

***Before the Board of Supervisors in and for the  
County of Monterey, State of California***

RESOLUTION NO. 80-430

Creating the Monterey )  
County Parks Commission)

**SECTION 1. CREATION OF COMMISSION**

Be it resolved that:

There is hereby created the Monterey County Parks Commission.

**SECTION 2. MEMBERSHIP**

The Commission shall be appointed by the Monterey County Board of Supervisors and shall consist of five (5) residents of Monterey County as follows: one (1) member appointed from each supervisorial district.

**SECTION 3. VACANCIES**

Any vacancy shall be filled in the same manner as the original appointment.

A vacancy shall exist, and shall be reported to the Clerk of the Board of Supervisors, when: a) a member fails to attend three consecutive meetings of the Commission without good cause; b) a formal letter of resignation is submitted to the Commission's chairperson and/or appointing Supervisor; c) a Commission member no longer resides in Monterey County, or otherwise does not meet the qualifications for the appointment.

**SECTION 4. TERM OF OFFICE**

Each member of the Commission shall hold office for a term of three (3) years from and after April 26 of the year in which she or he is appointed, with staggered terms so that a majority of three will be appointed one year, and two the following year.

**SECTION 5. MEETINGS**

The Commission shall hold regular meetings, open and public, within Monterey County, at a regularly established time and place, as selected by a majority of the Commission's members.

Special public meetings may be held at such times and places as the Commission's Chairman and the Board of Supervisors shall direct.

**SECTION 6. MINUTES**

Official minutes, indicating attendance and recording actions taken at each meeting of the Commission, shall be maintained and submitted to each member of the Commission and to each member of the Board of Supervisors, through its Clerk, prior to subsequent meetings.

## SECTION 7. DUTIES OF THE COMMISSION

The Commission shall:

- a) Act in an advisory capacity to the Board of Supervisors in promoting, aiding, encouraging, and conducting a public parks program, including the development of recreation and park facilities.
- b) Act in an advisory capacity to the Board of Supervisors and to the Director of Parks in planning, maintenance, development, and operation of all recreation areas and facilities owned, controlled, or leased by the County of Monterey.

## SECTION 8. QUORUM

A quorum shall be a majority of the total current appointed membership of the Commission. Commission action may be taken by a majority of those present and voting, and by no less than a majority of a quorum.

## SECTION 9. OFFICERS

The Commission shall elect a Chairman and a Vice Chairman, who shall be elected during the Commission's first meeting of the year. Officers shall serve for one year and may run for re-election.

## SECTION 10. COUNTY STAFF SUPPORT

The Board of Supervisors shall provide that the Commission be assisted by the Monterey County Parks Department. The Director of that department may designate a member of his or her staff to be his or her representative to the Commission.

## SECTION 11. NOTICE OF SUBCOMMITTEES

A subcommittee shall mean any subsidiary study group appointed by the Commission to give assistance for longer than six months. Subcommittee members need not be Commission members, except that the Commission Chairman shall designate a Commission member to serve on said subcommittee.

## SECTION 12. EXPENSES

Each member of the Commission shall be entitled to reimbursement from and to the extent of the budget for the Commission for reasonable and necessary expense for traveling to and from Commission meetings, and reasonable and necessary expense incurred in the conduct of official County business. Standard rates allowed County personnel shall be paid for reimbursement.

## SECTION 13. ANNUAL REPORT

The Commission shall submit a concise annual report to the Clerk of the Board of Supervisors by July 30 of each year. The report shall contain a summary of the Commission's activities and projects for the preceding year, and shall contain a list of individual Commission members and the Commission's responsibilities.

PASSED AND ADOPTED this 29th day of July, 1980,  
by the following vote, to-wit:

AYES: Supervisors Blohm, Shipnuck, Petrovic, Moore and Farr.

NOES: None.

ABSENT: None.

I, ERNEST A. MAGGINI, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof at page -- of Minute Book 43, on July 29, 1980.

Dated: July 29, 1980

ERNEST A. MAGGINI, County Clerk and ex-officio  
Clerk of the Board of Supervisors, County of Monterey,  
State of California.

By

*Linda Munday*

Deputy.