



Monterey County

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Monterey Room
Salinas, CA 93901
831.755.5115

Action Minutes - Draft Budget Committee

Wednesday, October 31, 2018

1:30 PM

Marie Aronson Conference Room

Special Meeting

Attendees: Supervisor Jane Parker, Chair; and Supervisor Luis A. Alejo, Vice Chair; Lew Bauman, County Administrative Officer; Charles McKee, County Counsel; Paul Lewis, County Budget Director; Rupa Shah, Assistant Auditor-Controller; Mari Beraz, Assistant Treasurer-Tax Collector; and Ebby Johnson, Committee Secretary. A complete list of attendees is on file with the Committee Secretary

Call to Order

The meeting was called to order at 1:30 p.m.

Additions and Corrections

There were no additions or corrections to the agenda.

Public Comment Period

There was no public comment received.

Consent Agenda

Consent Item Nos. 1 through 3:

ACTION: The Committee received reports and supported the recommendations for Consent Items Nos. 1 through 3 as submitted by consensus.

1.
 - a. Support authorizing the Contracts/Purchasing Officer or the Contracts/Purchasing Supervisor to sign a Service Agreement with Kofile Preservation, Inc. in an amount not exceeding \$141,458 for the term of November 1, 2018 to June 30, 2019 for the preservation and conservation of the County Clerk/Recorder's maps; and
 - b. Authorize the Auditor- Controller to amend the FY 2018-19 Adopted Budget increasing appropriations by \$141,458 in the County Clerk/Recorder's Budget unit (001-1180-ACR002-8004), funded by a transfer from the County Clerk/Recorder's Modernization Account (001-3041-MODN).
2.
 - a. Support the request to amend the FY 2018-19 Information Technology Department budget, Appropriation Unit INF002, Budget Unit 8434- Service

- Delivery, to reallocate one (1) Information Technology Support Technician III position to one (1) Systems Programmer Analyst II position, as indicated in Attachment A;
- b. Support the request to amend the FY 2018-19 Information Technology Department budget, Appropriation Unit INF002, Unit 8433- Applications to reallocate one (1) Database Administrator III to one (1) Software Programmer Analyst II, as indicated in Attachment A;
- c. Support the request to amend the FY 2018-19 Information Technology Department budget, Appropriation Unit INF002, Unit 8437- Security to reallocate one (1) Systems Programmer Analyst III to one (1) Security Analyst III, as indicated in Attachment A; and
- d. Support the request to authorize the Auditor-Controller and the County Administrative Office to incorporate these changes in the FY 2018-19 Budget.
3. a. Support approval of Amendment No. 3 to Professional Services Agreement No. A-13805, Resolution No. 17-236, with Harris & Associates, Inc. to continue to provide additional Project Management, complete and implement the Environmental Documentation and Permits, and Design Support During Construction, and to assist with closing out the permit documents to complete services for Phase 2 of the Palo Colorado Road Emergency Repair at Rocky Creek Crossing, to increase the not to exceed amount by \$144,880 for a total amount not to exceed \$720,366, with no term extension to the term of June 13, 2017 to June 13, 2020; and
- b. Support authorizing the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute Amendment No. 3 to Professional Services Agreement No. A-13805, Resolution No. 17-236, and any future amendments that do not significantly alter the scope of work or change the approved Agreement amount.

Regular Agenda

4. Receive a Presentation on the 2018-19 Special District Annual Report.
- ACTION: The Committee received a presentation on the 2018-19 Special District Annual Report. A report will be submitted annually.**
5. a. Approve and authorize the Auditor-Controller to amend the FY 2018-19 Adopted Budget for the Department of Social Services-Area Agency on Aging Unit 001-5010-SOC010-8268 by increasing both appropriations and revenues by \$447,016 for Area Agency on Aging program; and
- b. Authorize the Auditor-Controller to amend the FY 2018-19 Adopted Budget by increasing appropriations by \$177,500 in Social Services-Community Programs Unit 001-5010-SOC004-8258, financed by as decrease in appropriations in the Social Services Unit 001-5010-SOC005-8262.
- ACTION: The Committee supported the recommendations under Item No. 5.a through 5.b by consensus.**

6. a. Support approving an increase in appropriations and revenues in the amount of \$8,357,931 in the FY 2017-18 Modified Budget for the Department of Social Services, Fund 025-5010-8425-SOC012, where the financing source is 1991 H&W Realignment - Social Services;
- b. Support authorizing the Auditor-Controller to amend the budget for Social Services, Fund 025-5010-8425-SOC012, for FY 2017-18 by increasing appropriations and revenues in the amount of \$8,357,931, where the financing source is 1991 H&W Realignment - Social Services.

ACTION: The Committee supported the recommendations under item nos. 6.a through 6.b by consensus.

7. a. Support finding that the Safe Parking Program located at 2616 First Ave. in Marina, CA qualifies for a Class 1 categorical exemption pursuant to Section 15301(c) of the CEQA Guidelines, and none of the exceptions to the categorical exemption pursuant to Section 15300.2 apply;
- b. Support approving and authorizing the Director of the Department of Social Services to sign Amendment #1 to Agreement #A-13791, subtracting \$18,245, effective November 30, 2018, and extending operation of the Monterey County Safe Parking and Supportive Services Program through March 31, 2019, decreasing the total contract amount to \$131,755;
- c. Support authorizing the Director of the Department of Social Services to sign up to three (3) additional amendments to this agreement where the total amendments do not exceed 10% (\$13,175) of the current amended contract amount, and do not significantly change the scope of work;
- d. Support approving and authorizing the Auditor-Controller to increase appropriations in the adopted FY 18-19 Community Programs Budget 001-5010-SOC004-8258 in the amount \$18,750.65 to fund the Safe Parking program using funds from one of the options discussed in the Financing Section of this Board Report; and
- e. Support approving and authorizing the Auditor-Controller to increase appropriations in the adopted FY 18-19 Community Programs Budget 001-5010-SOC004-8258 in the amount \$10,000 for the CEQA Study using funds from one of the options discussed in the Financing Section of this Board Report.

ACTION: The Committee supported the recommendations under Item No. 7.a through 7.e and requested the item be forwarded to the full Board for their consideration.

Public comments: Michael Fechter, One Starfish Program Director; Hope Tadema, guest; Mike Williams, guest, and Doug Yount, Developer

8. Receive and support a recommendation for the District Attorney to submit a grant application to the California Governor's Office of Emergency Services (CalOES) for the Family Justice Center Program (FJ) in the amount of \$400,000, and execute on behalf of the County the Grant Award Agreement, including any extension or amendments thereof.

ACTION: The Committee received and supported the recommendation under Item No. 8 by consensus.

9. Receive a status report on 2017 Winter Storm Repair Projects.

ACTION: The Committee received a status report on the 2017 Winter Storm Repair Projects.

Monthly Reports

10. Receive a Monthly Status Report on the New Juvenile Hall, Project 8811 (Project), for period ending July 31, 2018.

ACTION: The Committee received the monthly status report on the new Juvenile Hall Project. The Probation Department will be working with the CAO staff to assess the costs over budget and options to cover the amount.

11. Receive the Natividad Medical Center Financial Report for August 31, 2018

ACTION: The Committee received the Natividad Medical Center Financial Report for August 31, 2018.

Quarterly Reports

12. Receive and accept the quarterly report of expenditures and caseload data for the Department of Social Services.

ACTION: The Committee received and accepted the quarterly report of expenditures and caseload data for the Department of Social Services.

Adjournment

The meeting was adjourned at 2:56 p.m. The next meeting is scheduled on November 13, 2018.

Other agenda items for future meetings:

- Budget issues raised last budget season: TOT, Options for Prop 172, vacation accruals, etc.
- Cannabis community priorities.