

Monterey County Board of Supervisors

MEETING:		April 9, 2019 - Other Board Matters	
SUBJECT:		Board Referrals Update	
DEPARTMENT:		County Administrative Office	

Item #	Brd Rfl #	Assignment Date	Referred By	Lead Dept. Sub-Depts.	Project Lead	Requested Due	Item	Report	Status
1	2016.02	4/12/16	Potter	RMA County Counsel	McKee / Holm	5/10/16	To request that the Resource Management Agency (RMA) prioritize completion of the short term rental ordinance by scheduling a final meeting of the Short Term Rental Working Group within 30 days, and further request that RMA staff present a complete short term rental ordinance to the Planning Commission in the near future. Request County Counsel also provide a response to the Board of Supervisors as to the question raised in recent correspondence requesting that the County not engage in code violation citations while the short term rental ordinance is being developed.	Final Short Term Rental (STR) Working Group meeting complete 5/11/16. RMA staff participated in a Planning Commission (PC) workshop on 7/13/16 to receive direction and input on ordinance development considerations. Staff is currently working to develop draft ordinance framework. PC workshop in September/October 2016 to consider draft ordinance framework and provide direction on completion of ordinance. PC hearing on final draft ordinance in December 2016/January 2017. Anticipate Board hearing to consider short term rental ordinances in February/March 2017. County Counsel will complete analysis and provide response to the Board regarding the question of not engaging in code violation citations by the end of January 2017. 1/03/17 - RMA held meeting with Working Group months ago and presented an issues paper to PC. RMA is meeting with LUACs and plan to present draft ordinance to PC on 3/29/17. 3/20/17 - RMA met with all LUACs except South Coast due to road conditions. Staff developed a draft ordinance per PC direction (public workshops). County Counsel completed analysis regarding the question of not engaging in code violation citations. PC sent letter to Board asking to address enforcement. RMA is meeting with LUACs to present draft ordinance, which will bring Big Sur up to date with the other planning areas. Staff will return to PC during Sep/Oct 2018 for public hearings on draft ordinances. 03/19/19: The Public Draft Release of Ordinances and Initial Study anticipated March/early-April 2019 for 30-day comment period. Following public comment, draft ordinances with initial study will be presented to the Planning Commission, anticipated in May/June 2019. Upon recommendation from the Planning Commission, the ordinances/intial study would then be presented to the Baord - anticipated summer 2019. A written update will be submitted to the Board and Planning Commission with additional details.	Pending
2	2017.20	9/26/17	Alejo	RMA	Holm/Chiuolos	11/14/17	Enter into a lease agreement between the City of Salinas and the County of Monterey regarding County's parcel adjacent to 855 East Laurel Drive in Salinas for the implementation of a BMX bike track, new skate park, and sidewalk on East Laurel Drive.	RMA met with the City of Salinas. Presented status report to Board in January 2018. Presented to CIC in February 2018 to consider use/disposition of County lands. Staff will return to the Board with a report in June 2018 once the City of Salinas has completed their Draft Recreation Master Plan. The Plan is expected to be completed in May 2018. An update report to the Board will be submitted pending the City's response back to the County regarding this project. - City's Master Plan for Parks has been delayed. City staff is still in the process of reviewing internal drafts and anticipate Counsel review by November. Another round of community outreach meetings around CIP projects planned in December/January. - A written update regarding the value of the County land donated was provided to the Board on 1/10/2019. 1/30/19: The uses will be incorporated in the City's Master Plan along with the proposed Homeless Shelter. An update will be presented on 5/7/2019.	Pending
3	2017.21	9/26/17	Alejo	RMA / Econ. Dev.	Holm	12/12/17	Expand access to Accessory Dwelling Units in Monterey County to address housing shortage in Monterey County.	Initial presentation to the Board was provided on 4/03/18. A presentation on State law and amendments to County regulations was held on 6/26/18. Staff is preparing ordinances to update ADU regulations consistent with State Law. A Public Hearing/Workshop on the draft ordinance is scheduled with PC on 6/27/18. Additional changes may be necessary depending on actions with the pending State legislation. 03/13/19: The ADU ordinance has been updated to align with State regulations and was presented to the Legislative Committee for further direction on 3/11/2019. The ordinance will be revised and returned to the Planning Commission for review. Refer to Item No. 5 on the next pg., 2018.03.	Pending

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4	2017.23	10/5/17	Alejo/Salinas	Economic Development/ RMA	Chiulos	11/14/17	To use existing County property to partner with a non-profit housing developer for creating a veterans and affordable housing project at 855 East Laurel Drive in Salinas.	Staff is identifying all entitlements and requirements to deliver multi-family affordable housing. This item was presented to the Board of Supervisors on 3/20/18. Staff is to return to the Board with identified property and looking for ways to fund. 10/31/18: County and City staff are working together on homeless shelter at 855 Laurel Drive and transitional housing project at 1220 Natividad. County is engaging architect services for Concept Design to inform CEQA review. A report was presented on 10/23/2018. A follow-up report is to be presented to the Board on 5/7/2019. Refer to Item No. 5 below, 2018.03	Pending
5	2018.03	1/30/18	Alejo	Economic Development RMA	Chiulos	2/27/18	To get an update on how Monterey County is fulfilling the 2015-23 Housing Element Goals and to devise a 2-3-year short-term plan on how the county will prepare to utilize new State housing laws and resources and implement other local strategies.	A report was presented on 10/23/2018. A report will be presented to the Board on 5/7/2019. A report was presented to the Board on 5/22/18 that includes annual reports to the State on Housing (implementing Housing Element) and General Plan (amendments). Staff will present a separate report following these annual reports. Staff will also provide a consolidated report to include Board Referral Nos. 2017.23 (Veterans and Affordable Housing at Laurel Yard) and 2017.21 (Accessory Dwelling Unit) following clarification of available state housing funds.	Pending
6	2017.18	9/19/17	Parker	Human Resources	Ramirez-Bough	10/24/17	Request a presentation to the Board of Supervisors with options for commissioner compensation that supports our ability to recruit a diverse and representative pool of commissioners.	The item was presented to the BOS on 10/2. The BOS directed that HR 1) convene a committee of Department Heads that manage significant Board and commission to develop a Commissioner Recruitment Strategy, and 2) ask Departments to provide information related to the diversity of their current volunteer Commissioner's and committee members; 3) work with County Counsel and Auditor to determine what would be involved/required to actively implement reimbursement to these volunteers, but budget/cost implications A report will be presented to the Board on 4/23/2019.	Pending
7	2017.24	10/24/17	Alejo/Salinas	Probation/RMA	Helm-Parsons	12/12/17	Proposal to consolidate the current "Youth Center" on 970 Circle Drive in east Salinas with the new Juvenile Hall on 1420 Natividad Road and repurpose the property on 970 Circle Drive.	Probation must obtain further determination/documentation from BSCC that State funding will not be compromised with consolidating Youth Center and new Juvenile Hall and whether this combination of two separate programs can be accommodated in the new Juvenile Hall campus. Probation has already approached a consultant to obtain clarification on this issue. A report on this item is anticipated to be provided in January 2019 pending construction of Juvenile Hall. 01/16/19: A status update memorandum was submitted to the Board members. The next status update is planned after the completion of Phase I of the new Juvenile Hall facility.	Pending
8	2018.15	6/5/18	Phillips/Alejo	RMA	Holm	7/17/18	Consider zoning changes to prohibit drilling for oil & gas north of King City	Present options for initiating amendments to County zoning to prohibit new oil and gas exploration in Monterey County except in the southern Salinas Valley, generally south of King City and east of the Santa Lucia range, so that it meets all legal requirements. RMA prepared options for consideration by the Planning Commission at a workshop held on 7/11/18. Based on the workshop, postpone further consideration of this referral until Measure Z litigation is concluded.	Hold

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9	2018.16	6/26/2018	Alejo	County Counsel/Auditor-Controller	McKee/Shah	8/28/2018	Update County Travel Policy by County Counsel in coordination with the Auditor-Controller's Office.	<p>Monterey County's travel policy managed by the Auditor-Controller has not been updated in many years and today, it does not compare with current market prices or organizational procedures and may exceed legal requirements. The current policy creates barriers for county staff to be able to effectively represent county business at conferences, trainings or in litigation. This policy also conflicts with another travel policy found in the Personnel Policies and Practices Resolution (PPPR). This referral seeks to update the policies to account for inconsistencies, business needs, efficiency, market prices, whether government rates are available or whether the discounted lodging rooms were secured by conference organizers, such as the California State Association of Counties. This lack in clarity in the existing policy is costing unnecessary staff time and an update would modernize our policy with current standards. The new policy should meet Federal and State law while supporting business efficiency.</p> <p>A revised policy was presented to the Board on November 6, 2018. The Board will reconsider the policy on 04/30/2019.</p>	Pending
10	2018.19	8/15/2018	Alejo	RMA	Holm	8/28/2018	Explore leasing office space to 20th Congressional District Office.	<p>On 9/17/18, RMA staff provided the Congressional District staff with a rough furniture cost estimate and rough design sketch for approximately 2,600 square feet of space located on the first floor of the East Wing next to the Grand Jury space. Congressional District staff was advised to work with Peninsula Business Interiors of Salinas to produce final design and cost estimates and ready for Federal Government procurement. Meeting to discuss the required Federal leasing documents, rental rate and term, additional landlord/tenant costs and responsibilities is tentatively scheduled to be shortly after the November 6th Elections. Information is pending from the Congressional District Office. Staff are conferring with Federal Agencies on requirements. A report will be presented to the Board in May 2019.</p>	Pending
11	2018.20	8/15/2018	Alejo & Salinas	CAO IGLA	Chiulos	8/28/2018	Salinas Soccer Complex Funding via Prop. 68 and Cannabis Funding	<p>Staff has offered assistance to the City of Salinas on a grant application under Proposition 68 for the Salinas Soccer Complex. The grant solicitation for these funds is expected to be released in early 2019. As soon as the solicitation is released staff will reconnect with City staff.</p> <p><u>01/09/19</u>: A written update was provided to the Board members on 1/10/2019.</p> <p><u>03/13/19</u>: An update will be provided to the Board on 5/7/2019.</p>	Pending
12	2018.21	8/24/2018	Alejo	CAO IGLA	Chiulos	10/2/2018	Reorganization of County Housing Staff	<p>There is a need to reorganize County staff to better focus on critical housing needs and effectively apply, utilize and carry out new state funding for affordable housing and homelessness.</p> <p><u>01/09/19</u>: The Housing Program Manager was hired. A presentation will be provided in May 2019 to allow the Program Manager sufficient time to assess the Department's needs.</p>	Pending
13	2018.22	9/25/2018	Alejo	RMA	Holm/Pereira	10/9/2018	County property on Site of Former District Attorney Modular Building	<p>To provide immediate direction to county staff on the short and long term plans for the property where the former District Attorney modular buildings were located. The matter was presented to the Capital Improvement Committee on 10/15 and supported option two with modifications and subject to reviewing details; the Budget Committee reviewed the options and supported option to utilize site as temporary parking. A presentation was completed to the Board of Supervisors on 10/23/18. A follow-up presentation was conducted to the Board on 2/5/2019.</p> <p><u>3/13/19</u>: RMA has received direction from the Board and engaged the City of Salinas on the parking lot layout. The matter will be presented to the Budget Committee and Capital Improvement Committee in May and will return to the Board in June 2019.</p>	Pending

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14	2018.25	10/18/2018	Alejo & Salinas	Elections	Valenzuela	1/29/2019	Vote at 16 in Monterey County	To research, conduct outreach & prepare placing a ballot measure on the November 2020 General Election to Expand Suffrage to Citizens of 16 & 17 Years of Age in Local Elections in Monterey County. Department analysis of resources required/impact on existing department priorities to complete referral: Due to the activities related to the Nov. 6, 2018 Statewide General Election, and the New Law Workshop in December, MCE respectfully request an extension of the deadline to February 26, 2019 4/30/2019.	Pending
15	2018.26	10/18/2018	Parker	IGLA	Chiulos	12/4/2018	FORA Transition Planning	To receive a report from staff on their activities related to Fort Ord Reuse Authority transition planning and provide Board direction if needed. A report was provided to the Board on January 29, 2019. An update was presented to the Board on 3/19/2019. Draft legislative language was presented to the FORA Board on 3/15/19. A request to the Board was made to send a letter conveying the Board's position to FORA. Updates will be provided to the Board.	Pending
16	2018.28	12/4/2018	Phillips	RMA	Holm	12/11/2018	Affordable Housing in the Coastal Zone	Amend County LCP to be consistent with the Coastal Act regarding affordable housing, authorize staff to investigate processes and provide language revision recommendations to the Local Coastal Plan. A presentation was provided to the Board on January 15, 2019. A written update will be provided to the Board members.	Pending
17	2018.29	12/4/2018	Phillips	RMA/Sheriff	Bernal/McKee	2/5/2019	Modification to the Monterey County Night time Noise Ordinance	In response to an overwhelming amount of public complaints regarding loud and unreasonable sound and music in North Monterey County, there is a need for a modification to the current Monterey County Nighttime Noise Ordinance. A presentation will be provided to the Board in April 2019.	Pending
18	2019.01	2/26/2019	Adams	RMA	Holm	5/1/2019	Review of State and County Defensible Space Regulations	To review the State and County regulations that govern fire fuel reduction for defensible space on private property. Request is for a presentation to the Board on the applicable State and County regulations that govern fire fuel reduction for defensible space on private property and consideration of whether any changes may be warranted in the County's regulations in this current era of fire hazards. Request is to complete update to the information and resources available on the RMA web page on Removal of Trees & Vegetation & Fire Management, for example by adding links to other agencies and resources. A report will be presented to the Board on 5/7/2019.	Pending
19	2019.02	3/12/2019	Phillips	County Counsel	McKee	5/1/2019	Draft rules to address "ex parte" communications of the public with County officials (Board of Supervisors, Planning Commission, and Zoning Administrator) on pending land use applications and other quasi-judicial proceedings.	Request County Counsel to draft rules of procedure for consideration by the Board of Supervisors to govern "ex parte" communications of the public with County officials (Board of Supervisors, Planning Commission, and Zoning Administrator) who are hearing and making decisions on pending applications for discretionary land use entitlements and other quasi-judicial proceedings. Because of revisions to the Rules of Professional Conduct recently adopted by the State Bar of California, the purpose of a local rule would be to provide consistent guidance to County public officials, attorneys representing clients, and the public. The draft rules should allow attorney and non-attorney advocates the same level of access to public officials. A report will be presented to the Board in May 2019.	Pending

Prepared by Ebby Johnson on April 3, 2019.