



Monterey County

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Board Report

Legistar File Number: 18-844

August 28, 2018

Introduced: 8/20/2018

Current Status: Agenda Ready

Version: 1

Matter Type: General Agenda Item

Approve and authorize the Contracts/Purchasing Officer or designee to sign the Ergonomics Services Amendment No. 1 with **Humanscale** extending the time for performance to August 31, 2019 and increasing the compensation for services under the Agreement by \$80,000.00 for a total amount not to exceed \$180,000.00; and

RECOMMENDATION:

It is recommended that the Board of Supervisors:

Approve and authorize the Contracts/Purchasing Officer or designee to sign the Ergonomics Services Amendment No. 1 with **Humanscale** extending the time for performance to August 31, 2019 and increasing the compensation for services under the Agreement by \$80,000.00 for a total amount not to exceed \$180,000.00; and

SUMMARY/DISCUSSION:

The County of Monterey Ergonomics Process is vital to the prevention and management of work injuries at the County. The Ergonomics Process was fully implemented in 2009 and has provided over 3000 preventative ergonomic evaluations to date, reducing the risk of injury and illness of County employees. It is estimated that over the last ten years, at least 600 workers' compensation cases have been prevented through the County's pro-active, preventive process saving the County an estimated \$13 million in future workers' compensation costs.

The original agreement for Ergonomics Services with Humanscale in the amount of \$100,000.00 began September 1, 2017 and expires on August 31, 2018.

Amendment No. 1 to the original agreement will extend the time for one year from September 1, 2018 through and including August 31, 2019 and will increase the agreement by \$80,000.00 for a total amount not to exceed \$180,000.00.

We plan to initiate a new RFP and the proposed Amendment No. 1 will allow the continuation of ergonomic services with our current providers through this fiscal year. The new RFP process and contract renewal is expected to be completed sometime in July 2019. An extension in time and value for the current service provider is requested until then.

OTHER AGENCY INVOLVEMENT:

Amendment No. 1 has been approved by County Counsel as to legal form; the Auditor-Controller as to fiscal terms; and County Counsel/Risk Management for insurance and indemnity provisions.

FINANCING:

Funding for this professional services agreement is provided from the Workers Compensation Internal Service Fund (#476).

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Check the related Board of Supervisors Strategic Initiative(s):

- ☐ **Economic Development** - Through collaboration, strengthen economic development to ensure a diversified and healthy economy.
- ☒ **Administration** - Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.
- ☒ **Health & Human Services** - Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for health choices and healthy environments in collaboration with communities.
- ☐ **Infrastructure** - Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.
- ☐ **Public Safety** - Create a safe environment for people to achieve their potential, leading business and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by:

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Approved by:

Steve Mauck, Principal Risk & Benefits Analyst x.3006

Attachments: Humanscale - Amend. No. 1
Humanscale - Original Agreement