



# Monterey County

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## Board Report

Legistar File Number: A 18-129

May 22, 2018

**Introduced:** 4/19/2018

**Version:** 1

**Current Status:** Agenda Ready

**Matter Type:** BoS Agreement

Approve and authorize the Contracts/Purchasing Officer to execute a five (5) year Lease Agreement, effective retroactively to May 1, 2018 with Regional Governmental Services, a public agency for general office and conference room access space located at 1441 Schilling Place, Salinas, California for \$250 per month.

### RECOMMENDATION:

It is recommended that the Board of Supervisors approve and authorize the Contracts/Purchasing Officer to execute a five (5) year Lease Agreement, effective retroactively to May 1, 2018 with Regional Governmental Services, a public agency for general office and conference room access space located at 1441 Schilling Place, Salinas, California for \$250 per month.

### SUMMARY/DISCUSSION:

Regional Governmental Services (RGS) is a public agency serving the consulting, administrative and staffing needs of local governments. More information regarding RGS can be obtained on their website at [www.rgsjpa.org](http://www.rgsjpa.org) <<http://www.rgsjpa.org>>.

RGS is providing consulting, administrative and staffing services to the Salinas Valley Basin Sustainability Agency (SVBGSA).

The SVBGSA was formed pursuant to a Joint Powers Agreement which went into effect on December 26, 2017. The SVBGSA's mission is to develop a comprehensive groundwater sustainability plan for the Salinas Valley Groundwater Basin by 2020 and to implement the plan to achieve basin sustainability by 2040.

Approval of this Lease Agreement will support the SVBGSA's mission by providing a 108 square foot administrative office space for the SVBGSA's General Manager, as well as access to state of the art conference rooms to conduct committee and board meetings, and community workshops.

The lease term will commence retroactively on May 1, 2018 and expire on April 30, 2023. The Lease Agreement provides for a month-to-month occupancy after the expiration date, and either party may terminate the lease upon thirty (30) days written notification. Monthly rent is \$250.00 per month and includes utilities and janitorial services.

### OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel - Risk Management has reviewed and approved the Lease Agreement as to form and legality, and as to insurance and indemnity. The Lease Agreement was supported by the Capital Improvement Committee on April 16, 2018. The Salinas Valley Basin

Groundwater Sustainability Agency (SVBGSA) supports this recommendation.

FINANCING:

There is no fiscal impact to the General Fund resulting from approval of this Lease Agreement. The \$3,000 in total annual rent payments received from the SVBGSA will be deposited as revenue in 001-3000-8481-RMA103 (RMA Property Management Unit).

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This action supports the development and implementation of a Groundwater Sustainability Plan for the Salinas Valley Groundwater Basin which is vital to the social and economic wellbeing of Monterey County.

- ☒ Economic Development
- ☐ Administration
- ☒ Health & Human Services
- ☐ Infrastructure
- ☐ Public Safety

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Approved by: Shawne Ellerbee, RMA Deputy Director of Administrative Services

Approved by: Carl P. Holm, AICP, RMA Director

Attachments:

Attachment A - Lease Agreement

Attachment B - Location Map

(Attachments on file with the Clerk of the Board)