



Monterey County

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Board Report

Legistar File Number: 18-797

August 28, 2018

Introduced: 7/20/2018

Version: 1

Current Status: Draft

Matter Type: General Agenda Item

Receive and approve one (1) Information Technology Policy

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Receive and approve one (1) Information Technology Policy and
- b. Provide direction as appropriate.

SUMMARY:

Board Referral 2013.20 requested the development of a central repository for non-codified County policies relating to the conduct of the public's business. All policies are reviewed and updated as appropriate.

DISCUSSION:

The Board of Supervisors Board Policy Manual, an electronic platform was created to develop a central repository for non-codified County policies. The Board of Supervisors approved the platform known as the "Board Policy Manual" including a policy, procedures, and a standard policy template on April 25, 2017.

The following policy has been reviewed and updated for the Board of Supervisors approval.

A-15, Monterey County Staff Mobile Phone & Wireless Device Policy

The policy established guidelines for the provision of a mobile phone/wireless device stipend to employees who have documented an official business need for a mobile communications device.

OTHER AGENCY INVOLVEMENT:

The County Administrative Office (CAO), CAO-Intergovernmental & Legislative Affairs Division, CAO Contracts Purchasing, Human Resources and Information Technology have been involved in the revision of the policy.

FINANCING:

County Administrative Office - Department 1050, Intergovernmental & Legislative Affairs Division-Unit 8054 manages the Board Policy Manual. Approval of the recommendations will not result in additional general fund contributions.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The Strategic Initiative Policy Areas integrate with the Board Policy Manual Policies.

Mark a check to the related Board of Supervisors Strategic Initiatives

- X Economic Development
- X Administration
- X Health & Human Services
- X Infrastructure
- X Public Safety

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Nicholas E. Chiulos, Assistant County Administrative Officer

Date

Attachments are on file with the Clerk of the Board

Attachments:

A: A-15, Monterey County Staff Mobile Phone & Wireless Device Policy