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**MONTEREY COUNTY
RESOURCE MANAGET AGENCY - PARKS
DEPARTMENT**

PARK PROJECT REVIEW - APPLICATION

RMA -PARKS DEPARTMENT
Carl Holm, RMA Director
1441 Schilling Place, 2nd Floor
Salinas, CA 93901-4527
(831) 755-4895

APPLICATION NO. _____	FEE	\$ _____
PARK FACILITY/ADDRESS		

Upon submittal of all required information (including fee), the RMA - Parks Department will schedule a meeting with the applicant within 30 days to review the proposed project. **Applications that do not include all required information (including fee) will not be accepted.**

APPLICANTS INFORMATION	
SPONSORING ENTITY/ORGANIZATION/GROUP	REPRESENTATIVE/CONTACT PERSON
MAILING ADDRESS	CITY/STATE ZIP
501(C)3/TAX PAYERS I.D. NO.	
PHONE	E-MAIL

PROJECT DESCRIPTION

Applicant Signature: _____ Date: _____

FOR DEPARTMENT USE ONLY		
RECEIVED BY:	SPECIAL NOTES (ATTACH ADDITIONAL PAGES IF NECESSARY):	DIRECTORS APPROVAL:
DATE:		STAFF/CONTACT INFORMATION:

PARK PROJECT REVIEW

SUBMITTAL REQUIREMENTS

Two (2) hardcopies of all materials are required. Plans shall not exceed a size of 11"x 17". An electronic copy (pdf.) of all submitted materials is also required to be submitted on CD or flash-drive.

Submit the following information and materials:	
For Minor Projects:	For Major Projects:
<ul style="list-style-type: none"> ♦ Site Plan (showing proposed project area, existing elements and any other constraints that may affect design.) ♦ Conceptual Design, including: <ul style="list-style-type: none"> ▪ Dimensions and Layout ▪ ADA Access and special compliance features ▪ Location of areas to be landscaped ♦ Elevation Drawings or computer renderings ♦ Project Details and identification of materials ♦ Landscape Concept and preliminary Irrigation Plan ♦ Proposed Tree Removal (Trunk diameter, type and number) ♦ Proposed vegetation removal ♦ Photographs of site 	<ul style="list-style-type: none"> ♦ Site Plan (showing proposed project area, existing elements, slopes, sensitive biological habitat, trees, groundwater recharge areas, sensitive viewshed and any other constraints that may affect design.) ♦ Proposed road(s)/access/parking ♦ Existing/proposed structures ♦ Conceptual Grading Plan, including: <ul style="list-style-type: none"> - Existing contours - Finished grades - Cut & fill quantities - Retaining walls - Proposed/existing drainage ♦ Existing/Proposed Water & Wastewater ♦ ADA Access and special compliance features ♦ Proposed Tree Removal (Trunk diameter, type and number) ♦ Proposed vegetation removal ♦ Photographs of site

Please answer the following questions:	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Does the project fit within the overall character of the park facility and help to preserve the park's natural, cultural and recreational resources including its unique attributes, qualities, natural terrain and native beauty
Yes <input type="checkbox"/> No <input type="checkbox"/>	Does the project have the potential to increase existing uses above and beyond the current levels and capacity allowances? If so, are these impacts necessary and justified, and can they be mitigated?
Yes <input type="checkbox"/> No <input type="checkbox"/>	Are there potential impacts such as environmental impacts, increase in noise levels, water quality and water service impacts, traffic and parking impacts and visual impacts?
Yes <input type="checkbox"/> No <input type="checkbox"/>	Does the project propose tree removal and/or removal of native vegetation?
Yes <input type="checkbox"/> No <input type="checkbox"/>	Would development occur within 100 feet of a seasonal or non-seasonal creek, lake, river, natural drainage, marsh, ocean, pond, slough, or stream?
Yes <input type="checkbox"/> No <input type="checkbox"/>	Is the project visible from primary (public) viewing areas within the park? If yes, is the project located in a sensitive viewshed, on a slope or near the top of a hill?
Yes <input type="checkbox"/> No <input type="checkbox"/>	Does the project include grading, soil importation, soil removal, and/or drainage modifications?
Yes <input type="checkbox"/> No <input type="checkbox"/>	Would the project require a water source for potable (drinking) water?
	Would the project require a water source for non-potable (irrigation) water?
Yes <input type="checkbox"/> No <input type="checkbox"/>	Does the project require accessibility improvements or compliance with the Americans with Disabilities Act (ADA)?
Yes <input type="checkbox"/> No <input type="checkbox"/>	Would development be located 50 feet from a bluff? Does the project propose development on slopes over 25%?
Yes <input type="checkbox"/> No <input type="checkbox"/>	Would the project be associated with a new or improvements to a water system?
Yes <input type="checkbox"/> No <input type="checkbox"/>	Would development include construction, repair, improvement or removal of a septic tank/system?