

## Standing & Follow-Up Reports due to the Budget Committee – 2018

Updated: 5/4/2018

I.D.	Last Report Date	Responsible Party	Description	Action	Next report due:
<b>Monthly Reports</b>					
1	05/02/18	NMC – Daniel Leon	NMC Financial Report	Received NMC Monthly Financial Report (through period ending 02/28/18) received.	Monthly
<b>Quarterly Reports due (fiscal year):</b> 1 <sup>st</sup> Qtr. – Oct.; 2 <sup>nd</sup> Qtr. – Jan.; 3 <sup>rd</sup> Qtr. – Apr.; 4 <sup>th</sup> Qtr. – Jul					
1	03/28/18	Chris Donnelly	WDB Financial/Data Report	Received the monthly budget report from WDB for the WIOA funded programs through 12/31/2017. Report to reflect monthly trends.  ACTION: The Committee requested information on the renewal of the Workforce Innovation Fund "Youth Ambassadors for Peace" grant. Report back upon receipt of results to renew & request a letter of support from the County Legislation staff.	June 2018
2	05/02/18	Elliott Robinson	Social Services Quarterly Report	Received the Caseload Data/Expenditure Report (through period ending 10/31/2017)	August 2018
3	03/28/18	Carl Holm	RMA - Jail Housing Project	Received the Budget & Schedule Status Report (through 12/31/2017). <u>Discussion:</u> The Committee requested the Sheriff & CAO staff meet to develop a staffing plan and costs for the New Jail. Information to be presented to the Committee prior to the full Board during Budget Hearings scheduled on 6/4-5/2018. Due <del>April 2018</del> May 2018	May 2018
4	03/28/18	Carl Holm	RMA - Juvenile Hall Project	Received the Budget and Schedule Status Report (through 12/31/2017)	June 2018
5	05/02/18	Dewayne Woods	RMA – East/West Wing Project	Budget and Schedule Status Report (through period ending 03/31/18)	August 2018
<b>Semi-Annual Reports due:</b> January & July					
1	03/08/18	Steve Vagnini	Assessor-Clerk-Recorder Report	Report from Assessor-Clerk-Recorder Semi-Annual Report.	July 2018
2	03/28/18	Eric Chatham	ITD Financial Report	Received the Semi-Annual financial reports for FY 2017-18.	December 2018
3	03/28/18	Carl Holm Enrique Saavedra	RMA Key Capital Improvement Projects	Received the RMA Key Capital Projects for the period 7/1/2017 through 12/31/2017.	August 2018
4	03/08/18	Andrea Rosenberg	NMC Key Capital Projects	NMC Quarterly Key Capital Projects Report (through 4/30/2017) received.	August 2018
5	03/08/18	Cathy Paladini	WRA Financial Status Report	WRA Semi-Annual Financial Status Report (submitted through period ending 06/30/17).	August 2018
6	01/31/18	Sheriff Bernal	Financial Status Report	<b>05/31/17:</b> The Under Sheriff presented the Sheriff's Office FY 2016-17 projected financial status report showing a \$4.2 million shortfall. ACTIONS: 1) Forward to the Board for consideration during Budget Hearings; and 2) The Committee requested receiving a mid-year financial status report to help monitor unforeseen financial strains to be able to respond accordingly.	<del>April</del> /May 2018

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				<b>01/31/18:</b> Received the Sheriff's Office FY 2017-18 mid-year financial status report. The Committee requested an update report in April/May 2018.	
7	08/30/17	Carl Holm Jessica Cordiero-Martinez	Financial Status Report	Parks General Fund & Parks Lake & Resort Fund for period Jan. 2017 thru 6/30/17 received.	May 2018
8	08/30/17	Nick Chiulos	Cannabis Program Status	Receive information on Cannabis Program	May 2018
<b><u>Annual Report</u></b>					
1	09/27/17	Nick Chiulos Joann Iwamoto	IGLA - Performance Management Report	Received an Annual Report on Performance Management FY 2017-18. Next report due in September 2018.	September 2018
<b><u>Other Pending Items</u></b>					
1	12/15/17	Sheriff Bernal Under Sheriff Mineau	Position Allocations and Credit Card Vendor Agreement	Request for new positions was tabled until issues with the Credit Card vendor are resolved. Tabled to <del>January-April 2018</del> May 2018	May 2018