



## Monterey County Board of Supervisors

168 West Alisal Street,  
1st Floor  
Salinas, CA 93901  
831.755.5066

### Board Order

#### Resolution No.: 18-283

Upon motion of Supervisor Parker, seconded by Supervisor Adams and carried by those members present, the Board of Supervisors hereby:

Adopted a Resolution No. 18-283 to approve amendment of the Monterey County Counsel's Conflict of Interest Code.

PASSED AND ADOPTED on this 28th day of August 2018, by the following vote, to wit:

AYES: Supervisors Alejo, Salinas, Phillips, Parker and Adams

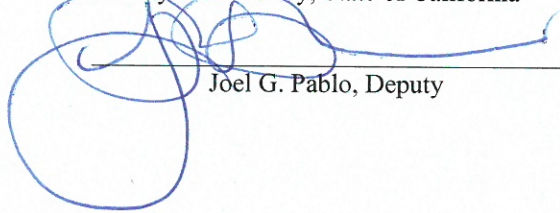
NOES: None

ABSENT: None

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 81 for the meeting August 28, 2018.

Dated: August 28, 2018  
File ID: 18-849

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

  
Joel G. Pablo, Deputy



*Before the Board of Supervisors in and for the  
County of Monterey, State of California*

**Resolution No.: 18-283**

Resolution to Approve the Amended Conflict )  
of Interest Code of Monterey County Counsel..... )

**WHEREAS**, pursuant to the Political Reform Act of 1974, specifically Government Code sections 87300 and 87301, Monterey County Counsel has adopted a Conflict of Interest Code; and

**WHEREAS**, the Political Reform Act requires state and local government agencies to periodically review and make necessary changes to this code;

**WHEREAS**, since March 2018, when County Counsel's Conflict of Interest Code was last amended, position and title changes have occurred, thus requiring amendment to reflect these changes;

**WHEREAS**, pursuant to Government Code section 87306, Monterey County Counsel has amended its Conflict of Interest Code as necessitated by changed circumstances;

**WHEREAS**, pursuant to Sections 82011 and 87303 of the Government Code, Monterey County Counsel submitted its amended code to the Monterey County Board of Supervisors, the code reviewing body, for approval;

**WHEREAS**, the amended Conflict of Interest Code of Monterey County Counsel is attached hereto as Attachment A and is incorporated herein by reference;

**WHEREAS**, pursuant to Government Code section 87303, the Board of Supervisors as the code reviewing body may approve the code as submitted, may revise the proposed code and approve it as revised, or may return the proposed code to County Counsel for revision and resubmission;

**WHEREAS**, the proposed Conflict of Interest Code, as amended, is lawful under the Political Reform Act;

**NOW, THEREFORE BE IT RESOLVED** that the Monterey County Board of Supervisors does hereby approve the amended Conflict of Interest Code of Monterey County Counsel, as submitted, attached hereto as Attachment A, and directs the Clerk of the Board of Supervisors to notify County Counsel of the Board's approval.

PASSED AND ADOPTED on this 28th day of August 2018, by the following vote, to wit:

AYES: Supervisors Alejo, Salinas, Phillips, Parker and Adams

NOES: None

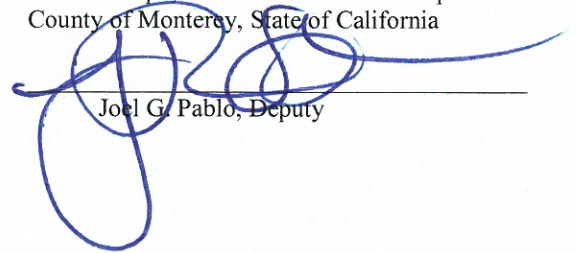
ABSENT: None



I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 81 for the meeting August 28, 2018.

Dated: August 28, 2018  
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Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California



Joel G. Pablo, Deputy

**CONFLICT OF INTEREST CODE  
OF THE  
OFFICE OF THE COUNTY COUNSEL  
COUNTY OF MONTEREY**

The Political Reform Act of 1974 (Government Code sections 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, section 18730 of Title 2 of the California Code of Regulations, which contains the terms of a standard conflict of interest code that can be incorporated by reference in an agency's code. After public notice and hearing, the Fair Political Practices Commission may amend the standard code to conform to amendments of the Political Reform Act. Therefore, the terms of section 18730 of title 2 of the California Code of Regulations and any amendments to it duly adopted by the Fair Political Practices Commission together with the attached Appendices designating positions and establishing disclosure categories are hereby incorporated by reference and together constitute the Conflict of Interest Code of the Office of the County Counsel, County of Monterey.

Individuals holding designated positions shall file their statement of economic interests with the Office of the County Counsel, County of Monterey which will make the statements available for public inspection and reproduction pursuant to Government Code section 81008. Statements for all designated positions shall be retained by the Agency.

Attachments: Appendix A: Designated Positions  
Appendix B: Disclosure Categories

Adopted:	02/08/77
Amended:	01/15/85
	08/17/92
	09/05/95
	09/29/98
	03/07/00
	08/24/02
	09/28/04
	07/02/08
	03/12/13
	03/06/18
	07/16/18

## APPENDIX A: DESIGNATED POSITIONS

<u>Designated Positions<sup>1</sup></u>	<u>Assigned Disclosure Category</u>
County Counsel <sup>1</sup>	
Chief Assistant County Counsel	1
Assistant County Counsel	1
Senior Deputy County Counsel	1
Deputy County Counsel IV	1
Deputy County Counsel III	1
Deputy County Counsel II	1
Deputy County Counsel I	1
Management Analyst III	1
Management Analyst II	1
Management Analyst I	1
Principal Risk and Benefits Analyst	1
Senior Risk and Benefits Analyst	1
Safety Officer	1
Ergonomics Manager	1
Workers' Compensation Manager	1
Associate Risk and Benefits Analyst	1
Finance Manager	1
Consultants <sup>2</sup>	1

<sup>1</sup> Public officials who must file a statement of economic interests pursuant to Government Code section 87200 are not covered by this Conflict of Interest Code. Therefore, those positions are listed below for information purposes only:

### County Counsel

2 Consultants are included in the list of designated positions. For purposes of this Code, "consultant" has the same meaning as set forth in 2 Cal. Code Regs., tit. 2, section 18700.3(a), as follows:

"Consultant" means an individual who, pursuant to a contract with a state or local government agency:

(1) Makes a governmental decision whether to:

1. Approve a rate, rule, or regulation;
2. Adopt or enforce a law;
3. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement;
4. Authorize the agency to enter into, modify, or renew a contract provided it is the type of contract which requires agency approval;
5. Grant agency approval to a contract which requires agency approval and in which the agency is a party or to the specifications for such a contract;
6. Grant agency approval to a plan, design, report, study, or similar item;

7. Adopt, or grant agency approval of, policies, standards, or guidelines for the agency, or for any subdivision thereof; or

(2) Serves in a staff capacity with the agency and in that capacity participates in making a governmental decision as defined in Regulation 18704(a) and (b) or performs the same or

## APPENDIX B: DISCLOSURE CATEGORIES

### General Provisions Applicable to All Categories

When an individual who holds a designated position is required to disclose investments and sources of income, he or she shall disclose investments in business entities and sources of income which do business in the jurisdiction, plan to do business in the jurisdiction, or have done business in the jurisdiction within the past two years. In addition to other activities, a business entity is doing business within the jurisdiction if it owns real property within the jurisdiction.

When an individual who holds a designated position is required to disclose sources of income, he or she shall include gifts received from donors located inside as well as outside the jurisdiction.

When an individual who holds a designated position is required to disclose interests in real property, he or she shall disclose the type of real property described below if it is located within the jurisdiction, or not more than two miles outside the boundaries of the jurisdiction, or within two miles of any land owned or used by Agency.

When an individual who holds a designated position is required to disclose business position, he or she shall disclose positions in business entities that do business in the jurisdiction, plan to do business in the jurisdiction, or have done business in the jurisdiction within the past two years.

For purposes of this Conflict of Interest Code, the jurisdiction of the Office of the County Counsel, County of Monterey is the County of Monterey.

### Category 1

A designated position in this category must report all investments, business positions, interests in real property, and sources of income, including gifts, loans, and travel payments.

### Category 2

A designated position in this category must report all investments, business positions, and sources of income, including gifts, loans, and travel payments.

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substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency's Conflict of Interest Code under Section 87302.

Consultants to the Office of the County Counsel, County of Monterey, shall be subject to disclosure under Category 1, subject to the following limitation:

The County Counsel may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply with the disclosure requirements of Category 1. In such cases, the County Counsel may designate a different disclosure requirement. Such determination must be made in writing and shall include a description of the consultant's duties and, based upon that description, a statement of the extent of the consultant's disclosure requirements. Such determination by the County Counsel is a public record and shall be retained for public inspection in the same manner and location as the Agency's Conflict of Interest Code.

Category 3

A designated position in this category must report all interests in real property.

Category 4

A designated position in this category must report all investments, business positions and income, including gifts, loans, and travel payments, from sources that are subject to the regulatory, permit or licensing authority of, or have an application for a license or permit pending before, the Agency.

Category 5

A designated position in this category must report all investments, business positions and income, including gifts, loans, and travel payments, from sources which are of the type to supply materials, products, supplies, commodities, services, machinery, vehicles, or equipment utilized by the Agency.

Category 6

A designated position in this category must report all investments, business positions and income, including gifts, loans, and travel payments, from sources which are of the type to receive grants or other monies from or through the Agency.