

Standing & Follow-Up Reports due to the Budget Committee – 2019

Updated: 2/12/2019

I.D.	Last Report Date	Responsible Party	Description	Action	Next report due:
Monthly Reports					
1	02/04/19	NMC – Daniel Leon	NMC Financial Report	Received NMC Monthly Financial Report for the period ending 11/30/18.	Monthly
2	02/04/19	Carl Holm	RMA - Juvenile Hall Project	Received the Budget and Schedule Status Report for the period through November 2018.	Monthly
3	10/31/18	Carl Holm	RMA – Winter Storm Projects	Received a status report on 2017 Winter Storm repair projects. An update report will be presented on a regular basis to monitor progress of completed projects and expenditures to date.	Monthly
Quarterly Reports due (fiscal year): 1st Qtr. – Oct.; 2nd Qtr. – Jan.; 3rd Qtr. – Apr.; 4th Qtr. – Jul					
1	10/31/18	Henry Espinosa	Social Services Quarterly Report	Received the Caseload Data/Expenditure Report (through period ending 08/31/2018)	February 2019
2	02/04/19	Carl Holm	RMA - Jail Housing Project	Received the Budget & Schedule Status Report for the period through September 2018.	April 2019
3	05/02/18	Dewayne Woods	RMA – East/West Wing Project	Budget and Schedule Status Report (through period ending 03/31/18). Pending project close out.	Pending
Semi-Annual Reports due: January & July					
1	02/04/19	Steve Vagnini	Assessor-Clerk-Recorder Report	Report from Assessor-Clerk-Recorder Semi-Annual Report.	July 2019
2	02/04/19	Eric Chatham	ITD Financial Report	Received the Semi-Annual financial reports for FY 2017-18.	July 2019
3	03/28/18	Carl Holm	RMA Key Capital Improvement Projects	Received the RMA Key Capital Projects for the period 7/1/2017 through 12/31/2017.	March 2019
4	02/04/19	Andrea Rosenberg	NMC Key Capital Projects	NMC Quarterly Key Capital Projects Report (through 4/30/2017) received.	July 2019
5	11/13/18	S. Lorance Erica Leal	WRA Financial Status Report	WRA Semi-Annual Financial Status Report (submitted through period ending 09/30/18).	April 2019
6	05/30/18	Sheriff Bernal	Financial Status Report	Received the Sheriff's Office FY 2017-18 year-end financial status report. The next 'Semi Annual' report is due in January 2019.	March 2019
7	10/10/18	Carl Holm Jessica Cordiero-Martinez	Financial Status Report	Parks General Fund semi-annual report received for the period Jan. 2018 thru 7/31/18.	March 2019
8	10/10/18	Carl Holm Jessica Cordiero-Martinez	Annual Financial Report	Lake Resort & Operations Annual Financial Report received for FY 2017-18.	March 2019

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9	10/10/18	Nick Chiulos Joann Iwamoto	Cannabis Program Status	Receive information on Cannabis Program.	August 2019
10	02/04/19	Chris Donnelly	WDB Financial/Data Report	Received the monthly budget report from WDB for the WIOA funded programs for the period through 9/30/2018. Report modified to be presented on a Semi-Annual Basis. PENDING: The Committee requested information on the renewal of the Workforce Innovation Fund "Youth Ambassadors for Peace" grant. Report back upon receipt of results to renew & request a letter of support from the County Legislation staff.	July 2019
<u>Annual Report</u>					
1	10/31/18	Carl Holm Lynette Redman	Special District Annual Report	An annual report will be submitted.	October 2019
<u>Other Pending Items</u>					
1	12/15/17	Sheriff Bernal Under Sheriff Mineau	Position Allocations and Credit Card Vendor Agreement	Request for new positions was tabled until issues with the Credit Card vendor are resolved. Tabled to January April May June 2018 .	Pending
2	10/10/18	Eric Chatham	ERP Upgrade Future Funding Needs	A proposal will be presented to the Committee outlining future costs and funding of the next upgrade after the start of the new year in 2019.	March 2019
3	10/10/18	Carl Holm	Lakes Resort Operations Strategic Business Plan	The Committee supported the use of one-time GF Contingencies in the amt. of \$250,000 (not \$1 million as requested) and the CAO Budget & RMA staff will work together to develop a strategic business plan for future funding options for the Board's consideration in January/February 2019.	March 2019
4	11/13/18	Dewayne Woods	TOT, Prop 172, Outside Agencies & Emp. Compensated absences	An informational report was presented regarding TOT Contributions, Prop 172 allocations, discretionary contributions to outside agencies, and employee compensated absences. The Committee requested updates as changes occur through April 1, 2019.	Update as needed