

Standing & Follow-Up Reports due to the Budget Committee – 2018

Updated: 4/20/2018

| I.D. | Last Report Date | Responsible Party | Description | Action | Next report due: |
|---|------------------|--------------------------------|----------------------------------|---|------------------|
| Monthly Reports | | | | | |
| 1 | 03/28/18 | NMC – Daniel Leon | NMC Financial Report | Received NMC Monthly Financial Report (through period ending 1/31/2018) received. | Monthly |
| Quarterly Reports due (fiscal year): 1 st Qtr. – Oct.; 2 nd Qtr. – Jan.; 3 rd Qtr. – Apr.; 4 th Qtr. – Jul | | | | | |
| 1 | 03/28/18 | Chris Donnelly | WDB Financial/Data Report | Received the monthly budget report from WDB for the WIOA funded programs through 12/31/2017. Report to reflect monthly trends. ACTION: The Committee requested information on the renewal of the Workforce Innovation Fund "Youth Ambassadors for Peace" grant. Report back upon receipt of results to renew & request a letter of support from the County Legislation staff. | June 2018 |
| 2 | 12/15/17 | Elliott Robinson | Social Services Quarterly Report | Received the Caseload Data/Expenditure Report (through period ending 10/31/2017) | April 2018 |
| 3 | 03/28/18 | Carl Holm | RMA - Jail Housing Project | Received the Budget & Schedule Status Report (through 12/31/2017). Discussion: The Committee requested the Sheriff & CAO staff meet to develop a staffing plan and costs for the New Jail. Information to be presented to the Committee prior to the full Board during Budget Hearings scheduled on 6/4-5/2018. | April 2018 |
| 4 | 03/28/18 | Carl Holm | RMA - Juvenile Hall Project | Received the Budget and Schedule Status Report (through 12/31/2017) | June 2018 |
| 5 | 12/15/17 | Dewayne Woods | RMA – East/West Wing Project | Budget and Schedule Status Report (through period ending 12/31/17) | April 2018 |
| Semi-Annual Reports due: January & July | | | | | |
| 1 | 03/08/18 | Steve Vagnini | Assessor-Clerk-Recorder Report | Report from Assessor-Clerk-Recorder Semi-Annual Report. | July 2018 |
| 2 | 03/28/18 | Eric Chatham | ITD Financial Report | Received the Semi-Annual financial reports for FY 2017-18. | December 2018 |
| | 03/28/18 | Steve Mauck Valerie Shapton | Risk Management Report | 03/28/18: Reports received from the Sheriff's Office and NMC. 03/08/18: The semi-annual report was received. ACTION: The Committee continued the Workers' Comp/Safety Program presentations for NMC & the Sheriff's Office to the next meeting on 3/28/18. 6/28/17: The Committee requested a comparison report with other jurisdictions as part of the Semi-Annual Report. In addition, the Committee requested a trend report on the types of claims filed, severity, work loss, etc. to monitor impact since new Safety positions have been filled. Report on General Liability and Workers' Comp cases. | Complete |

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| 3 | 03/28/18 | Carl Holm Enrique Saavedra | RMA Key Capital Improvement Projects | Received the RMA Key Capital Projects for the period 7/1/2017 through 12/31/2017. | August 2018 |
| 4 | 03/08/18 | Andrea Rosenberg | NMC Key Capital Projects | NMC Quarterly Key Capital Projects Report (through 4/30/2017) received. | August 2018 |
| 5 | 03/08/18 | Cathy Paladini | WRA Financial Status Report | WRA Semi-Annual Financial Status Report (submitted through period ending 06/30/17). | August 2018 |
| 6 | 01/31/18 | Sheriff Bernal | Financial Status Report | <p>05/31/17: The Under Sheriff presented the Sheriff's Office FY 2016-17 projected financial status report showing a \$4.2 million shortfall. ACTIONS: 1) Forward to the Board for consideration during Budget Hearings; and 2) The Committee requested receiving a mid-year financial status report to help monitor unforeseen financial strains to be able to respond accordingly.</p> <p>01/31/18: Received the Sheriff's Office FY 2017-18 mid-year financial status report. The Committee requested an update report in April/May 2018.</p> | April/May 2018 |
| 7 | 08/30/17 | Carl Holm Jessica Cordiero-Martinez | Financial Status Report | Parks General Fund & Parks Lake & Resort Fund for period Jan. 2017 thru 6/30/17 received. | May 2018 |
| 8 | 08/30/17 | Nick Chiulos | Cannabis Program Status | Receive information on Cannabis Program | May 2018 |
| <u>Annual Report</u> | | | | | |
| 1 | 09/27/17 | Nick Chiulos Joann Iwamoto | IGLA - Performance Management Report | Received an Annual Report on Performance Management FY 2017-18. Next report due in September 2018. | September 2018 |
| <u>Other Pending Items</u> | | | | | |
| 1 | 12/15/17 | Sheriff Bernal Under Sheriff Mineau | Position Allocations and Credit Card Vendor Agreement | Request for new positions was tabled until issues with the Credit Card vendor are resolved. Tabled to January April 2018 | May 2018 |