



Monterey County

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Board Report

Legistar File Number: RES 18-120

August 28, 2018

Introduced: 8/22/2018

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Resolution

Adopt a Resolution to:

- a. Authorize the Auditor-Controller to amend the FY 2017-18 Adopted Budget by increasing appropriations in the amount of \$90,149 in the County Administrative Office (001-1050-CAO001-8045), offset by a \$90,149 decrease in appropriations in the County Administrative Office (001-1050-CAO025-8451 (4/5ths vote required); and
- b. Authorize the Auditor-Controller to amend the FY 2017-18 Adopted Budget by increasing appropriations and revenue by \$22,504 in the County Administrative Office (001-1050-CAO024-8440), funded by California Governor's Office of Emergency Services (Cal OES) Victim of Crime Act (VOCA) (Subaward XC16 01 0270, Cal OES ID 053-00000) (4/5ths vote required).

RECOMMENDATION:

It is recommended that the Board of Supervisors adopt a Resolution to:

- a. Authorize the Auditor-Controller to amend the FY 2017-18 Adopted Budget by increasing appropriations in the amount of \$90,149 in the County Administrative Office (001-1050-CAO001-8045), offset by a \$90,149 decrease in appropriations in the County Administrative Office (001-1050-CAO025-8451 (4/5ths vote required); and
- b. Authorize the Auditor-Controller to amend the FY 2017-18 Adopted Budget by increasing appropriations and revenue by \$22,504 in the County Administrative Office (001-1050-CAO024-8440), funded by California Governor's Office of Emergency Services (Cal OES) Victim of Crime Act (VOCA) (Subaward XC16 01 0270, Cal OES ID 053-00000) (4/5ths vote required).

SUMMARY/DISCUSSION:

In preparation for the FY 2017-18 fiscal year-end close, the County Administrative Office (CAO) has prepared an analysis of budget to actuals by appropriation unit. CAO forecasts two units will exceed appropriations, while the remaining fourteen units are expected to come in under budget appropriations. CAO is requesting to transfer appropriations between appropriation units within the General Fund in the amount of \$90,149, and increase appropriations and revenues in the amount of \$22,504.

CAO Administration & Finance unit consists of countywide executive management and the staff for fiscal/financial support to all divisions within the CAO, the Board of Supervisors and Clerk of the Board. The FY 2017-18 Adopted Budget for the CAO Administration & Finance unit CAO001 is (\$215,232) with a budgeted salary transfer from CAO Fleet appropriation unit CAO025 in the amount of \$218,382. Rather than exercise a salary expenditure transfer to CAO Administration from Fleet, a transfer of appropriations in the amount of \$90,149 will nullify need to transfer salary

expenditures.

The Office of Community Engagement & Strategic Advocacy (OCESA) is a County Administrative Office Division which provides management capacity and community support to key County departments. The Adopted Budget for OCESA is \$760,472. CAO estimates OCESA will exceed appropriations by \$22,504 due to overage in grant expenditures financed by grant revenue.

Based on the above, CAO is estimating a need to increase appropriations by \$90,149 in CAO001 and increase appropriations and revenues by \$22,504 in CAO024.

CAO recommends decreasing appropriations in CAO Fleet Administration Unit CAO025 by \$90,149.

OTHER AGENCY INVOLVEMENT:

None.

FINANCING:

The action items include increasing appropriations in two (2) General Fund appropriation units totaling \$112,653; CAO Administration & Finance Appropriation Unit CAO001 for \$90,149 and CAO OCESA Appropriation Unit CAO024 for \$22,504, and increasing revenues in CAO024 by \$22,504. The increases will be offset by a reduction in one (1) General Fund appropriation, CAO Fleet Administration unit CAO0025 in the amount of \$90,149.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The recommendation to approve the FY 2017-18 Budget for the County of Monterey is consistent with the Board of Supervisors' Strategic Initiative for Administration. The FY 2017-18 Budget for the County of Monterey represents a balanced budget that sustains core services and efficiently allocates resources.

☐ Economic Development
☒ Administration
☐ Health & Human Services
☐ Infrastructure
☐ Public Safety

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Approved by: Dewayne Woods, Assistant County Administrative Officer, x5309

Attachments: Attachment A - Resolution
(Attachment on file with the Clerk of the Board)