and implement programs to educate adults and youth about negative effects of cannabis use; conduct community based outreach and engagement efforts; address negative effects of cannabis use in the community.

Sheriff – Deputy Sheriff (2 FTE); overtime for enforcement

Conduct surveillance required for issuance of search warrant; work with District Attorney to obtain search warrant; plan and carry out enforcement operations against illegal cannabis activities.

RMA – Code Compliance Inspector II (Funded)

Conduct code compliance inspection and enforcement operations.

Treasurer – Tax Collector –

MA III (0.66 FTE) (Funded)

Accountant III (0.66 FTE) (Funded)

Accounting Technician (0.66 FTE) (Funded)

Disseminate tax bills; collect and deposit cannabis tax payments.