



Monterey County

Board of Supervisor HR
Committee
168 W. Alisal St., 2nd
Floor, Monterey Rm.
Salinas, CA 93901

Action Minutes - Draft Board of Supervisors Human Resources Committee

Wednesday, February 13, 2019

11:30 AM

Call to Order

The meeting was called to order at 11:36 a.m.

Additions and Corrections

No corrections or deletions.

Public Comment Period

No public comments.

Appointment of Chair

1. Consider appointment of the Chair and Vice Chair of the HR Committee.

The committee appointed Supervisor Alejo to Committee Chairperson and Supervisor Parker to Vice Committee Chairperson.

Approval of Action Minutes

The committee approved the meeting minutes from October 5, 2018.

Approval of 2019 Meeting Calendar

3. Meetings will be held on a Quarterly basis on the 1st Thursday of the month at 1:30 p.m. unless otherwise posted.

The committee approved a meeting calendar to occur the 1st Thursday of the month each quarter -April, July, October- at 1:30pm unless otherwise posted.

Consent Agenda

4. a. Receive an Oral Report from the Human Resources Department on the County Engagement Survey Results and Website.

The committee received an oral report on the results from the County's Employee Engagement Survey. It was shared that the HR Department has worked with the IT Department to create an interactive web site for employees to view results and encourage participation each year. The website is expected to launch Friday, February 22, 2019.

Supervisor Alejo requested a demonstration of the new web site to be presented to the full Board of Supervisors at their February 26th meeting.

Supervisor Parker requested that HR follow up with department heads to see that they have created the required Action Plan based on their results and to monitor each department's follow through throughout the year.

5. Receive a presentation on the County's On-line Training on the Family and Romantic Relationships at Work Policy.

The committee received a presentation on the County's on-line training on The Family and Romantic Relationships at Work Policy. The Policy was rolled out county-wide by the CAO's office on January 11, 2019. Completion of the online training by all county employees is required by February 22nd. The online training was created in-house and will be used as a model for creating future in-house trainings. To date, 1,100 employees have completed the training, which did not include employees who have taken the training in the classroom or at Natividad Medical Center.

Supervisor Alejo stated it is wonderful to have in-house talent that can create trainings for the county and hopes that will lead to more in-house development.

Supervisor Alejo remarked that he hopes that employees will see this as a response to issues that they have brought forward and that the County has acted on them. He would like a progress report as to how many respondents there were at the next committee meeting in April.

Adjournment

The committee adjourned at 12:11 p.m.