

A.38.1 Board Member Staff Assistants
Each member of the Board of Supervisors may exercise any of the following options:

- a) Appoint an employee to a permanent County position in the class of Board of Supervisors Chief of Staff, Board of Supervisors Legislative Analyst, Board of Supervisors Executive Assistant or in a lower paid class in the clerical class family.

All employees appointed by members of the Board of Supervisors, under the provisions of this article, shall serve at the pleasure of the Board member making said appointment and shall be exempt from the requirements of Section A.2.1 and A.4.1 through A.4.5.

All appointments made pursuant to this article shall terminate when the appointing Board member leaves office unless a vacancy occurs during the term of the Board member making the appointment, in which case the appointment shall continue until a new Board member has taken office or the Board of Supervisors provides otherwise for the filling of that Board of Supervisors Chief of Staff, Board of Supervisors Legislative Analyst, Board of Supervisors Executive Assistant or clerical assistant position.

- b) Appoint temporary employees at a salary rate not to exceed the seventh step of the salary range for the Board of Supervisors Legislative Analyst provided that in no case shall the total amount paid for temporary services exceed a full-time monthly equivalent of the seventh step of the salary range for Board of Supervisors Chief of Staff.
- c) Secure administrative or clerical services to be paid by claim provided that the hourly and monthly salary limits described in paragraph b) above are not exceeded.

A.38.2 Board Chairman Clerical Assistance

The Chairman of the Board may appoint additional temporary employees or secure additional services at a salary rate which in the aggregate, on an annual basis, will not exceed an amount equivalent to one-half (1/2) time of the annual seventh step salary of an Office Assistant II.

A.38.3 Board Aide Travel Expense

All persons paid for services under the provisions of this article shall be allowed reimbursement for actual and necessary mileage and travel expenses at the rates and under the conditions provided for in the County Travel Policy.

- 3. The Human Resources Department is hereby directed to implement the approved changes in the Advantage HRM System.

PASSED AND ADOPTED on this ____ day of _____, 2018, by the following vote,
to-wit:

AYES:

NOES:

ABSENT:

I, Valerie S. Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book____ for the meeting on _____.

Dated:

Valerie S. Ralph, Clerk of the Board of Supervisors,
County of Monterey, State of California

By _____
, Deputy