



## Monterey County Board of Supervisors

168 West Alisal Street,  
1st Floor  
Salinas, CA 93901  
831.755.5066

### Board Order

#### Resolution No. 18-324

Upon motion of Supervisor Adams, seconded by Supervisor Parker and carried by those members present, the Board of Supervisors hereby:

Adopted Resolution No. 18-324 to:

- a. Amended Personnel Policies and Practices Resolution (PPPR) No. 98-394 and Appendices A and B to create the classification of Endoscopy Technician with the salary range as indicated;
- b. Amended Natividad (Unit 9600) FY 2018-19 Adopted Budget to approve reallocation/reclassification as indicated by position numbers listed in the attached Resolution, effective the pay period beginning September 29, 2018;
- c. Authorized the Auditor-Controller to incorporate the approved changes in the Natividad (Unit 9600) FY 2018-19 Adopted Budget;
- d. Directed the County Administrative Office to incorporate the new classification and approved position changes in the Natividad (Unit 9600) FY 2018-19 Adopted Budget; and
- e. Directed the Human Resources Department to implement the changes in the Advantage HRM System.

PASSED AND ADOPTED on this 9th day of October 2018, by the following vote, to wit:

AYES: Supervisors Alejo, Salinas, Parker and Adams

NOES: None

ABSENT: Supervisor Phillips

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 81 for the meeting October 9, 2018.

Dated: October 11, 2018  
File ID: 18-915

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

Joel G. Pablo, Deputy

*Before the Board of Supervisors in and for the  
County of Monterey, State of California*

**Resolution No.: 18-324**

PPPR Control No. 18-011 )

HRM Control No. 18-010 )

Adopt a Resolution to:

- a. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 and Appendices A and B to create the classification of Endoscopy Technician with the salary range as indicated; )
- b. Amend Natividad (Unit 9600) FY 2018-19 Adopted Budget to approve reallocation/reclassification as indicated by position numbers listed below, effective the pay period beginning September 29, 2018; )
- c. Authorize the Auditor-Controller to incorporate the approved changes in the Natividad (Unit 9600) FY 2018-19 Adopted Budget; )
- d. Direct the County Administrative Office to incorporate the new classification and approved position changes in the Natividad (Unit 9600) FY 2018-19 Adopted Budget; and )
- e. Direct the Human Resources Department to implement the changes in the Advantage HRM System. )

WHEREAS, at the request of Natividad Administration, a classification study was conducted to create a position in the Endoscopy Department; and

WHEREAS, the study determined that the creation of a new classification of Endoscopy Technician in Unit H with SEIU-Local 521 was needed, with the salary range as indicated, and identified incumbents to be reclassified within the Endoscopy department to meet the organizational needs of Natividad;

NOW, THEREFORE, the Monterey County Board of Supervisors hereby resolved to approve the following:

- a. The Personnel Policies and Practices Resolution (PPPR) No. 98-394 and Appendices A and B are amended to create the classification of Endoscopy Technician with the salary range as indicated;

**Create New Classification:**

Classification Title: Endoscopy Technician												
Hourly, Bi-Weekly and Monthly Pay Rates												
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Class Code	WG *	EEO Cat*	W/C*	BU	FLSA Code*
\$20.428	\$21.557	\$22.741	\$23.990	\$25.307	\$26.574	\$27.904	50U29	13	T	9043	H	N
\$1,634.24	\$1,724.56	\$1,819.28	\$1,919.20	\$2,024.56	\$2,125.92	\$2,232.32						
\$3,541	\$3,737	\$3,942	\$4,158	\$4,387	\$4,606	\$4,837						

\*provided for information purposes only

- b. The Natividad (Unit 9600) FY 2018-19 Adopted Budget is amended to approve reallocation/reclassification as indicated by position numbers listed below, effective the pay period beginning September 29, 2018;

Natividad 9600 (Sub-unit 8454) - Endoscopy  
Reallocate Position and Reclassify Incumbents

From/To	Class Code	Position Title	Position Number	Beginning Total FTE	Position FTE Increase/Decrease	Revised Total FTE
From	50U20	Nursing Assistant	0083	86.6	(0.9)	85.7
To	50U29	Endoscopy Technician	0001	0.0	0.9	0.9
From	50U27	Surgical Technician	0011	12.6	(1.0)	11.6
To	50U29	Endoscopy Technician	0002	0.9	1.0	1.9

- c. The Auditor-Controller is authorized to incorporate the approved changes in the Natividad (Unit 9600) FY 2018-19 Adopted Budget;
- d. The County Administrative Office is directed to incorporate the new classification and approved position changes in the Natividad (Unit 9600) FY 2018-19 Adopted Budget; and
- e. The Human Resources Department is directed to implement the changes in the Advantage HRM System.

PASSED AND ADOPTED on this 9th day of October 2018, by the following vote, to wit:

AYES: Supervisors Alejo, Salinas, Parker and Adams

NOES: None

ABSENT: Supervisor Phillips

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 81 for the meeting October 9, 2018.

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