



# Monterey County

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## Action Minutes - Draft Budget Committee

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Thursday, March 8, 2018

11:00 AM

Monterey Room

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### SPECIAL MEETING

**Attendees:** Supervisor Jane Parker, Chair; and Supervisor Luis Alejo, Vice Chair; Lew Bauman, County Administrative Officer; Les Girard, County Counsel; Dewayne Woods, Assistant County Administrative Officer; Paul Lewis, County Budget Director; Mary Zeeb, Treasurer-Tax Collector; Mari Beraz, Assistant Treasurer-Tax Collector; Rupa Shah, Assistant Auditor-Controller; Burcu Mousa, Chief Deputy Auditor-Controller; Steve Vagnini, Assessor-Clerk-Recorder; and Ebby Johnson, Committee Secretary. A complete list of attendees is on file with the Committee Secretary.

**PUBLIC COMMENT:** Members of the public may address comments to the Committee concerning each agenda item.

#### Call to Order

The meeting was called to order at 11:06 a.m.

#### Additions and Corrections

There were no additions or corrections to the agenda.

#### Approval of Action Minutes

1. Approve the Budget Committee Action Minutes for January 31, 2018.  
  
The Budget Committee Action Minutes for January 31, 2018 were approved as submitted.

#### Consent Agenda

Consent Item Nos. 2 through 6  
**ACTION:** Consent Item Nos. 2 through 6 were supported and received by consensus. (2-0)

2. Receive the California Department of Finance Bulletin for February 2017.
3. Support authorizing the Auditor-Controller to amend the FY 2017-18 adopted budget for Resource Management Agency Facilities Maintenance Projects, Fund

401, Appropriations Unit RMA004, increasing appropriations in the amount of \$95,641, financed by unassigned fund balance (401-3101), to fund the completion of a Focused Wastewater Service Area study that will provide a current assessment of regional opportunities for sewer service area consolidation.

4. Receive a report on Natividad Medical Center's key capital improvement projects for the period of May 1, 2017 through November 30, 2017.
5. Receive the Natividad Medical Center Financial Report for December 31, 2017
6. Receive the Monterey County Water Resources Agency Second Quarter Financial Status Report through December 31, 2017.

### **Regular Agenda**

7. Consider nomination of the Chair and Vice Chair of the Budget Committee.

**ACTION: A motion was made by Supervisor Alejo, seconded by Supervisor Parker, to elect Supervisor Parker as Chair and Supervisor Alejo as vice Chair for 2018, approved by consensus. (2-0)**

8.
  - a. Receive the Monterey County Financial Forecast, which assesses the County's fiscal condition for the current year and three forecast years (FY 2018-19 through FY 2020-21);
  - b. Support the adoption of a resolution to authorize the Auditor-Controller to amend the FY 2017-18 Adopted Budget to incorporate the recommended mid-year modifications as reflected in Attachment A (4/5th vote required)

**ACTION: The Committee received the Monterey County Financial Forecast for FY 2018-19 through FY 2020-21.**

9.
  - a. Receive a report on the prioritization as provided by the Capital Improvement Committee (CIC) of the 2017 Winter Storm Damage repair projects and a financial update; and
  - b. Provide direction to staff for recommending funding options to the BOS.

**ACTION: The Committee received a report on the 2017 Winter Storm Damage repair projects and financial update. The Committee requested the staff to research other bond sources with lower rates/costs to bring forth to the full Board for their consideration.**

**Public Comment: Harry Robinson, City of Monterey OES and Boy Scouts Of America**

10.
  - a. Support authorizing the Auditor-Controller to amend the FY2017-18 Adopted Budget for General Fund (Fund 001) by transferring appropriations among General Funds Appropriation Units as outlined in Attachment C, where overall appropriations are decreased by \$10,051,152; and
  - b. Support authorizing the Auditor-Controller to amend the FY2017-18 Libraries'

Adopted Budget, Fund 003, Appropriation Unit LIB001, to increase appropriations by \$179,333 financed by assigned fund balance; and

c. Support authorizing the Auditor-Controller to amend the FY2017-18 Adopted Budget for Homeland Security Grant Fund, Fund 024, Appropriation Unit CAO023, to increase appropriations by \$2,753 financed by restricted fund balance; and

d. Support the Auditor-Controller and the County Administrative Office to create a new assignment for the Building Improvement and Replacement Reserve for the funds collected through the Building Depreciation as calculated in the County-wide Cost Allocation Plan. The Building Depreciation was calculated as \$5,668,441.

**ACTION: Support received for item nos. 10.b through 10.d. The Committee directed the Auditor-Controller and CAO budget staffs to meet and reach consensus on how the COWCAP adjustments are to be handled that will least impact departments before moving forward to the Board with item no. 10.a. by consensus. (2-0)**

- 11.
- a. Support Natividad Medical Center to increase the total project cost approved by the Board of Supervisors for \$1,350,000 for the Nurse Call project by \$1,651,000 to a revised total project cost of \$3,001,000.; and
- b. Support utilizing Job Order Contracting to execute a Notice to Proceed for Nurse Call project.
- c. Support to authorize the Auditor's Office to transfer \$1,651,000 from NMC's Enterprise Fund 451, NMC001-451-9600-8142 to NMC's Capital Strategic Reserve Fund 404, NMC002-404-9600-8142.

**ACTION: Support received for item nos. 11.a through 11.c by consensus. (2-0)**

### **Semi-Annual Reports**

- 12.
- Receive Bi-Annual Report from the County Assessor Clerk Recorder
- ACTION: The Committee received the Semi-Annual Report from the County Assessor-Clerk Recorder on a summary of Supplemental Assessments as of December 31, 2017; a projection for next year's assessed valuation; and a summary of income generated by the County Clerk-Recorder's Office.**
- 13.
- Receive a report on the General Liability and Workers' Compensation Programs for FYE 2016-17 and FY 2017-18 Mid-Year.
- ACTION: The Committee received a report on the General Liability and Workers' Compensation programs for FYE 2016-17 and FYE 2017-18 mid-year. The Committee continued the Workers' Comp/Safety Program presentations for the Sheriff's Office and Natividad Medical Center to the next meeting on March 28, 2018.**

### **Adjournment**

The meeting was adjourned at 2:00 p.m. The next regular meeting is scheduled on March 28, 2018 at 1:30 p.m. in the Monterey Room.