



# Monterey County

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## Capital Improvement Committee Report

Legistar File Number: 18-532

May 14, 2018

**Introduced:** 5/9/2018

**Version:** 1

**Current Status:** Agenda Ready

**Matter Type:** General Agenda Item

- a. Consider recommendation by Budget Committee to update Human Resources' Learning Management System as a top priority unfunded project.
- b. Provide direction to RMA regarding any revisions to the approved FY 18/19 CIP Unfunded Priorities List.

### RECOMMENDATION:

It is recommended that the Capital Improvement Committee:

- a. Consider recommendation by Budget Committee to update Human Resources' Learning Management System as a top priority unfunded project.
- b. Provide direction to RMA regarding any revisions to the approved FY 18/19 CIP Unfunded Priorities List.

### SUMMARY:

On April 18, 2018, Resource Management Agency (RMA) presented the County of Monterey Capital Improvement Program (CIP) Five-Year Plan 2018/19 through 2022/23 to the Capital Improvements Committee (CIC) for direction regarding recommended unfunded project priorities. Although there is currently no funding available for any unfunded project(s), the CIP includes unfunded Project and System projects ranked by RMA staff using an objective scoring criteria for when/if funding becomes available. The CIC accepted the ranking as listed in the CIP with no changes.

On May 2, 2018 RMA presented the CIP to the Budget Committee (BC) for support of FY 2018-19 capital funding for consideration in the Annual Budget. In previous years, the BC also made recommendations to allocate available funds to unfunded projects. For FY 18/19, no discretionary funding is identified, however the BC heard discussion by HR requesting that the LMS be considered as a top priority should funding become available due to the current program becoming obsolete. LMS is estimated to cost \$500,000 in FY 18/19 (\$1,750,000 total, 5-year program). The BC acknowledged the importance of an efficient learning and training system, but also recognized the current difficult budget climate and the need to reduce costs. The BC requested staff take the LMS back to the CIC for additional consideration as a priority unfunded project for the County.

The LMS project sheet and priority ranking as approved by the CIC are included with this report as **Attachment A**. The top five unfunded projects overall, based on scoring, are as follows:

Project Name	Priority Score	FY 18/19 Cost	Total Cost
1. Laurel Dr. Bldg H Heat Systems	89	\$420,979	\$420,9792
2. Jail Identification Validation System	88	\$200,000	\$200,000
3. Data911 Upgrade/Replace	88	\$266,590	\$266,590
4. Critical Infrastructure Seismic Readiness	88	\$1,000,000	\$4,970,000
5. DSS Facility 1281 Broadway	83	\$3,000,000	\$34,786,000

Human Resources Department (HR) submitted a new Learning Management System project (LMS) that is included in the System category of unfunded projects. The LMS is currently ranked fifth (5th) place out of fourteen (14) System projects, and tied for eighth (8th) place overall out of all unfunded projects. Making LMS a top priority would lower the priority of these projects.

DISCUSSION:

The Agricultural Commissioner was asked to provide clarification on the funding sources and status of their projects. Project Sheets have been updated to the current status of their projects and further detail on how available funds are to be used.

Also, RMA was asked to provide additional information on the specific work to be done under the ADA Improvements Year 4 and Year 5. RMA initiated a 5-year program in Fiscal Year (FY) 2015/16 to implement improvements identified in a 2013 ADA Facility Assessment. For ADA Improvements Year 4 (FY 2018/19) RMA scheduled upgrades to basement restrooms at the Sheriff's Department, 1200 Aguajito Road, Monterey to meet ADA accessibility. RMA also plans to begin work on the entry and stairs at the County Coastal Office to bring the existing path of travel into compliance. For ADA Improvements Year 5 (FY 2019/20) RMA scheduled completion of the County Coastal Office access. In addition, RMA attempts to complete voluntary ADA projects each year, which are selected using the 2013 ADA Facility Master Plan.

Staff provided this additional information to the CIC as **Attachment B** for reference only before going to the BC, and ultimately the full Board. No further action is required at this time.

FINANCING:

For FY 18/19, there is no discretionary funding available for unfunded projects. Recommendation by the CIC to make the LMS a top priority unfunded project will place it first in line should any funds become available. However, the LMS remains an unfunded project.

There is no financial impact from receiving this report or for referring the LMS as a priority unfunded project.

OTHER AGENCY INVOLVEMENT:

The County Administrative Office budget analysts review capital projects submitted for FY 18/19 for consistency with the annual budget. RMA staff reviewed submitted projects and scored them based on the department's description and justification. HR provided RMA with the LMS information included in the CIP.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The Capital Improvement Program is a critical part of County infrastructure planning and administration. The updated review and prioritization process allows critical county needs to be identified in a standardized, efficient way. A well-planned CIP is a key part of developing and maintaining County infrastructure.

- ☐ Economic Development
- ☒ Administration
- ☐ Health & Human Services
- ☒ Infrastructure
- ☐ Public Safety

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Approved by: Carl P. Holm, AICP, RMA Director

Attachments: Attachment A - FY 18/19 CIP Unfunded Project Rankings and LMS Worksheet  
Attachment B - Updated ADA Improvement and Ag Commissioner Projects