



# Monterey County

168 West Alisal street,  
1st Floor  
Salinas, CA 93901  
831.755.5066

## Board Report

Legistar File Number: A 18-458

December 11, 2018

**Introduced:** 11/20/2018

**Version:** 1

**Current Status:** Agenda Ready

**Matter Type:** BoS Agreement

Approve and authorize the Director of Information Technology Department to execute Amendment No. 3 to the Agreement with D & S Communications, Inc., adding \$34,786.59 for support of the InGate SIParator feature of the County's telephone system and for additional travel and professional services, for a new agreement total not to exceed \$1,550,417.68.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

Approve and authorize the Director of Information Technology Department to execute Amendment No. 3 to the Agreement with D & S Communications, Inc., adding \$34,786.59 for support of the InGate SIParator feature of the County's telephone system and for additional travel and professional services, for a new agreement total not to exceed \$1,550,417.68.

### SUMMARY/DISCUSSION:

The Information Technology Department (ITD) is responsible for support and maintenance of the telephone system relied upon by all county employees. The existing Agreement with D & S Communications Inc. (D & S) provides the County with high-level, specialized expertise, not otherwise available in-house, that is needed to resolve technical telephone system issues.

I.T.D. recommends that the Board approve Amendment No 3 to the D & S Agreement to provide \$4,786.59 for maintenance and support of the InGate SIParator feature of the County's telephone system; this feature provides secure and reliable communications between County and AT&T networks for telephone service. Maintenance and support of this feature is not currently included in the Scope of Work and must be added to provide technical support and software upgrades necessary for reliable and secure operations of this feature.

Amendment No. 3 also provides an additional \$10,000 for travel and an additional \$20,000 for professional services. This additional amount is necessary to increase amounts and services set forth in original scope of services, so that the County may continue to receive technical support and consultation through the end of the agreement term, December 31, 2020.

### OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed Amendment No. 3 as to form.

### FINANCING:

This requested expense has been included in the 2018-19 Approved Budget for the Information Technology Department, 1930, Unit 8436, Appropriation unit INF002. Transactions relating to future fiscal years will be included in each respective Recommended Budget.

### BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Since the County telephone system is used by all County departments including Public Safety, to communicate with the public, reliable telephone service is critical to daily and emergency functions. Support and maintenance of these systems is necessary to ensure reliable telephone service for all users of these systems.

☐ Economic Development  
☒ Administration  
☐ Health and Human Services  
☐ Infrastructure  
☒ Public Safety

Prepared by: Lynnette Beardsall, Management Analyst II, 759-6938

Approved by:

\_\_\_\_\_  
Date: \_\_\_\_\_  
Eric A. Chatham, Director of Information Technology, 759-6920

Attachments: D&S Communications, Inc. Amendment No. 3; D&S Communications, Inc. Amendment No. 2; D&S Communications, Inc. Amendment No. 1; D&S Communications, Inc. Original Agreement

Attachments are on file with the Clerk of the Board