

MONTEREY COUNTY PARKS COMMISSION

Saffron Room

1441 Schilling Place, Salinas, CA, 93901

December 6, 2018

3:00 PM - 5:00 PM

MINUTES

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Joe Hertlein at 3:00 p.m. There was a quorum.

<u>Commissioners Present</u>	<u>Commissioners Absent</u>	<u>Staff</u>	<u>Guest</u>
Joseph Hertlein, Chair Joanna Devers Sergio Sanchez (3:11 p.m.) Paula Getzelman Supervisor Mary L. Adams		Brian Briggs Carl Holm John Dugan Neville Pereira Brett Fulgoni John Akeman John Snively	Jessica Potts, MCARLM

PUBLIC COMMENT

There was no public comment.

COMMISSIONER COMMENTS, REQUEST, RECOMMENDATIONS

Chair Hertlein suggested there be a checks and balances to monitor what is going on at the parks.

SCHEDULED ITEM:

1. Approve the Parks Commission Draft Minutes for October 4, 2018.

Action: Commissioner Getzelman moved to approve the Parks Commission Draft Minutes for October 4, 2018. Commissioner Devers seconded the motion and it was approved with the following vote:

AYES: Joe Hertlein, Sergio Sanchez, Joanna Devers, Paula Getzelman and Supervisor Mary Adams

NOES: None

ABSENT: None

ABSTAIN: None

2. Approve the Parks Commission Draft Minutes for November 29, 2018.

Motion: Commissioner Devers motioned to approve the November 29, 2018 minutes. Commissioner Getzelman seconded the motion and it was approved with the following vote:

AYES: Joe Hertlein, Sergio Sanchez Joanna Devers, Paula Getzelman and Supervisor Mary Adams

NOES: None

ABSENT: None

ABSTAIN: None

3. Receive a report on San Lorenzo Park operations.

Mr. Carl Holm – RMA Director gave a report to the Commissioners at their request in response to a public comment made on October 4, 2018 meeting in reference to San Lorenzo Park. He informed the Commissioners of parks having deferred maintenance at all parks which staff is working on how to address those deferred issues. He also reported on staffing challenges with

obtaining a Parks Chief with the integration of Parks and he and Ms. Ellerbee have been filling in. He explained the various coverage obtained by the interim Deputy Director of Public Works, the Public Works Director -Mr. Don Searle and now Mr. Neville Pereira serving as the interim Deputy Director of Parks. He mentioned Ms. Sarah Trueblood assisted with the administrative operations part of Parks and now Mr. Brett Fulgoni serving as an interim. He reported staff has been responding to issues as they come up such as with winter storms when there were creek damage issues in San Lorenzo Park. He mentioned the need of having to split duties between two Building & Grounds staff members primarily at San Lorenzo Park. He mentioned they complete duties at both SLP and Nacimiento as there are two Utility & Water System Specialist positions that have been vacant since Parks integrated with RMA. He informed the Commission Human Resource has currently given approval to recruit for these positions after two years. He explained the affect it has had with staff splitting duties rather than having a permanent full-time staff performing the duties that need to be done.

Mr. Fulgoni – RMA Interim Administrative Operations Manager gave the Commissioners an overview of the items he has worked on since mid-July 2018 when he started working with Ms. Jessica Potts, the Executive Director of MCARLM. He informed the Commission he recognizes the important partnership with MCARLM and the county's commitment to move forward in a productive manner. He reported the issues MCARLM immediately informed him and Ms. Dona Luna about: paperwork involved in applying for a special event and a customer service issue. He reported the county will amend the process in which MCARLM has had to apply for special events in a bulk delivery rather than one special event at a time and look into adjusting the agreement with MCARLM so that this will not be an issue. He reported call statistics and having made personnel changes where staff was taking calls where there were legacy phone numbers and once it was discovered, the RMA I.T. Department resolved the issue. He reported on a new reservation system being implemented to go on internal beta testing and then go live on January 2019 as it will improve with customer service. He and Ms. Luna will be meeting with Ms. Potts December 13, 2018 and go through what the reservation system will look like for San Lorenzo Park. He responded to accusations made on October 4, 2018 meeting such as the learning curve it has taken both he in this position and the RMA department to learn about the different parks and the parks system and mentioned the items in his report. He reported of future training for the volunteers on parks and educating them on MCARLM and how to appropriately promote them. He reported of the reopening of the Depot Building and mentioned a professional was hired to remove the bats from the building. He understood the frustrations Ms. Potts has had and indicated with the improved communication he is confident this will not occur again.

Mr. Holm informed the Commission when Parks integrated to RMA, Parks did not have performance measures established and before creating measures they wanted to get an understanding of parks to create the performance measures. He informed the Commission that unfortunately there is no historical data but going forward that information can be provided as it is provided to the Board of Supervisors on an annual report.

Mr. John Akeman informed the Commission the information from the attachment provided on the report was derived from several different sources before parks was merged into RMA. He informed the Commission of being tasked to oversee San Lorenzo Park and South County in 2016 as part of his duties and several things were looked at during this time as staff was finishing up with the Strategic Plan. He reported part of the goals listed in the Strategic Plan were referred to as the big six which were tasks to look into to create a management plan and in that process the attachment to the report was brought. He mentioned it was not so much a list of accomplishments or a list to counter anything but rather a wish list. He reported the big six refers to the different goals of the strategic plan: financial stability, park assets, infrastructure, partnerships, marketing, operational staff effectiveness, and individual park master plans. He reported the outline for San Lorenzo master plan was viewed by this Commission. He reported on discussion of MCARLM's MOU as it has 35 years of partnership with the county, some implemented by MCARLM and others by the county. He reported items discussed during the big

six effort such as renovation projects; facilities report; fix-it projects: short term/long term projects whether it was completed for the assessment or for the background work such as wi-fi. Mr. Fulgoni informed the Commission he just received a quote of \$30,000 for wi-fi at SLP. Mr. Akeman mentioned FEMA work discussed and trees causing significant damage with little to no care for over 20 years. He reported tree issues within the park: Eucalyptus trees (93 trees treated and 15 removed), falling trees, residential Italian Stone pine trees (40), some were treated for pine beetle. Mr. Fulgoni informed the Commission of discussions held on removal of trees, but it was recognized that it would change the characteristic of the park. He reported the county is working with Cal Fire to remove trees that are high risk fire. Mr. Akeman informed the Commission recreational activities were looked at such as a proposed soccer field, but grading and gopher issues were involved. He reported the replacement of Placards (markers indicating who was killed in action of residents in south county) of Honor at the entrance of the park. He reported of the agreements that had expired with The Young Farmers and the VFW – Veterans of Foreign Wars. He reported of the different agencies who have partnered with Monterey County to remove the invasive species of the Salinas River and clear out the arredoondo and the star thistle. He reported of the fund's RMA was able to obtain to do an overlay to the parking lot however the amount provided was not enough. He also reported of King City Bloom Group with Cal Trans which shows the partnerships on the intersection to bring people into the park.

Mr. Neville Pereira – RMA Chief of Building Services and Interim Deputy Director for Public Works, Parks and Facilities introduced himself to the Commission and acknowledged his team actively working to manage San Lorenzo along with the rest of the responsibilities given. He was in a meeting with the city of King City with the Public Works director with efforts the county has and their need to have San Lorenzo Park play a better part for the community. He mentioned the alienation of the park with the park fees and the entrance blocking access to the Salinas River, equestrian trails and everything Mr. Akeman just talked about. He mentioned active staff member at the museum, dedicated staff and his shared vision to open the park make it the jewel to King City that it is. He mentioned understanding MCARLM's frustration and it might have seemed this was the catalyst for the county's reaction, but that is not the case as we are here to sustain the infrastructure to have MCARLM's programs flourish.

Chair Hertlein requested Ms. Potts give a report on the progress of the items she spoke on. Ms. Potts informed the Commission it was not a frustration that just happened but a cumulation of years requesting and receiving close to nothing as a response. She reported of the meeting she had with Mr. Fulgoni and Ms. Luna on surprise comments made and indicated in July when Mr. Fulgoni came on, structurally there were a lot of improvements and she was pleased with that. She reported her concern was more customer service related, program related and how the program works together. She reported she was asked to rework the agreement with Monterey County and MCARLM and her Board has decided it is not in their best interest to renegotiate their contract. She reported she has agreed to get together in a joint meeting to get a letter of understanding on the interpretation of the agreement when seen as a whole document to stop any confusion. She reported the attachment is not an accomplishment but rather a wish list.

4. Consider and Approve 2019 Commission Meeting Dates.

Motion: Supervisor Adams motioned to approve the 2019 Meeting Dates. Commissioner Sanchez seconded the motion and it was approved with the following vote:

AYES: Joe Hertlein, Sergio Sanchez, Joanna Devers, Paula Getzelman and Supervisor Mary Adams

NOES: None

ABSENT: None

ABSTAIN: None

DEPARTMENT UPDATES

5. a. Accept a Final Report on the Memorial Bench for Warren Church at Royal Oaks. (Continued from 10/4/18 Parks Commission Meeting).

Mr. John Akeman, RMA – Planning Manager gave a power point presentation to the Commission on the memorial bench presented to Warren Church at Royal Oaks park.

5. b. The Lakes Stabilization Plan

Mr. Carl Holm, RMA – Director gave the Commission a brief status report as a request was received on RMA putting forth a lake's stabilization plan for the lake operations at Nacimiento and Lake San Antonio. He reported meeting with the Parks Committee to receive direction on that and are working on the process which will help how they move forward with the management of lake operations with Cal Parks. He reported on having a draft of the stabilization plan ready to bring forward to the Parks Committee and Parks Commission in February 2019 that will identify how the three facilities are looked at and broken down: Lake Nacimiento, Lake San Antonio South and Lake San Antonio North. He reported each have three different characteristics and operate differently and geographically they are separated. He reported they will have recommendations on how to operate those three different facilities.

Supervisor Adams made a motion to amend her previous motion to the approval of the 2019 Commission Meeting Dates to include an additional meeting to be scheduled for January 10, 2018 at 1:00 pm at this location. Commissioner Sanchez seconded the motion and it was approved with the following vote:

AYES: Joe Hertlein, Sergio Sanchez, Joanna Devers, Paula Getzelman and Supervisor Mary Adams

NOES: None

ABSENT: None

ABSTAIN: None

5. c. Toro Trails Update

Mr. John Akeman, RMA – Planning Manager gave the Commission an update of the observation and information obtained from the meetings and of the next Toro Park Trails Task Force meeting scheduled for December 12, 2018.

Mr. Fulgoni informed the Commission of the areas of concern taken on the field trips and prioritizing what areas can be brought to a plan to help operationally.

II. ADJOURNMENT

Chair Joe Hertlein adjourned the meeting at 4:36 p.m.

Prepared by: Susan Rosales-Nava, Secretary